

Minutes of General Meeting

Date	Tuesday 14th June 2011	Time	18:30
Place	Library		
Minutes			
1.	Welcome and Opening Prayer – Michael Skinner opened the meeting at 18.30, welcomed attendees and Russell Patterson said the prayer.		
2.	Attendance and apologies - Attendance as tabled with apologies from Peter Beahan, Peter Blackford		
3.	Headmaster's report – The following items were raised or discussed by Paul Browning:		
	i. Attunga St has improved after the introduction of recent traffic calming measures		
	ii. To date no person has volunteered their time for Lollipop Person – school may have to advertise more formally.		
	iii. New Building is progressing well – with disruption being kept to a minimum, Thanked parents for their patience. Tender process for Coffee shop in the new building is being prepared and will be distributed shortly.		
	iv. Science 21 entered cheese makers' competition – only school to enter against professional producers and won.		
	v. Bob Kernovski has scored a funding amount of \$4500 to go towards a BBQ trailer on behalf of the Service Learning Project. As this is similar to the project association was to undertake Russel Patterson will talk to Bob Kernovski directly in order to achieve the best outcome. 800 students participating in the SLP with purpose to enable students to experience values we are teaching rather than telling them.		
	vi. Parking for home games and danger to pedestrians with drivers using dirt road to lower fields from front of school. Discussion ensued.		
	vii. Paul Hardie asked to be able to place Junior School "Tick" onto Parent Lounge – Ok		
	viii. Claire Jackson asked if there was a policy for returning assignments within a particular time- Paul B indicated a review of procedures and practice for assessment was underway and would discuss this as part of this review.		
4.	President's comments –		
	i. Cricket Supporters Group has approached Mick S with regard to an arrangement made regarding Baggie Green Caps. 150 caps were purchased with intent to have number embroidered onto the back of the cap when a student purchased the cap. CSG would like to have uniform shop purchase back the left over caps (113 left at \$45 each) as per the initial arrangement. Letters were sent to Past & Present students offering the cap for sale, not much response. Mick S still working on getting caps purchased. President recommended this to happen. Claire Jackson stated she was worried about setting a precedent.		
	ii. Home Game 4 th June-Hockey asked to hold a BBQ Sausage Sizzle – Tim Hughes was approached and knocked it back. Rugby Supporters Group had committed to stock and suggested that Hockey run the Slushie Machine on the day- Discussion ensued re Hockey fundraising. Hockey is struggling to hold an event as all ideas have already been taken. Suggested they try an early morning Sausage Sizzle as a service to parents who watch Hockey.		
5.	Confirmation of Minutes from previous meeting – The minutes of the general meeting held on 24/05/2011 were tabled & moved Paul Hardie / seconded Allie Smith		
6.	Business or Actions arising from previous minutes/meeting – Refer to the action table below.		
7.	Correspondence – As tabled and circulated.		
8.	Auxiliary and Supporter Group Reports		
	Auxiliary – as read by Tess Auckland	JSSG – as read by Paul Hardie,	
	AFL – no report.	Music – as read by Leigh Robertson	
	Cadets – as read by Russell Patterson	Netball – as read by Claire Jackson	
	Cricket – see attached	Past Students Inc. – no report	
	Football – as read by Helen Duncan	Rugby – as read by Paul King	
	Hockey – as read By Narelle Darley, see attached	Swimming – as read by Allie Smith	
9.	Treasurer's report – as tabled, moved by Gary Willmot and seconded by Russell Patterson. Carried. C of A medals for JS, MS, SS - Gary emailed all supporter groups to indicate if their group approves funding for C of A Medals. Gary moved that association approve \$50 on behalf of the AFL SG and \$1,800 for Association. Gary will provide a single		

payment of \$1,800 to the school on behalf of all SG's. Hockey SG has yet to respond.
 Secoded Allie Smith.

10. General or Special Business

- i. Funding & conversion of BBQ Trailer to be deferred until Bob Kernovski and Russell Patterson sort out what will be achieved
- ii. Funding Round Application tabled and discussed- Claire Jackson moved to fund Year 12 Valedictory Goblets \$8000 and to put on hold a decision regarding Laptops – Mick to request Marianne to re-submit later in year with exact figures. Secoded: Helen Duncan
- iii. Tess Auckland proposed that Auxiliary would fund outdoor seating request \$4000.
- iv. Supporter Shirts – option for a long sleeved shirt – Rugby Supporters groups have an approved design and are seeking thoughts regarding sales through Retail shop and whether to have wording read Supporters only or Rugby Supporters . Concern expressed that shirt would be cost prohibitive with normal mark-up & that there are a lot of different designs already. Claire Jackson moved that association discuss further at the next meeting awaiting further advice from Rugby SG. Secoded Helen Duncan

11. Business Operations

- i. Retail Shop Operations – No Report – General Comments – Sales Down- Tender Process for Uniforms -MS,RP & GW to discuss with Robyn the process for tender and address concerns etc.
- ii. Tuckshop Operations – Alison Patterson has resigned and will not be replaced. Russel Patterson asked question re safety issues, Michael Skinner has passed to Louise for her to address. Association has purchased 2 x Auto boilers to be placed in Tuckshop & Canteen- Canteen Boiler is still not functioning Michael Skinner to action with Steven Brosnan. Michael Skinner moved that association approve spending of \$654.50 & \$950 Secoded Russell Patterson
- iii. Project Report: - Nil

12. Applications for membership and recording of new member –. None Received

13. Next Meeting: 26th Tuesday 2011

14. Meeting Closed – Meeting closed at 8.35 by Michael Skinner

Actions

Action	Description	Action by Whom	Due Date
AGM2010-02	Tuckshop efficiency	Michael Skinner will continue to look at how the tuckshop can be more efficient; 27/04/10 – Michael updated that Louise is looking at a number of things including (a) at times too many staff (staff review, change hours to suit timetable); (b) too many suppliers; (c) too big a menu; and (d) catering for non-student functions. Timeframe to report back is 01/07/10; 27/07/10 - Need rosters to be implemented from Term 4 and rationalising the range of food to be undertaken; 24/08/10 – see report 14/09/10 – see report . 23/11/10 – ongoing 22/02/11 – Continued focus on menu, wastage and staffing. 22/0311 air conditioning quote tabled further discussions on cost cutting. Nothing further to date	Apr 2010 Oct 2010 ongoing
220311-05	Swimming Facility/ Canteen trailer	Russell Patterson to investigate further Caravan Canteen concept for association. 24/05/11 - Moved to June meeting as Russell had to leave this meeting early. Budget figure of \$12,166 received. Russell's email to be distributed By Peter Blackford to attendees for June meeting. 14/06/11 Funding & conversion of BBQ Trailer to be deferred until Bob Kernovski and Russell Patterson sort out what will be achieved	July 2011
240411-01	Uniform Supply tender	Committee decided to go to tender for supply of school uniforms to test the market place. Russell Patterson suggested that a survey be sent to parents to gauge satisfaction	Ongoing
240411-02	2011 funding round	A funding round will be advertised and decisions made in June monthly meeting. Peter Blackford to advertise. 24/05/11 – Funding round advertised, one application to date. 14/06/11 Received 3 applications for funding. Approved Yr. 12 Valedictory goblets. Auxiliary to fund middle school seating. Mick to ask Marianne to re-submit later in year with more accurate figures.	July 2011
240511-01	Cooler Bags for junior school student lunches	24/05/11 - These are used to transport lunches from tuckshop and current ones have worn out. Russell has been investigating – prices too expensive – further investigation ongoing. Ongoing	July 2011
14/06/2011	Long Sleeved Supporters Shirt	14/6/2011 – design approved for long sleeved supporter shirt. Cost of shirt very expensive if sold via retail shop. RS seeking permission/ Approval of wording under emblem& to sell at Canteen or as Association approved shirt. Rugby SG to advise further	July 2011
14/06/2011			

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
\$1800	Junior , MS & Senior School C of A medals
\$8000	Year 12 Valedictory Goblets
\$1604.50	2 x Auto-boilers

CORRESPONDENCE: May 2011- June 2011

Inwards

Date	From	Description	Type
1-06-11	Eden Gardens	Not able to support Year 9 Coastal Rugby tour	Letter
		Various fund-raising correspondence	

Outwards

Date	To	Description	Type
		Various email	

Supporter Group Minutes/Reports

	Report	Date Received by Secretary	Date distributed
Auxiliary	Minutes 8 th June 2011	8/6/11	12/6/11
AFL			
Cadets			
Cricket	Minutes 1st June 2011	9/6/11	12/6/11
Football			
Hockey	Minutes 2nd June 2011	5/6/11	12/6/11
Junior School	Minutes 2nd June 2011	7/6/11	12/6/11
Music			
Netball	Minutes 10th May 2011	24/5/11	12/6/11
Past Students			
Rugby	Minutes 6th June 2011	6/6/11	12/6/11
Swimming			

TUCKSHOP REPORT RETAIL REPORT

ST PAUL'S AUXILIARY

We thank Gary Willmot for attending the meeting. It was beneficial to have him there to discuss our concerns and issues with amalgamation of the bank accounts. It was voted that Auxiliary will close the ANFIN account, and our Term deposit on maturity, and amalgamate our accounts with the Association.

The majority of the meeting involved planning for our upcoming events:

- 19th August Middle School Dance
- 11th September Fashion Parade
- 13th October Senior Skating Evening
- 16th October Shopping Tour
- 4th November Foundation Day Cocktail Party
- 19th November Yr 12 Graduating Parent Function

CRICKET REPORT

Cricket Supporters met on Wednesday 1 June at the Farmhouse. We had five in attendance and two apologies.

The minutes from the previous meeting were passed as an accurate record of that meeting.

The correspondence was read.

The Treasurer's report was presented and passed by the meeting.

Planning for the BNJCA season continues. The sign on date is the Friday 5 August. Details will be posted in the school news letter at the beginning of Term 3. Junior School cricket development day will be held on the pupil free day on Monday 3 October. The season starts on 8 October.

The CSG will fund practice balls for all teams and provide a team kit for the Junior School players.

Orders have been placed by the CSG with the Retail Shop for playing shirts for Junior School players.

Selection trials continue for the 15 player squad to tour England in June 2012. The team is due to be announced this week.

We also discussed fund raising for the tour and how existing funds should be spent between the touring team and the remainder of the cricket community, noting that the touring team represents a small minority of cricket players at the school, but has been the traditional focus of previous fund raising. A suggestion was made that the CSG fund or contribute towards the players kits for the tour.

Our next meeting will be 7 PM Wednesday 3 August in the Farmhouse. All parents and other supporters are welcome. Please note that the CSG meeting scheduled for 13 July has been cancelled.

Regards
Peter Beahan
President – St Pauls Cricket Supporters Group

FOOTBALL REPORT

FSG June Meeting Report for Association

The FSG have changed the AGM following Association approval to the 9th November. This is just after completion of the season, but also after the Presentation Dinner. It will allow the new committee to start fresh in 2012, hopefully with some enthusiastic members.

Our wine and cheese night was a success with many more attending the meeting – a friendly social meeting. Further planning and discussion on options for the presentation dinner, with brainstorming of ideas for next meeting.

We have set a goal for providing team shirts for Jnr school, with possibly a ROAR game as a fundraiser, and a wine drive to be undertaken through the season (pending approval).

It was decided to trial supplying the 1sts teams lunch, with a parent roster of hot pot style lunch for both visitors and our boys. We have some volunteers: Kim Smith, Helen Duncan and hopefully Joanne Van Homrigh to coordinate the canteen this season.

Bruce Robinson has advised that coaches for the teams are in hand. Lastly, Ben Connolly is arranging the enthusiastic Old Boys team to play the firsts on 6th August.

Regards,
Karen Nightingale
FSG Secretary

HOCKEY REPORT

Preparations are underway for our end of season break-up which will be held at Kedron Wavell RSL on Wednesday 10th August at 6:30pm. We are planning in holding our annual HSG dinner at the same venue that night instead of later in the year.

We are looking into a possible day tour for the year 7/8, 9 and seconds teams. One school we are looking at contacting is Emmanuel Anglican College at Ballina.

Our next meeting is on Thursday 4th August, which also happens to be our AGM.

Narelle Darley
President
Hockey Supporters Group

JSSG REPORT

In our meeting of June 2, we discussed the following:

- Mrs Connolly advised of a busy end to Term 2 with Grandparents Day, Athletics Carnival, Science Fair and Buddy Day all happening in the last week of term
- As previously advised we have held a second carpark raffle. While the results have not yet been formally submitted we understand that the raffle received good support and should raise several hundred dollars
- Thanks to Amanda Carter who has offered to pick up the uniform swap from Julie Chippendale who can no longer co-ordinate this role
- We are holding a canteen for the JS Athletics carnival – thanks to Jules and Kylie for their catering efforts
- We have been asked to see if the Tick can be listed as a PDF on the parent lounge... Mr Browning?
- The JS movie nights went well with a small profit realised. We are considering holding another late in Term 3
- Thanks again to the school and Jeff Landsdown for their vigilance with the car park
- For info, note his comments below:
 - o As a point of note, I, along with local Traffic Branch and local Police will continue to perform random (morning/afternoon) patrols and stationary observation of the car park and monitor compliance with the drop off zones. Furthermore, these random visits may be conducted by unmarked Traffic Police vehicles which also have onboard time recorded video camera's fitted. These are utilised in a fashion which enables Police to review footage of vehicles contravening time limitations in loading zones etc and the subsequent forwarding of Traffic Infringement Notices by mail to the vehicles registered owner.
- Thanks to Alan Bradley for an outstanding athletics development day – we had approx 130 children attend
- We have locked in October 9 as Family Portrait day
- Likewise, CASP is locked in for 29/30 October
- We discussed the desire to have a Fancy Dress Ball but can find no parents interested in coordinating or driving such an event
- We have uncommitted funds of \$8,690

Regards, Paul Hardie
JSSG President

MUSIC REPORT
NETBALL REPORT