

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 17 th September 2013	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer – Helen Duncan opened the meeting at 6.30pm

- Guest Speaker: None**
- Attendance and apologies** - Attendance as tabled with apologies from Lisa- Maree Curtis, David Mitchell, Jan Deacon
- Headmaster's report** –Andre Van Zyl reported on behalf of Paul Browning.

Maintenance- ongoing, and will take place especially during school holidays.**IT**- third cycle of laptops will roll out in 2014. Year 7-12 will all have laptops. **Upcoming tours**., Japan in- country tour, Football tour to South East Asia, Round Square Tour to Fiji(no students) Four sporting teams in the **premierships**; Wayne Hampson is contracted as **tennis coach** to the school; Junior School **parent- teacher interview** in process; **QCS** for Year 12 and practice for Year 11 has occurred; **Swimming pool** will be open at the beginning of term 4; **Bond CD** launch went very well; no **student free day** in term 4;two new **billboards** at North Lakes and Chermshire; St Paul's private bus to include Samford next term

- President's comments**-Welcome to Greg from the Tennis Supporter Group and Michelle from the Retail Shop.
- Confirmation of Minutes from previous meeting** –Moved by Becky Mammen seconded by Kent Rainbow
- Business or Actions arising from previous minutes/meeting** –. Refer to the action table below.
- Correspondence** –. Russell Patterson has resigned from the Executive of the Association.
- Auxiliary and Supporter Group Reports**-as circulated.

Auxiliary	JSSG –
Music –	Swimming-
Cadets	Netball –
Cricket	Alumni-
Football	Rugby –
Hockey	

- Treasurer's report** – as tabled. Moved by Gary Wilmot; seconded by Helen Duncan
- Funding Approvals:\$500.00** for the Tennis Supporter Group .Moved Gary Willmot; seconded Claire Jackson
- General Business and Business Operations**

Swimming Supporters Group- will fund only the Junior School Swimming Award (not the Senior School Award) in the amount of \$286.00 for the Celebration of Achievement.

Multi- Purpose Shelter on Junior School Precinct: The Association support in principle the proposal for the construction of a multi- purpose shelter at the Junior School precinct, pending school consideration. Proposed: Helen Duncan; Seconded: Claire Jackson. No funding is committed. All present, except for Greg from the Tennis Supporter Group who abstained from voting, raised hands in vote of support.

Holt Bolt: options discussed. Will Association do the parking only- or everything (food and drinks as well) Swimming Supporter Group is interested in running this in November. Music Supporter Group also expressed an interest. More discussion to take place once Helen Duncan has discussed this with Holt.

Fundraising: discussed option of having one central "document" accessible to all support groups for fundraising purposes. Mr Van Zyl to arrange a "Microsoft Project".

- Approved fundraising:
 - Tennis Supporter Group to run a raffle next term
 - Junior School Supporter Group to run car park raffle

Year 7 Packs: All supporter Groups can produce a flyer to go into the Year 7 packs. Send to Sarah Slade asap.

Retail Shop: Michelle presented on cardigans and junior school hats, with samples.

Applications for membership and recording of new members –.

12. Next Meeting: Tuesday **22nd October 2013**. No guest speaker.

13. Meeting Closed – Meeting closed at 9.00pm by Helen Duncan

Action	Description	Action by Whom	Due Date
27/9/2013	BBQ's-permanent (funding and location)	Paul Browning to get feedback from Charles regarding the condition of the school BBQ's. School states that BBQ's are clean. Issue is now location of the fixed BBQ's, -where retail shop used to be?	ongoing
27/9/2013	uniforms- cardigan option.	Helen Duncan to refer this item to the school for consideration by the uniform committee.	ongoing
27/9/2013	Holt Bolt	Helen Duncan to discuss with Richard the terms of the co operative exercise, Association will do the parking at both gates, Suggested \$5.00 per car.	ongoing
27/9//2013	Tennis court windbreaks	Mr Van Zyl to talk to Tim Hughes re school replacing the windbreaks at schools cost \$825.00 for all six windbreaks.	ongoing
27/8/2013	Handbook	Claire Jackson to revamp the Parent Team Co-ordinator Handbook	Ongoing
25/10/2011	Minutes – on parent lounge on school website	to be further investigated and layout to be presented in a more user friendly manner, Sarah Slade to action	Ongoing
25/10/2011	Irrigation to Ovals	25/10/11 Irrigation - Russell Patterson has now left the Executive. Who to investigate the irrigation ?	Ongoing
26/2/2103	Stage		Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
500.00	Tennis Supporter Group seed funding-

CORRESPONDENCE July 2013 –August 2013

Inwards

Date	From	Description	Type
September 2013	Russell Patterson	Resignation from the Executive of the Association	email

Outwards

Date	To	Description	Type

TUCKSHOP REPORT -

Things have been running smoothly in the tuckshop.

MENU

I have attached a copy of the menu for next term.

We are changing suppliers for our ice blocks next term. We will be returning to Peters ice cream. The freezers are arriving tomorrow and I am still waiting for a pick up date for the old ones. I am hoping it will be when they deliver the new ones.

EQUIPMENT

With the warmer weather fast approaching I am currently sourcing prices on a second hand and new self-serve shop front fridge to replace the cold bay maree we currently have. The bay maree is far too small to hold the cold food orders we have. On Fridays we can have up to 4 baskets sitting on top of the bay maree.

VOLUNTEERS AND STAFFING

Most of our volunteers have only 2 rostered days left for the year. I have been asking for volunteers via the newsletter.

Helen Brand will be away for the first three weeks of next term so Sharon will be working the extra hours to cover.

VENDING MACHINES

We seem to be having trouble with the Smiths vending machines located outside the tuckshop. Students are putting money in the machines and at times are not getting the product or their money refunded.

The current practice we currently follow is the tuckshop gives them their money back and we ring Smiths and get the refund. We do this for a couple of reasons – International students are not understanding the procedure, Or Students don't have any other money.

The coke machine seems to fine

We have been approached by another company in regards to putting their vending machines in. They are offering for us to have a key to the machine as well as a float for when money does get jammed. I also know there are a couple of families at the school that have vending machines as part of their business

TUCKSHOP TAKINGS

Just for info – Sales for the month of August are broken down as follows – (hopefully this will concur with Gary's figures)

CASH SALES	\$28,243.10
EFTPOS	\$5624.75
ONLINE ORDERING	\$15,352.80
PAYMENT WITH ID	\$6,225.90

Sippers

We have had very busy days and very quiet days in the coffee shop with QCS and block exams.

Friday 6th September was our 2nd busiest day this year.

Just for info – we went through 108 litres of milk in the first week of September.

We have had the frother fixed as it was leaking and have had the stones in the coffee grinder replaced. It took a few days to get the grind and dose correct but all is back to normal now. Simon Auckland helped in the coffee shop during block exams to gain work experience. Helen opened Sippers on Sunday to cater for the Yamaha Piano Concert. It was a very successful day.

As mentioned above Helen will be away for the first three weeks of term 4. Anne will working in Sippers by herself for this period of time.

TOUCH-The Touch Football AGM will be held on Saturday 19th October at 9.00am prior to the BBQ. Many thanks to Helen Duncan who has confirmed her attendance at the meeting. A notice will be placed in the Link this week. Touch Football breakup BBQ/award presentation plans are well on the way for the 19th October. The Yr's 7 capped off the season winning their Premiership last Saturday. The Yr 9's and Yr 10's also played off for their premiership but unfortunately were unsuccessful. This season is Touch Football's best result. It is also the intention to hold a fundraiser BBQ/Pizza day in 4th term.

HOCKEY- HSG held their AGM on Tuesday 3rd September 2013 @3.30 pm in Library.

Members for 2014 HSG are as follows:

Jan Deacon President and Treasurer

Samantha Gray Secretary

Work to be done in order to get more parent involvement with HSG.

Emails to be sent to CPL's in Junior school to attempt to get some junior parents on the committee.

Still looking for Vice President and Treasurer, Jan to fill in until member found.

Plans discussed:

1. Send out information to all students and parents regarding 6 a side Summer Hockey.
2. Discuss and get feedback from students regarding changing Firsts uniform.
3. Accept money raised by RSG to buy kit for years 7 and 8 for 2014. Await quote.
4. Discuss the plan to bring back the BBQ / coffee for hockey season 2014.
5. Roll over Pink wristbands for 2014 pink day.
6. Plan to put flyer about hockey in Year 7 orientation pack.
7. Look at arranging development afternoon in 4th term for Junior school in preparation for term 1 2014.
8. Bolt Holt car parking for January agreed by HSG.
9. Plan on starting to plan for tour 2015
10. Umpires booked for next year
11. Next meeting to be advised, probably first term 2014.

JSSG- Members will recall from my June report to the Association and the subsequent discussion at the June meeting that the JSSG had committed to investigate details for a large multi-use undercover play area for the Junior School. After looking into various ideas and suggestions – including the potential for grants – the initial concept evolved into a multi-purpose shelter centred around a Netball Court (by meeting specifications for senior competition play, this opens up grant opportunities). In early September, we presented a formal proposal – written in partnership with Mrs Connolly - to Mr Browning. I am attaching a copy of the proposal document for Association members to view. We will be meeting with Mr Browning again early in Term 4 – a decision over whether to proceed ideally needs to take into account the grant opportunities identified (the next round for both grants closes in February 2014 – details are provided in the proposal document).

During July and August, the JSSG engaged with the Junior School community and received various comments from parents as well as feedback via the CPL network and JSSG general meetings. This included feedback relating to the concept itself but also widespread general feedback and concerns about the way in which the school communicates and interacts with parents as financial stakeholders (much of this feedback centred around the building fund and the \$17mn injection of funds into infrastructure in the past five years). In a nutshell, parents would like the school to be more open and transparent in this area. The JSSG is very grateful to Mr Browning for listening receptively to this forthright feedback at our meeting with him.

There is also a widespread feeling among Junior School parents that they would like the Association to recognise financially the contribution that Junior School families make to School Fairs – for this reason the project document proposes that one third of net proceeds from the 2014 Fair (should one be announced) are directed into a shelter project sited in the Junior School precinct. It also includes a proposal that the Association makes a contribution from its general grant pool and considers the shelter as a site for one of the permanent barbecues under Charles Sweeney's proposal. If the School Council and Senior Leadership team approve the JSSG's project proposal, these requests would be formally made by Mr Browning and/or Mrs Connolly. Under the project proposal, the JSSG would contribute up to \$25,000.

I am more than happy to try to answer any questions which Association members have about the Shelter proposal document on Tuesday evening.

Other news from the JSSG:-

Final financial information from the Bush Dance revealed a net profit of just under \$6k, a very welcome financial fillip on top of the event's outstanding success from a community building perspective. 56 letters of thanks were sent to the parents, staff and supporters who had so generously helped with making the evening such a success – a really outstanding volunteer effort in itself.

The Fathers' Day stall went extremely well with most of the stock selling in the first session! All remaining stock went early in the second session. The physical stall for both Mothers' and Fathers' days is clearly a winning formula and will most probably be repeated next year.

Planning for CASP and the book covers fundraiser is coming along smoothly. Book covers will be available on Flexischools from Week 2 of next term, but unfortunately they will not be available to MS and SS students as we have not yet thought of a way to deliver them to those students. Any ideas on solving this problem will be gratefully received. Word has got out about the book covers and we are hearing that MS and SS families would like to participate.

The JSSG funded the author visit by DC Green in early August and, after paying for this, there was approximately \$300 leftover from the \$1000 originally budgeted. The committee agreed at our meeting last week to allocate the balance to the library for the purchase of 16 books from the 2013 Awards Short List.

The Communications sub group is organising the distribution of a survey to seek parents' feedback on communication in the junior school. The survey should only take around 5 minutes to complete and we are hoping as many parents as possible participate so we can prepare an informed action plan. The team has also provided some updates for the 2014 Junior School handbook e.g. Term events, Glossary and sports available for each term. The Junior School has also been given the management of the Attunga Street noticeboard so we will now have the opportunity to add celebrations/congratulation notices as well as regular features on the school calendar.

Our final event for this term is the Car Park Raffle. We are trying to direct as many sales through Flexischools as possible – only one session of ticket sales at the bus shelter will be held. Getting CPLs to volunteer to assist with these events is getting harder and harder and we have decided to review the way they are run. Next year we hope to introduce a system whereby each year group of CPLs and parents takes responsibility for organising and running an event (e.g. car park raffles x 4, Mothers' Day and Fathers' Day stalls, Woolworths Earn and Learn program, etc.). This will take a lot of pressure off the CPL Coordinator/Deputy roles and get the broader parent community more involved.

Our end of year dinner will be held on either 22 or 29 November – date to be confirmed once the date for the Extra-Curricular drinks is clarified.

Finally, I'd like to flag that there will be many changes to the JSSG Committee next year. Thus far we know that the current holders of the President, Secretary, Treasurer, One Vice President, CPL Coordinator and Deputy CPL Coordinator roles will not be renominating for their respective positions.

SWIMMING- The new season for the Swimming Supporters' Group will commence on 11 October 2013.

In short, we have done the following or are considering the following:

- designed a new logo with the assistance of Julie Hillier (thanks for that Julie)
- completed membership forms
- clarified some internal operational matters
- consider the fundraising event by Holt fitness
- consider capital improvements at the swimming pool

NETBALL- There is very little to report on netball at this time of the year. The 1st's have been competing in the Vicky Wilson Cup. They have fought hard games but so far have been unsuccessful.

We have 21 expressions of interest for the 2014 Tour to New Zealand with commitments due in this week.

There is no meeting this month and our AGM is next month.

AUXILLIARY- Library refurbishment almost complete. Sharp edges on tables a concern but well received and we are looking at getting a plaque to acknowledge contribution Supported Middle school dance, a magnificent effort by Cameron Howes and his year 9 team. Middle school radio did an awesome job(Brendan Drew, Simon Auckland and Tim Joyce) and battle of bands were enjoyed. About 160 students attended
Two more meetings are left for Auxiliary, we need to finalise any money with Assoc Treasurer by then or have ready to pass on.

Remaining funds may go to purchasing another cool storage for tuckshop but have also been sent a request from Sippers(Anne Bell) re shading needs. Will discuss at next meeting
Lunch following final meeting 14th Nov at Portabello, Albany Creek
Next meeting Wed 9th Oct

CRICKET- Last Meeting held Wednesday 4th September 2013

CSG Balance - as per last month – no movement this month prior to the meeting.

Flexi Schools has been very successful – 56 sign on – record numbers – 6 teams to date.

- o Under 17's – 7 players
- o Under 13's – 13 players
- o Under 11's – 11 players
- o Under 10's – 9 players
- o Under 9's – 7 players
- o Under 8's – 8 players

St Paul's CSG has responded to BNJCA regarding Friday night Cricket with our view that we would stay with Saturday morning.

The development day events have been booked with Premier Cricket and QLD Cricket – Ben Stockdale will be attending on Monday October 7th.

Kits have been priced – also revised requirements to provide 4 new kits for the younger teams @ \$340.00 each. Another \$400 expenditure was approved.

Reimbursement of \$370 to Allan Deacon for Premier Cricket deposit and practice balls was approved.

Point of Discussion / communication with other sport supporters groups:

The following points 1, 2 and 3 were intended to be discussed at the previous Association meeting. Could the team based supporter groups please consider them and add any familiar concerns and/or remedies to a discussion at this month's meeting.

1. CSG is concerned with the lack of support for Cricket in some of our year levels/age groups.
2. Some age groups struggle with numbers to form teams and the CS group would like to know if other sports are experiencing this difficulty.
3. The CSG wishes to work with the school administration/leaders of sport to identify ways of encouraging greater participation in sport teams overall. The perceived benefits would be:-
 - ease of competition structuring
 - positive marketing of the school
 - enhancement of the school's image in the community
 - building relationships between students and with teachers.

In addition to our report, the CSG committee would like to ask the Head of Sport and the Principal, the following question:

Rule changes in JTAS have lessened the cricketing experience for players and parents alike – why travel an hour to play for two hours and travel back an hour. Is there opportunity to encourage closer alignment/change in the JTAS rules at relevant meetings of JTAS?

A request is also proposed that towards the orientation time in October where all the new year 7's are addressed, that a flyer be made available that clearly states the first training times and playing times and relevant contact teachers/numbers for further information. Also, perhaps the captain of cricket speaks to the students as a whole group regarding the start of the TAS cricket at the start of the season to promote and pass relevant information (obviously in conjunction with other school sports offered at St Pauls).

If possible could coaches of teams also attend games? Or at least have one adult who attends both training and games for team continuity, direction and fellowship.

RUGBY-You may recall after the Association meeting at which Robin Cox presented on embellishment the RSG corresponded as below

Dear Robin & Tim

At the last RSG meeting, the attendees requested I write to you again concerning the issue of embellishments. We request the embellishment committee be reconvened to consider the below.

- *TAS consider there is merit in running official 2nd and B competitions in some sports. If any SPS teams achieve premiership in those competitions they should be entitled to an embellishment. The argument against awarding these teams an embellishment was stated to be that embellishment should be awarded only for excellence. It is our*

understanding that the Dux of Maths A, B and C all are offered embellishments, as each student is the highest achiever in their subject, albeit the level of academic skill required for Maths A is recognised as less than that required for Maths B or C. The students feel any premiership winning efforts of 2nd and B teams should be held in the same regard as the Maths A Dux & offered the embellishment.

- *Individual Sports Awards at Celebration of Achievement are given to the student who has achieved the highest standard in that "subject. " The student who has achieved the highest standard in an individual subject, for example Japanese, is awarded the Academic Gold. The latter is recognised with an embellishment. The former is not. The students feel this discrepancy justifies re-examination by the embellishment committee.*

RSG has conferred with the students about these two issues, mindful it was stated at the recent Association meeting the parents complained while staff never heard from the students. We suggest the students feel they thoughts on these matters have not been heard in the past, and hence their confidence that any effort on their part would be taken into consideration is low.

We table the below reply for members to review with their respective supporter groups.

Senior Leaders have approved the following, after consultation with a variety of stakeholders:

- *Non-TAS Captains may qualify for a Blazer embellishment. Certain criteria will need to be met. 2013 Captains of Badminton, Table Tennis and Mountain-Biking will receive an embellishment Certificate which Michelle Fraser will issue as soon as possible.*
- *From January 2014 all 1st team Sport Captains will require either a Gold Leadership Level Award or a Silver Leadership Level Award to be eligible for nomination for a Captain position.*
- *Four new embellishments (wording in brackets below) will be added this year after the CoA Awards are finalised:*
 - *JB Hunt Cup for the Best All Round Sportsman in the Middle School (MS Sportsman of the Year 2013)*
 - *JB Hunt Cup for the Best All Round Sportswoman in the Middle School (MS Sportswoman of the Year 2013)*
 - *The First Fifth Form Shield for the Best All Round Sportsman in the Senior School (Sportsman of the Year 2013)*
 - *The First Fifth Form Shield for the Best All Round Sportswoman in the Senior School (Sportswoman of the Year 2013)*
- *The Colours and Embellishment Committee will reconvene early in Semester 1, 2014, to consider other suggestions. This is in line with a decision taken in 2011 to review the Colours and Embellishments after 2 years ie, end of 2013.*

Not all of these were issues raised by you, but I am informing you as well. Other issues raised

will be placed before the Colours and Embellishment Committee when it reconvenes in 2014.

We encourage you to raise these matters with your members.

In relation to other Rugby issues please note the below.

- The First XV Coach Appointment of Mr Scott Forester, who has brilliantly supported SPS Rugby as director of JS rugby for the last two years, has been well received by fellow coaches, players and families. RSG, on review of their budget, have been required to reduce the commitment from \$6500 to a maximum \$4000 towards coaching for the 2014 season.
- Rugby has tested an electronic sign-on and ready to go live with the first event an afternoon incorporating as many new players as possible on Wed, 30 October with to date 3 local clubs have committed to offering assistance.
- RSG are investigating a welcome event in the form of a "super training day" in term 1 where all teams train on the same afternoon once to kick the season off followed by a BBQ for all players, coaches, relevant volunteers staff, families & siblings from 5-6pm. It was confirmed a Wednesday would be the least likely to clash with other activities and Mr Hughes felt confident with enough notice other activities might be happy to accommodate releasing players for the one off session; if not students should still be able to attend the BBQ.
- Mr Hughes is clarifying the "rule" introduced this year of no contact in term 1 mindful all coaches feel training is suboptimal if without contact experience in the pre-season. Friendly fixtures for all teams were being investigated for late term 1 and first week of term 2. Opens would plan to attend the Matthew Flinders Carnival in the Easter Holidays SPS based camp run by Sportacise. Two other external companies are being reviewed to offer further professional coaching including the possibility of a 1 day camp for the Junior School.
- Rugby will be adopting the motto, Strength Perseverance and Sportsmanship (SPS) brought to life by Sheena Treston as a parting gift to the sport at St Paul's.
- We thank the Association again for their support towards the replacement of playing jerseys for 2014 season. We have requested details of the current school sponsorship policy to see if that may be an avenue for RSG to explore to assist in further purchases.
- In an attempt to secure a consistent appearance post game RSG are seeking quotes to once again provide every rugby player a training shirt so there could be no excuse about wearing it after the game each Saturday. This will depend on the final budget with funds available of approx. \$3000.
- Approval has been given for 2014 year 9 tour and 2015 open rugby tour and groups are being collated to start the initial planning.

FOOTBALL—Dinner 26th Oct PEC, plans coming along
Discussion re money for sports kits, approx \$800 per team. Do we ask Assoc for contribution?
Second's team have won TAS, currently no embellishment, this will be discussed at our next meeting

Tour departs Sat 21st September, tour kits have been presented, thanks to Mr Browning and Mr Hughes for being there at presentation
AGM to be set and quite probably a new committee needed(at least a President). Aim to seek people at dinner especially for future tour in 2015
Next meeting Wed 18th Sept.

