

Minutes of General Meeting

Date	Tuesday 16 th September 2014	Time	6.30pm
Place	St Pauls School Tooth Centre		
Minutes			
<p>Welcome and Opening Prayer: Helen Duncan. Opened the meeting at 6.30 pm.</p> <ol style="list-style-type: none"> Guest Speakers: Executive Director of the Anglican Schools Office, Ms Sherril Molloy, and St Pauls School Council members Ken Suddick and Darren Barlow. (General meeting stopped at 7.30 and then resumed after guest speakers) Attendance and apologies - Attendance as tabled with apologies from Paul Browning, Paul Hardie, Sarah Slade, Sebastiaan Fick, Yanina Lowther, Samantha Gray; Desley Stephenson to be late; Headmaster's report: Mr Van Zyl reported for Dr Browning <ol style="list-style-type: none"> Activities: Book Week was very successful; World School 2014 is currently in process, Japan tour is taking place soon; QCS on 2 and 3 September; Block tests ended on the 12th September; In Country Learning tour to China leaves soon; Year 5 Camp took place on 8-10th September; NSG Tour to New Zealand happening soon; Term 4 starts on the 4th October; Celebration of Achievement 22 October for Senior School, 23 October for Middle School, 25th October for Junior School; 5th November Foundation Day in the PE Centre; 20th November Valedictory Service and Dinner for Year 12's. Campus developments: Bollards and ropes installed around the campus for safety reasons; the garden in front of the Farm House is being developed-Hoop Pine problem as it is heritage listed so cannot be cut down but has to be managed; Permanent BBQ area near to the Science building is available for all Supporter Groups. Block 4 area possibly to be developed as a permanent BBQ area as well; PE Centre Project and Netball Covered Court Area- the BCC money has been received and is being held whilst planning is in progress; Further capital required, but planning is ongoing. The P E Centre and the Netball covered area are being worked on together. Cricket Nets are being replaced and 4 will be refurbished. Tennis Courts- some of them will be resurface in December; Budget Planning is in process for 2015 and will have the plan in October; ICT 3 Year plan is being developed -a key aspect that is being considered is running a "dual" platform. Busy with project at the moment "scenario planning" for the next strategic plan for the school; Development Office- 2015 Calendar events requested as soon as possible. Please send to Sarah Slade and let her know proposed dates of events for next year. Weekend staff- a member of the ground staff is only available on Saturday from 6.00am to 2.00pm No other ground staff are available, unless for "special" events such as school fairs etc. <p>Question raised for Mr Van Zyl: Roofed Walkways: Helen Duncan raised the fact that she has noticed that the walkways have been roofed. Mr Van Zyl confirms that this is in progress. Becky Mammen raised the issue of BBQ's Has the school purchased BBQ's from the funding allocated to it for this purpose by the Association (2 Mobile BBQ's) and if so, where are they to be located. Mr Van Zyl will revert</p> President's comments: <p>13th September Blue Day held, leading to further discussion regarding planning for next years "blue Day";</p> <p>Thank you to Peter Beahan for work done so far to establish the generic emails for the Association, starting with the Executive;</p> <p>Helen has received details from the school regarding the COA awards. Supporter Groups to contribute to the awards; looks like JSSG may need to contribute only \$1000.00 this year, but this needs to be confirmed. All other Support Groups have confirmed their donations to the school for the awards.</p> <p>Helen welcomed Colleen Wilmot who discussed the "Fundraising Directory" and explained new ways of fundraising though Flexischools.</p> <p>Netball Redundant Uniform Stock- to be sold at 25% of cost</p> Confirmation of Minutes from previous meeting: Moved Louise Skidmore; seconded Dorelle Stubbings 			

6. **Business or Actions arising from previous minutes/meeting** –. Refer to the action table below.
 - a. Congratulations to the Tennis Supporter Group for successfully running the Bunnings BBQ on 14th September 2014. Peter Beahan to keep in contact with Bunnings to ask that we be kept on the roster for future BBQ's.
 - b. Thank you to Becky for supplying information regarding the JSSG generic email addresses set up process.
 - c. **Correspondence** – Refer to table below
 - d. **Supporter Group Reports** - As circulated, see below

Rugby-	Volleyball
Music –	Hockey
Cadets –	Cricket-
JSSG	Tennis-
Swimming-	Football-
Touch	Netball-

7. **Treasurer's report** – as tabled.
Moved Desley Stephenson, Seconded Peter Beahan
8. **General Business:**
 - Brochure-** Supporter Groups Brochure is almost completed and will be placed in the orientation packs.
 - 2015 School Fair Proceeds-** Discussion took place regarding whether the Supporter Groups will divide up the proceeds from the 2015 school fair or whether it would all go to one project. A vote was taken and it was unanimously decided that the proceeds of the 2015 school fair will go to one particular project, being the planned multi –purpose arena.
9. **Business Operations**
 - Tuckshop-** as per report read out by Helena Duncan
 - Sippers-** As per report read out by Helen Duncan
 - Retail-** As read out by Helen Duncan, there is an investigation into the unauthorised use of the Association account
 - Party-** 28th November 2014 will be the end of year party for the Supporter Groups
 - JSSG, Becky Mammen, proposes a vote of thanks-** regarding the training evening run by the Association
10. **Next Meeting:** Tuesday November, 2014
11. **New Members:** Scott Forester, Andrew Thomas and Paul Robson from RSG
12. **Meeting Closed** – Meeting closed at 9.15 by Helen Duncan(after breaking for the Guest Speakers)

ACTIONS

Date	Description	Action by Whom	Due Date
	SG Logo's on clothing	Don modelled the new MSG Supporter shirt. Association Executive Meeting to be held to finalise orders. Netball, Rugby, Volleyball and Swimming Supporter Groups have logo's Cricket Logo is still being designed. Claire Jackson to email process to all Supporter Groups	Ongoing
	Communication in MS/SS	Paul Browning to investigate year parents, House parents, CPLs. IN process- work in progress. Still and ongoing concern especially with Yr. 7's.	Ongoing
	Bunnings BBQ	Took place on 14 th September. Tennis Supporter Group ran the BBQ \$2012.00 net profit made. For future groups good to note that at least 8 Volunteers needed in order to be organised to meet the demand.95 kg's sausages sold. Suggests that good idea to take trailer filled with ice for drinks. Ran the BBQ from 7.30 am to 4.15pm.and Peter Beahan will let Greg know that they were selected in the draw.	Completed successfully
	Funding round	Funding round will now be at the end of the year	Oct 2014

Sept 2014	BBO's	Has the school purchased BBO's from the funding allocated to it for this purpose by the Association (2 Mobile BBO's) and if so, where are they to be located. Mr Van Zyl will revert	Oct 2014
Sept 2014	Association Generic email	Peter Beahan to start to set up generic emails for the Association Executive and then help set up generic email addresses for all Supporter Groups, using the information provided by JSSG. Peter to register the domain. Peter to ensure that the "retail" email address is used for the contract reminder, so that in three years time when the contract needs to be renewed, an email will be sent to "retail" email.	Oct 2014
Sept 2014	Bunnings BBQ Redundant Uniform Stock	Peter Beahan to keep in contact with Bunnings to ask that we be kept on the roster for future BBQ's Delsey Stephenson to circulate the list of all redundant stock.	Oct 2014
	Banner	MSG would like to get a new banner designed. Paul Browning suggested to speak with Julia Hillier to have one re-designed.	Ongoing
	Vending Machines	Louise Carter suggested the introduction of vending machines for after hour use – LJ Distributors as supplier. Peter Behan to contact Louise in relation to this and follow-up.	Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
Up to \$200.00	Cost of three year contract regarding the set up of generic emails.

CORRESPONDENCE August 2014 –September2014

Inwards August / 16th September 2014

Date	From	Description	Type
5/8/14	WorkCover Qld	Premium Notice for 2014	Letter
5/8/14	NAB	Error in deposit of \$1175.90 30/7/14 - Adjusted	Letter
8/8/14	NAB	Statement for July 2014	Letter
8/8/14	NAB	Letter in relation to \$50K Term Deposit	Letter
8/8/14	Bunnings	Confirming Sausage Sizzle allocation for 14/9/14	Letter
8/8/14	Quality Foods Services	Statement	Letter
14/8/14	Claire Jackson	Blue Day	Email
17/8/14	NAB	Letter – Re Term Deposit due 27/8/18	Letter

19/8/14	NAB	Letter – Term deposit \$100k set to mature 17/9	Letter
26/8/14	NAB	Letter – Term deposit \$50k closed	Letter
27/8/14	NAB	Letter NAB Term deposit \$100k set to mature 17/9	Letter
30/8/14	NAB	Statement for August 2014	Statement
29/8/14	Quality Food Services	Statement due for payment 12/9/14	Statement
29/8/14	NAB	Deposit Book for Supporter Group 3	Book
2/9/14	NAB	Letter – NAB term deposit \$50k	Letter
2/9/14	NAB	Express Business Bag	Bags
2/9/14	Kedron Wavell –Cricket SG	Tax Invoice 00022079	Invoice
2/9/14	Mondelez - FSG	Statement	Statement

Outwards

Date	To	Description	Type
14/8/14	Supporter Group Presidents	Bunnings Sausage Sizzle – Peter Beahan	Email

Cricket Supporter's Group

- CGS meeting held on 3rd September with 9 members
- Main Point:
 - BNJCA sign-on deadline was 31st Aug and as at that day 74 kids have signed up making up 6 St Paul's teams in the competition
 - Nets upgrade quotes came in way over our budget for doing all nets so decision was made to upgrade 4 nets as phase 1
 - Work has commenced with contract awarded to Premier Cricket, Brendale
 - Cricket Development day is on Sunday 5th Oct. It's an all-day event with coaches from QLD cricket also attending with some handy tips.
 - Funds of \$250 were approved for the Food & Drinks and up-to \$500 approved to hire more coaches so give a better coverage over all the teams.
 - Season starts on Oct 11th
 - Treasurer Report \$2607.52 as CSG uncommitted funds balance
 - Agreed to fund the Cricket awards at the COA (\$224)
 -
- England Tour Parent meeting followed from CSG meeting
 - Parents looking forward to Holt Bolt
 - List of funds raising initiatives has been submitted to Robin Cox for approval
- Next meeting 8th October 7pm

Netball Supporter's Group- nothing to report

Swimming Supporter's Group

Following from discussion at previous Association meetings regarding marketing, we have posted an article in the Tick of 8 August 2014.

We have received our first orders through flexischools and it is working great.

Thank-you Colleen Wilmot for your assistance in getting this up and running.

We already have a few new swimmers signed-on and we are hopeful that swimmer numbers will increase towards the date of our 1st meet, on 10 October 2014.

Finances:

The Committee has approved a cost of \$1,115.40 for swimming caps. Swimming caps are pre-numbered and assist us with identifying the swimmers. In past the numbers have been written on swim caps with a texta. The number becomes unreadable after a few swims. The new swim caps have been working well.

We have also approved the \$474 relating to the St Paul's Celebration of Achievement awards.

JSSG Report

The most significant news for the month is the cancellation of the JS Family Fun Day on 13 Sept due to a lack of registrations. This despite an expression of interest email at the start of term giving a bright green light of positive responses. This meant that we were unable to support Blue Day as we had hoped to and was very disappointing for all those involved with the planning and somewhat depressing in terms of the broader implications.

Funds have been allocated to:-

- an additional \$300 to the 2015 U8s day (PP-2), bringing the total commitment to \$700. Extra funds will provide a sausage sizzle for up to 400 students, siblings, staff and parents - a community building initiative
- \$300 to the Year 5 edamame garden project for seeds and tools (Mr Mackenzie-Smith)
- \$1,000 for the annual writer in residence grant. Guest author will be Narelle Oliver and event will run alongside the biennial book fair in term 4.
- \$1,000 for an artist in residence to support the JS Morphing Festival in week 2, term 4. The theme is re-use, recycle and re-imagine. We have also decided to hold our pre-loved book and DVD sale to complement the Festival. This year, we will be including board games and puzzles.

Planning is in progress for Camping at St Paul's with a new coordinator (Jacqui Melck) coming forward. This is excellent news. The weekend will have a Monsters Movie theme and follow the tried and tested format.

Leanne Linton is kindly running the book covers sale again after an excellent response last year.

The Father's Day stall went extremely well - beautifully presented by Estelle Wright and her team - and we are just waiting on final numbers. We ran another uniform swap at the end of last week and the quarterly car park raffle is in progress.

On the Communication front, the committee has decided to stop publication of the Tick but continue with the Tick tradition by renaming the year level contact lists (started this year) as the Tick Year Lists. Early next term we will have to seriously think about the transition of parent contact details from 2014 to 2015 - the benefit of the new system is not having to start from scratch each year but this requires planning and a proactive process.

Next term we will be reviewing the JSSG's mandate, commitments and calendar in response to feedback and comments from a number of parents.

Finally, sincere thanks to the Association Executive for holding the excellent training evening in August. This was greatly appreciated by the JS parents who attended, some of them participating under the supporter umbrella for the first time

Music Supporter's Group

The MSG meeting was held on 1st September 2014 with eleven members and three staff members attending.

Firstly, for your interest and information, the activities of the music department and students leading up to the meeting included:

- Ian Leonard formally announced his planned departure from St Paul's and expressed thanks for the support that MSG has provided over the years. He is taking up a position in northern New South Wales and is looking forward to the move to a more country setting.
- The Music department held a Gala Dinner in one of the convention rooms at the exhibition grounds. This event showcased many of the bands from St Paul's School and attracted approximately 280 guests.
- A Strings Concert was held on Sunday 7th September with all of the string ensembles and the orchestra performing well on the day. The MSG ran a raffle on the day with great support from the parents and friends that attended.

Yamaha Keyboard Festival

The Yamaha Keyboard Festival was held at Sippers on Sunday 31st August 2014 with MSG members assisting. In addition to the raffles run on the day all profits from the day has been donated to the MSG and we thank Sonia Visser for the donation.

Major Purchase for 2014

The purchase of a Cello and a Double Base is progressing and these should be delivered before the end of this term.

A piano is also being considered as a purchase and this raising of the funds for this will straddle the years of 2014 and 2015.

MSG Supporter Shirts

The shirts are now complete and are being distributed to those who purchased them. The response has been favourable and we look forward to the positive impact they will have by identifying members of the MSG at functions and events we are involved in.

MSG Notice Board

We are looking at the possibility of having an MSG notice board in the music centre to promote our past activities and our current activities and goals.

Volleyball Supporter's Group Report

- The Volleyball /supporters Group met on 4th September with 9 attendees and 2 apologies.
- Finalisation of our last BBQ fundraiser was completed with the menu set and action plan provided.
- With a beautiful day and the benefit of school photos and basketball all happening around the PEC we were able to bank just a tick over \$1100.00 for the day.

- VSG supported blue day with our girls wearing blue ribbons in their hair, blue balloons in the PEC, blue cupcakes for sale and a donation jar on the counter. The VSG meet early next month and will finalise the donation amount raised for Blue day.
- Discussion about the upcoming Volleyball Schools cup took place with the number of teams, and their composition yet to be determined.
- A second round of training shirts and hoodies have been ordered following the delivery of our first batch. Many that didn't elect to order shirts last time, and the boys have now placed orders and delivery should be in time for the schools cup
 - This last weekend saw a close to the season for our school volleyball girls with our First completing the season undefeated to take out the premiership, the seconds coming a commendable second, and the years 10,7 and 7 finishing a pleasing middle of the ladder.
 - The VSG meets on the first Thursday of every month with the next meeting however with the next meeting falling in the school holidays, our next meeting is scheduled for 11th October, 2014.

Touch Supporter's Report

The Touch Football season has drawn to an end with St Paul's proving to be very competitive in several divisions. Final placing of teams will be confirmed later in the week, at this stage it would appear that although we have not won a premiership this year we have finished in second place in three divisions. To close out the season we have two teams the 1sts and the Yr.10's competing in the All Schools Touch Competition on 10-12th October. This is a massive competition and the girls will gain valuable experience by playing.

Blue Day – TFSG supported the day with the girls wearing blue ribbons in their hair, blue zinc cream on their faces and a couple of strange looking people wearing blue wigs! Our tent was all decked out in balloons and streamers and our cupcakes were a real hit.

Chocolate Drive - Is now in its final stages and is proving quite difficult in getting the last 10-12 boxes paid for.

Monster Raffle – Tickets have been distributed and the raffle will be drawn at our Breakup/BBQ on 18/10/14

TFSG have assisted the Year 10 team with funding to play in the Pine Rivers Touch competition and approval has been given to support the COA Touch awards.

Next meeting is Wednesday 8th October, and the TFSG AGM is scheduled in conjunction with our BBQ/Breakup on Saturday 18/10/14

Cadets Supporter's Report

Our last meeting was Sept 1 with 9 attendees and 2 apologies.

We are beginning preparations for end of year activities including a dining-in night at the Pine Rivers Memorial Bowls Club and various year-end trophies.

We are re-invigorating the Duke of Edinburgh Awards within SPS ACU as the system seems to have broken down in recent years.

The biggest camp of the year (Annual Camp) occurs during the first week of holidays so all Cadets are auditing their kit and for those that are sitting the barrier test, busy studying.

Our Treasurer reports a balance of \$8,379.75

Hockey Supporter's Report

On 9/9/14 we held our AGM with 8 attendees and 4 apologies.

Positions elected as follows:

President – Samantha Gray

Vice President – Suellen Rush

Treasurer – Sandra Stanley

Secretary – Lee Ann Pascoe

Committee Members – Trisha Lewis, Moira Dunn, Nadine Meggitt

Our general meeting followed with the following being discussed;

- JS Development
- SPS Orientation Day
- Hockey sign on to be placed on flexi schools via Colleen Willmott
- JSSG for part funding of JS jerseys. S Gray will approach again at a later date.
- The Junior jerseys @ 34 for years 4/5/6 have been ordered with the cost being \$1490.00 (rounded) funding approved last meeting
- Celebration of Achievement committee has approached S Gray for funding of Years 4 to 12 hockey awards at a cost of \$202.65. S Gray moved to fund, seconded by S Rush. S Gray to advise COA Wed 10/9/14 of approval
- Information for Hockey sign on should be out in last week of term 3

The following expenditure was moved and seconded

- \$1490.00 for JS playing jerseys
- \$202.65 for C of A awards

Rugby Supporter's Group Report

- Funds have been allocated to
 - up to \$700 allocated for Preseason camp
 - up to \$2500 allocated for 2015 shirts
 - up to \$2000 allocated for JS coaching in 2015
 - up to \$2500 allocated for MS coaching in 2015
 - SS coaching to be confirmed at next meeting up to \$3000
- To achieve this RSG are working on a sponsorship document, within the schools updated policy.
- The 2015 dinner is July 31 to avoid the Fair/Volleyball/Super 15 finals & international Rugby games. We are in "negotiations" with EHH about their proposed \$1000 increase in price. We are waiting for the school's response re printing costs to try and ensure the event ticket price can be kept at \$45 student & \$50 adult to keep the numbers up to around 400 attendees. Notes have been made to improve in a few areas.
- The 2013 year 9 tour book is waiting completion.
- The 2014 year 9 tour organisers have enough for a tour book and \$400 to hand over to the 2015 year 9 tour.
- The September Holt Bolt, (2015 Rugby Opens & Cricket tours & coordinated by Steph Fisquet) is looking great with many volunteers mindful of the > 1000 competitors.

- o Please promote the Champagne Afternoon tea on 08/11/14

Have Fun while Fundraising

RSG invites you to a
Champagne Afternoon Tea
from 3-5pm on Saturday 8 November 2014
(upper level of the Tooth Centre)

\$20 per person includes
Afternoon Tea & 2 Glasses of Bubbles

Raffle Tickets for a Bumper Hamper
3 for \$5.00
Additional Drinks \$5.00 per glass

Order on Flexischools or Contact Steph Fisquet
Mobile: 0408 658 926 or
Email: paulfisquet@bigpond.com

Orders close Tuesday, 4 November @ 5pm
Limited numbers so please book early to avoid
disappointment.
Come along with a group of friends and celebrate the
end of the school year in style!

All funds raised will
support the 2015
Opens Rugby Tour
of St Paul's Year 11
and 12 players with
accompanying coaching
and managing staff
to New Zealand.



St Paul's School

- o Three teams have been entered on the BJRU 7s competition on Friday night in term 4.
- o The AGM is on October 27; with volunteers for the 2015 executive positions (Dave North V-P, Sandra Stanley secretary, Lisa Jones treasurer & David Balwin President) plus others coming forward, those of us moving on feel confident the SG will flourish with such wonderful community support.

Tennis Supporter's Group Report

- The Tennis Supporters Group met on Monday 01 September with 5 attendees and 3 apologies
- The raffle is now underway with 5 prizes and we plan to sell 1000 tickets. Major prizes include tickets to the Brisbane International Men's & women's finals, memorabilia, a tennis racquet and sports bag
- The sausage sizzle fundraiser at Bunnings on the 14 September was extremely busy but very successful. Below is the financial summary of the day
- Next meeting is scheduled for Monday 13 October 2014 @ 7.30pm in the school library. This meeting is the AGM for the year - all welcome to attend.

Bunnings Sausage Sizzle			
Sunday 14 September 2014			
St Pauls Tennis Supporters			
Sales		Qty	
Drinks	\$ 540.00	360	cans/bottles
Sausages	\$2,432.50	95	kg
Total Revenue	\$2,972.50		
Expenses			
food	\$ 593.65		
sauces	\$ 42.04		
ice	\$ 50.50		
other consumables	\$ 74.96		
drinks	\$ 199.11		
	\$ 960.26		
Net Profit	\$2,012.24		

