

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 27 th August 2013	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer – Helen Duncan opened the meeting at 6.30pm and Paul Browning welcomed attendees, in particular , guest speaker Jon Andrews, Executive Director of Teaching and Learning

- Guest Speaker: 7.30-7.30pm** Jon Andrews
- Attendance and apologies** - Attendance as tabled with apologies from Lisa Maree Curtis, Leigh Robertson and Kent Rainbow
- Headmaster's report** –Discussion regarding the condition of the BBQ's raised by Becky Mammen. Paul will get feedback from Charles regarding the BBQ's.
- President's comments. End of school celebration for the Association** on 29 November at Eaton's Hill Tavern: All supporter groups to let Helen know please if anyone is leaving. **Celebration of Achievement:** Supporter Groups fund the awards. Please communicate with Gary Willmot. **Richard Holt** will be running the "**Holt Bolt**" on the school grounds on 30/11/2013 and then on the 25/1/2013 after school. Opportunities for the Association to be involved maybe running the canteen on the day or managing the parking. Parking option considered best, but Helen will discuss further with Richard Holt and revert.
- Confirmation of Minutes from previous meeting** –Moved by Russell Patterson; seconded by Claire Jackson
- Business or Actions arising from previous minutes/meeting** –. Refer to the action table below.
- Correspondence** – correspondence as tabled. The process is outlined. Firstly Russell Patterson to check on minimum order requirements, then matter to be referred to the uniform committee; and then on the Headmaster.
- Auxiliary and Supporter Group Reports**-as circulated.

Auxiliary	JSSG –
Music –	Swimming-
Cadets	Netball –
Cricket	Alumni-
Football	Rugby –
Hockey	

- Treasurer's report** – as tabled. Moved by Gary Willmot and seconded by Helen Duncan. Great tuckshop results!
- Funding Approvals** : . A maximum of **\$500** to Touch Supporter Group(once formed) towards the end of season Fun Day; **\$1650.00** for the RSG replacement of their Kit.(from the proceeds of the sale of the donated kits)

11. General Business and Business Operations

TUCKSHOP-report as circulated. Currently 54 volunteers. Air-conditioning issue raised and the school is going to be dealing with this.

SIPPERS-will be open for the week before school starts in 2014.It will be advertised as open in the Handbook.

RETAIL SHOP (PROCEEDS OF SALE OF DONATED KITS)-Money from the sale of the donated Canterbury Cricket and Rugby First uniforms will go to Supporter Groups for the purchase of Kits. RSG very keen to replace their kit. Cost of \$1650.00. Approximately \$2300.00 available. Other Supporter Groups to decide if they need kits and to revert. **Decision: RSG to receive \$1650.00** and if no other Supporter Groups request money for their kits then the entire kitty will go to RSG.

SPORT KITS- JSSG raised the question of what is provided by the school and what is for the parents to purchase re junior school sport. Helen Duncan will revert after discussion with Tim Hughes on school policy.

COFFEE VAN: No energy drinks should to be sold from the Coffee Van? this happening?

FORMATION OF NEW SUPPORTER GROUPS: TENNIS AND TOUCH: Requests for new Supporter Groups for Tennis and Touch to be formed.

Dorelle Stubbings presented to the Association on the formation of a Touch Supporter Group to support girls touch football. Also requested support for a "fun Day" at the end of the season at an estimated cost of between \$450.00 -

\$500.00.

Wayne Hampson presented to the Association on the formation of a Tennis Supporter Group.

Decision approved: Touch and Tennis Supporter Groups to be formed. Helen Duncan advised them of the process to be followed> AGM, office bearers to be appointed, inform the Association Executive of the date of the AGM as one of the Executive is to chair; inform the Executive of the names and contact details of the Office Bearers. They must join the Association for Insurance purposes. Both presenters advised to check the Constitution regarding the process for the formation of a Supporter Group and the running of the Support Group- and to remember to advertise in the Link.

Applications for membership and recording of new members –

12. Next Meeting: Tuesday **17th September 2013**. No guest speaker.
13. Meeting Closed – Meeting closed at 9.10pm by Helen Duncan

Action	Description	Action by Whom	Due Date
27/8/2013	BBQ's	Paul Browning to get feedback from Charles regarding the condition of the school BBQ's.	17/9/2013
27/8/2013	Minimum Order re uniforms	Russell Patterson to check on minimum order regarding school uniforms	17/9/2013
27/8/2013	Holt Bolt	Helen Duncan to discuss with Richard regarding opportunity for Association to be involved.	17/9/2013
27/7/2013	Tennis court windbreaks	Sarah Slade to follow up on providing the Association with a proposal(including costs) for the replacement windbreaks for the tennis courts.	Ongoing
27/8/2013	Handbook	Claire Jackson to revamp the Parent Team Co-ordinator Handbook	Ongoing
25/10/2011	Minutes – on parent lounge on school website	to be further investigated and layout to be presented in a more user friendly manner, Sarah Slade to action	Ongoing

25/10/2011	Irrigation to Ovals	25/10/11 Irrigation - Russell Patterson investigation	Ongoing
26/2/103	Permanent BBQ'S Funding and Location	Waiting to hear from Charles Sweeney on stage and BBQ's	Ongoing
26/2/2103	Stage		Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
Max of \$500.00	For Touch Footy end of season "fun Day"
\$1650.00(from the proceeds of the sale of the donated kits)	RSG Kits to be replaced

CORRESPONDENCE July 2013 –August 2013

Inwards

Date	From	Description	Type
29/7/2013	Lee Ann Pascoe (Junior School Parent)	Request that a school cardigan be considered as part of the girls school uniform as an alternative to the jumper	email

Outwards

Date	To	Description	Type

JSSG-This has been a very busy few weeks culminating in a great evening last Saturday at the Junior School Bush Dance. We have published a long list of thank you acknowledgements in the Link, but I'd like to thank again Sarah Slade and Louise Carter for their support and help. Colleen Willmot has continued to provide generous help with Flexischools even though Kathy Lollback has been ably easing Junior School demands on Colleen. Attendance was outstanding at nearly 800 adults and children. The Rantan Bush Band put on a

fabulous evening of entertainment and the teachers did a great job teaching the children their dances (there were plenty of proud parent moments during their performances). It was kind of Mr and Mrs Browning to join us for part of the evening as well. We can now look forward to doing it all again in two years' time.

We have also been running the Red Shirt Football program after School. This has been very well attended again (30+ children) and the three parent volunteers are getting some great feedback.

Fathers' Day Stall preparations are well advanced and the stall will be held over two days at the end of next week. We're hoping the children will enjoy the hands on shopping experience as much as they did for the Mothers' Day stall.

We have also drafted – in consultation with Mrs Connolly - a proposal for a Junior School outdoor multi-purpose shelter. The proposal has been circulated around the JSSG committee for comments and we are well advanced in getting some price estimates. The next step will be to present the proposal to Mr Browning with Mrs Connolly.

Finally, preparations are also underway for the annual Camping at St Paul's weekend (last weekend in October) and a book cover fundraiser which will kick off early in Term 4.

CRICKET- The next meeting for cricket is in August; and with no activities until Sept/October, there will not be a report until Sept.

FOOTBALL – Timetable clash: The Football dinner and the Junior School camp.

MUSIC- Bond DVD launch on Friday 30th August on the lawn outside the chapel. The Band will be playing from 5.30pm and there will be a showing of the DVD. Cost of DVD: \$25.00.