

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 29 th January 2013	Time	6.30p.m.
Place	St Pauls School Library		

Minutes

Welcome and Opening Prayer – Michael Skinner opened the meeting at 6.30pm and welcomed attendees.

1. Attendance and apologies - [Attendance as tabled](#)
2. Headmaster's report –
 - [New School Bus](#) to operate a service through Bunya before and after school.. It will also be used for school excursions.
 - [New Laptops](#) have been rolled out, student leaders have been inducted, and new teachers welcomed.
 - Charles, the Property Facilities Manager thanked for coordinating the tidy -up after the floods.
 - [Request Letter of Support for the Chaplaincy Grant](#) be supplied to the school, regarding Youth Worker, David Adams.
 - [Facilities Manage, Charles](#), introduced.
3. President's comments –
4. Confirmation of Minutes from previous meeting – [from 23 October](#) moved [Helen Duncan](#) ; seconded [Debbie Lever](#)
5. Business or Actions arising from previous minutes/meeting – [Refer to the action table below](#).
6. Correspondence – see table
7. Auxiliary and Supporter Group Reports

a) Auxiliary	b) Cadets
c) Cricket	d) Football
e) Hockey	f) Junior School
g) Music	h) Netball.
i) Past Students Inc.	j) Rugby
k) Swimming	

8. Treasurer's reports – [As tabled at meeting](#), for October 2012, November 2012 and January 2013. Moved: [Colleen Wilmot](#)
 Seconded: [Russell Patterson](#)
 - [Request that all Supporters Groups have a numbered system on their Payment Request Forms.](#)
9. General Business

[Property Facilities Manager, Charles](#), has two requests:

 - [PERMANENT BBQ'S](#) -suggestion that 2 or 3 per stainless steel BBQ's approximately \$10 000.00 each be established. Proposed sites discussed. School will provide the concrete slab and the power. Shade is a concern as BBQ's must include permanent shade. To be discussed by Executive and to revert to Charles once considered. Supporter Groups to take the matter back for discussion to their groups regarding locations for BBQ's
 - [CAFÉ- shade sail](#), 2 whirly birds at \$4500.00 each; air curtain in kitchen (\$1300.00) are suggested. Tuckshop should get priority as they have requested iar curtain first.

[Vending Machines](#) [Greg](#)

 - Proposal that [Greg](#) replace all existing vending machines(Coke products and Smiths)
 - Offers a larger commission to SPSSA and parents who place his vending machines at their place of business

- Suggests that vending machines be placed in exactly the same locations as they are currently
- Greg will send his proposals to Mick and the Executive shall send it on to Supporter Groups for decision
- We need to check if we have any contract in terms of which notice needs to be given

Application for Funds-Paul Sullivan

- Application for Funds for the Year 12 Conference \$6000.00 requested
- \$5000.00 has already been approved in previous meetings
- Date is unclear; date to be confirmed first by Mr Browning. (May be the 17 April 2013).
- Executive to have cheese and wine beforehand and sell tickets and a portion will be donated back to the night.
- Advertising to be done through Sarah first to the school and then to the public.
- Payment to be done through Flexischools
- No action to be taken until date confirmed.

Family Day

- 8th February 2013
- Approximately 350 people anticipated.

Kiosk

- Fire hydrant sprayed over kiosk
- Cleaned on 19th January but BBQ may need to be checked before it is used
- Store room ventilation required as mildew build up
- Mr Browning to discuss this with Charles

Canteen dates discussed for Supporter Groups to operate as fundraisers

- Sarah to check dates and to circulate them so that Supporter Groups can work out roster

10. Business Operations

- i) **Tuckshop:** volunteers needed. Opportunity to encourage new volunteers on the Family Day on 8th February
- ii) **Flexischools :** Thanks to Colleen for all her hard work setting up and operating Flexischools
- iii) **Retail Shop:** issues with stock shortages due to supplier delay. Mick to apologise for the delay on the Link. Thank you to Colleen, Lisa, Michelle, Tess and Samantha for helping out

Applications for membership and recording of new members –.

11. Next Meeting: [Tuesday 26th February 2013](#)
12. Meeting Closed – [Meeting closed at 8.50pm](#) by Michael Skinner

Action	Description	Action by Whom	Due Date
12/9/2011	Recycle Cans Wire Bin	Claire Jackson to look into a wire cage to hold cans for recycling. 25/10/11 Sam's Metals have a wire can container that can be purchased for \$80 – A ute needs to collect the bin. Meeting passed a motion to purchase the bin to place outside canteen. 31/1/12 Not paid bill - unsure if it has arrived 28/02/12 Nothing happened to date- Michael to look into it.	Ongoing
25/10/2011	Minutes – Website	25/10/11 Discussion regarding how to organise the minutes on Parent Lounge. Peter Blackford to follow up with Aasta as to how this can be made simpler to access. Sarah followed up with website people and waiting for feedback. 28/02/12 Sarah to follow up 24/7/2012 – Lisa to work with Sarah on this	Ongoing To be actioned in september
25/10/2011	Irrigation to Ovals	25/10/11 Irrigation - Russell Patterson to research into a grant for funding. 28/02/12 Water wise grants have gone to stage four – large farming, some grants for grey water which may be a problem with the Health Department	Ongoing
28/2/2012	Year 12 Departing Gift	Discussion for March Meeting re suitability and possibility of changing gift.	July
29/02/2013	Letter of Support for Chaplaincy Grant		
29/01/2013	Permanent BBQ's funding and location	Supporter Group representatives are to revert to Groups for proposals regarding location of permanent BBQ's. Executive to discuss and Mick to revert to Charles, the Property Facilities Manager once decision made.	
29/01/2013	Uniform shortages	Mick to arrange to place an apology for the stock shortages re uniforms on The Link.	

FUNDING APPROVALS FROM THIS MEETING

Amount	Description

CORRESPONDENCE October 2012 – January 2013

Inwards

Date	From	Description	Type

Outwards

Date	To	Description	Type

Supporter Group Minutes/Reports

	Report	Date Received by Secretary	Date distributed
Auxiliary			
Cadets			
Cricket			
Football			
Hockey			
Junior School			
Music			
Netball			
Past Students			
Rugby			
Swimming			

AUXILIARY-

NEXT MEETING 3 FEBRUARY 2013
13 MARCH AGM

CADETS-

4 MARCH AGM
MEMORANDUM OF UNDERSTANDING HAS BEEN PREPARED AND NEEDS TO BE UPDATED REGULARLY
ASSET REGISTER PREPARED.
THE SCHOOL OWNS THE ASSETS

HOCKEY-

5 FEBRUARY NEXT MEETING
ISSUES TO BE DISCUSSED:

- COACHES(LACK OF)
- UMPIRE SHORTAGES
- KITS NEED TO BE REPLACED
- ENCOURAGE THE WEARING OF PINK TO SUPPORT BREAST CANCER AWARENESS

RUGBY REPORT-

22 FEBRUARY- BEGINNERS DAY
9 MARCH- TOUGH JUDGE COURSE
TRAINING TO START NEXT WEEK FOR YEARS 7 TO 12
JUNIOR SCHOOL STUDENTS IN YEAR 4 -6 WILL HAVE A FULL SEASON
CHRIS BIRD WILL BE THE JUNIOR SCHOOL LIASON PERSON
THERE WILL BE "SELECTION GAMES" WITH INDEPENDENT SELECTORS
8 APRIL-CAMP
"PINK DAY" SOCKS ARE BEING SOLD; AND PROCEEDS TO BREAST CANCER AWARENESS.
28 AND 29 APRIL BILLETS ARRIVE FROM OVERSEAS (58 STUDENTS)

TWO TOURS: YEAR 9 TOUR AND NEW ZEALAND TOUR
PRESIDENT, COLIN IS TO BE COMMENDED FOR HIS WORK

NETBALL REPORT-

AGM WAS HELD IN OCTOBER 2012

NEW SECRETARY, ERIC BLACK; NEW TREASURER AND NEW VICE PRESIDENT APPOINTED
FUNDRAISING IS BEING PLANNED

24 MARCH DEVELOPMENT DAY, PROFESSIONAL OUTSIDE COACHES TO ALLOCATE TEAMS
SUPPORTER JERSAYS WILL NOT BE DONE AGAIN THIS YEAR DUE TO LONG DELAY BETWEEN PLACING
ORDERS AND SUPPLY

RETAIL SHOP WILL NOW DECIDE ON WHETHER OR NOT TO SELL SUPPORTERS JERSEYS

FOOTBALL-

19TH FEBRUARY NEXT MEETING

FOOTBALL TOUR IS BEING PLANNED

JSSG-

WRAP UP OF LAST YEAR-

- SUCCESSFUL COMMUNITY BBQ.
- THANKYOU TO COLLEEN WILLMOT FOR HER ASSISTANCE
- THANK YOU GIFT FOR JUNIOR SCHOOL RECEPTIONIST WHO LEFT AFTER 20 YEARS OF SERVICE

7TH FEBRUARY NEXT MEETING

FLEXISCHOOLS ORDERS ONLY AS FROM THIS YEAR

MOVIE NIGHT IS BEING ORGANISED FOR MAY

TICK DIRECTORY IS BEING FINALISED.SOME DISCUSSION AS TO FINANCIAL VIABILITY. AMY BE ONLY AN
ELECTRONIC VERSION THIS YEAR.

MUSIC

4 FEBRUARY NEXT MEETING

4 MARCH AGM

MINUTE SECRETARY IS REQUIRED

A FAREWELL FUNCTION WAS HELD AT THE END OF LAST YEAR FOR YEAR 12'S

19 APRIL TRIVIA NIGHT IS BEING PLANNED