

St Paul's School (Bald Hills) Supporters' Association Inc.
2011 Annual General Meeting (AGM) – Minutes

Date	Tuesday, 22nd March 2011	Time	18.30
Place	St Pauls School 'Library'		
MINUTES			
<p>1. Welcome and Opening Prayer The President, Andrew Pope, opened the meeting at 18:42, welcomed members of the Association to the AGM & read the Association prayer. He noted that there were more than 15 members in attendance & therefore a quorum had been formed to conduct the AGM.</p> <p>2. Attendance and Apologies Attendance as tabled. Apologies received from Martin Leech, Rowena Samaraweera, Paul Hardie, Joanne Van Homrigh, Kirstie Hadden</p> <p>3. Confirmation of the Minutes of the Annual General Meeting held 25 March 2009 The minutes of the last AGM held on 23/03/2010 were tabled & moved Russell Pattison/seconded Michael Skinner. Carried.</p> <p>4. Business or Actions arising from previous Minutes There was no business arising from previous 2010 AGM minutes.</p> <p>5. Treasurer's Report Both the Treasurer's Report for 2010 & the Financial Statements for the year ended 31 December 2010 were tabled; including auditor's notes and recommendations. Gary Willmot moved to adopt and approve the 2010 Financial Statements & Treasurer's Report; seconded Helen Duncan. Carried.</p> <p>6. President's Report The President's Report was as published in the Annual Report & moved by Andrew Pope/seconded by Claire Jackson. Carried.</p> <p>7. Renewals and applications for membership All attendees signed membership renewal. Supporters groups presented applications. Moved by Peter Blackford/seconded by Karen Nightingale. Carried.</p> <p>8. Election of Officers and Appointment of Auditor for 2011 The President, Andrew Pope declared all positions vacant. He asked Paul Browning to conduct the election of officers and vacated the Chair. The election proceeded. Paul Browning advised that all received nominations were correctly completed and valid:</p> <ul style="list-style-type: none"> - President - 1 nomination received – Michael Skinner - declared elected - Vice-Presidents (2) - nominations received from Helen Duncan and Russell Patterson –Russel accepted nomination indicating he would abstain from being a part of any decision that directly related to his business dealings (i.e. stationery, textbooks, etc) with St Pauls School. – declared elected - Treasurer – 1 nomination received – Gary Willmot – declared elected - Secretary - 1 nomination received from Peter Blackford - declared elected. - Assistant Secretary – Nominated from the floor by Andrew Pope Seconded – Claire Jackson– Andrea Blackford - declared elected <p>Paul Browning handed back to Michael Skinner who thanked Mr Browning for his assistance.</p> <p>9. Confirmation of continuing sub-committees and supporter groups No indication of any changes to any sub-committees or supporters groups. It was then acknowledged that these would be the same as stated in Appendix A of the constitution.</p> <p>10. Appointment of Auditor for 2011 Gary Willmot indicated that the current Auditors had resigned and he had little time to find a new auditor. Gary Willmot moved that authority be given to executive to appoint a duly qualified auditor up to the value of \$6000 seconded by Claire Jackson. Carried.</p> <p>11. General Business Gary Willmot discussed requirement to amend clause 47 of Constitution to achieve ATO tax concession status. Gary Willmot moved that Clause 47 be replaced with the following wording:</p> <ul style="list-style-type: none"> - "In the event of the organisation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes which is not carried on for the profit or gain of its individual members." <p>Seconded Russell Patterson Carried</p> <p>12. Date of 2011 Annual General Meeting The next Annual General Meeting of the St Paul's School (Bald Hills) Supporters' Association is 27 March 2012</p> <p>13. Meeting Closed Michael Skinner thanked Andrew Pope for his long membership and services to St Paul's School Supporters' Association and invited attendees for light supper after the meeting. Michael Skinner thanked everyone for their attendance and AGM was closed at 19.08</p>			

Actions

Action	Description	Action by Whom	Due Date
AGM2011	Auditor Appointment	Gary Willmot will look for an auditor and have approved by executive committee	Apr 2011