

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 26 th August 2014	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer: Helen Duncan. opened the meeting at 6.30 pm.

1. **Guest Speaker:** None
2. **Attendance and apologies** - Attendance as tabled with apologies from Teresa Coates, Greg Smith Dorelle Stubbings
3. **Headmaster's report:** Dr Browning QTAC information evening was at 5.00pm. Claire Jackson questioned starting time, being 5.00pm- a bit early for parents to attend and Dr Browning will take this on board as feedback
4. **President's comments:** Successful Rugby Support Dinner; There is a new Sponsorship Policy on the school website regarding sponsorship of tours; Branding- all need to be approved first by Julie Hillier at the school first.
5. **Confirmation of Minutes from previous meeting:** – moved Louise Skidmore, seconded?, subject to all Supporter Group Repots being added to the Minutes- now done
6. **Business or Actions arising from previous minutes/meeting –.** Refer to the action table below.
 - a. **Supporter Group Shirts** Music Supporter Group has finalised its own Supporter Group shirt, to be purchased directly through the Music Supporter Group for \$45.00.. All other Supporter Groups will have a general Canterbury Supporter Group shirt, with the St Paul's Logo on one side and the Supporter Group logo on the other side on the front. These will be sold through the retail shop. Helen passed around design and decision was made to go with the majority vote.
 - b. **Bunnings BBQ-** Thanks to Peter Beahan for organising. NSG, Tennis Support Group, RSG, Touch Supporter Group and MSG all expressed interested in running the BBQ. The names of the Supporter Groups were placed in a hat and a draw was done at the meeting with all present, and the Tennis Supporter Group were the lucky winders of the draw.
7. **Correspondence** – Refer to table below (more to be included in September minutes)
8. **Supporter Group Reports** - As circulated, see below

Rugby-	Volleyball-
Music –	Hockey-
Cadets –	Cricket-
JSSG-	Tennis-
Swimming-	Football-
Touch-	Netball-

9. **Treasurer's report** – as tabled.
 Moved Desley Stephenson, Seconded: Samantha Grey
10. **General Business:**
 - a. **Succession Plan for the Association for 2015-** the Association Executive Committee needs new members for next year as from the AGM in March. Helen requests that all Supporter Groups discuss this with their members to find out who is interested and encourage people to come forward and get involved.
 - b. **Blue Day-**confirmed for the 13th September 2014. FSG will run the Canteen. Touch SG may be involved as well.
 - c. **Generic Email addresses for all Supporter Groups** –JSSG already has generic email for all Committee members. They explained that to do this the Association needs to buy a domain at first. Peter Beahan to prepare proposal for next meeting.
 - d. **Celebration of Achievement Contributions:-**The school has asked the Association to contribute to the COA awards. The Auxilliary used to contribute \$1000.00 and the school has asked if the Association will now take this over. The Association contributes \$2500.00 already. Discussion took place. Suggestion is that we use the "life Line" bin money towards this. Helen to consider and revert at next meeting. Also discussed some of the new Supporter Groups contributing, eg, Tennis, Volleyball, and Hockey instead of JSSG. Sarah Slade to get more details and forward to Helen.

- e. **Association Brochure-** Samantha has worked on a new brochure which will be sent out with the new student packs. It is still being finalised. The brochure will also be in the retail shop. Thanks Sam for doing this.

11. Business Operations

- a. **Tuckshop-** as per report read out by Helen Duncan..
- b. **Sippers-** As per report read out by Helen Duncan
- c. **Retail-** as per report read out by Helen Duncan. Plenty of interest in the cardigan- especially by Junior School parents. Helen to discuss with Michelle a plan to stock the cardigan.. Helen also to discuss with Michelle to reduce the margin on the formal hats, as they are not selling (still 147 boys hats)
- d. **Supporter Groups** – Reports circulated.
- e. **Supporter Groups Reports highlights read out by Helen:**
- **Cadets** – \$2,500 profit from the Canteen
 - **Cricket** –new Secretary, Leanne appointed
 - **Swimming** –new Committee appointed
 - **Volleyball.**- is purchasing a training kit
 - **Rugby** –8/11/2014 Champagne cocktail evening fundraising for Rugby Tour
 - **JSSG**- has put in another request to the Gambling Fund
- f. **Next Meeting:** Tuesday 16th September, 2014
- g. **New Members welcomed:** RSG- David North, Paul Ewin, Stuart Douglas, Peter Benson, David Balwin, Greg Love, Rachael Halliday, Laureen Rautenbach
- h. **Meeting Closed** – Meeting closed at 7.30 by Helen Duncan

ACTIONS

Date	Description	Action by Whom	Due Date
June 2014	SG Logo's on clothing	Decision on design to be finalised.	Ongoing
	Communication in MS/SS	Paul Browning to investigate year parents, House parents, CPLs. IN process- work in progress. Still and ongoing concern especially with Yr. 7's.	Ongoing
June 2014	Bunnings BBQ	To take place on 14 th September. Tennis Supporter Group will do the BBQ and Peter Beahan will let Greg know that they were selected in the draw.	Ongoing
	Funding round	Funding round will now be at the end of the year	Oct 2014
July 2014	Guest Speaker	Dr. Browning will discuss with the School Council an invitation to attend as a guest speaker at an Association meeting to talk on governance. Suggested Heather Walker	Done
Aug 2014	"Blue Day"	It was agreed that Blue Day would be Saturday 13 th September, Last round of TAS and a home game. FSG to organise in conjunction with VSG, TSG,	Done

Aug 2014	Generic Email Address for the Association and all Supporter Groups Celebration of Achievement Contributions	Peter Beahan to investigate and liaise with JSSG to get this set up and prepare a proposal for the next meeting. Sarah Slade to give Helen Duncan more details about the COA contributions so we can consider which SG's could contribute; and Helen to investigate whether the proceeds from the 'Life Line" bin can be used to contribute to the awards.	Sept 2014
Aug 2014	Banner	MSG would like to get a new banner designed. Paul Browning suggested to speak with Julia Hillier to have one re-designed.	Ongoing
	Vending Machines	Louise Carter suggested the introduction of vending machines for after hour use – LJ Distributors as supplier. Peter Behan to contact Louise in relation to this and follow-up. Louise will request contract.	Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description

CORRESPONDENCE July 2014 - August 2014

Inwards

Date	From	Description	Type
	NAB	<ul style="list-style-type: none"> Notice of discrepancy in a Express Business Deposit 	Letter
	NAB	<ul style="list-style-type: none"> Notice of term deposit closure 	letter
	NAB	<ul style="list-style-type: none"> Deposit Book 	book

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Outwards

Date	To	Description	Type

Cricket

Leanne Walker was appointed as Secretary

- Cricket Net upgrade underway. Few companies have been engaged for the quoting process
- Cricket Tour 2015 – Initial ‘meet and greet’ plus information night was held after the CSG meeting
 - Information / Slide show
 - Past experiences shared
 - Next meeting to discuss fundraising was held on 20th Aug.
 - Agreed to participate in Bunnings sausage sizzle
- Brisbane North Junior Cricket -
 - Sign on dates set – August 4 to 31. Sign on in progress. Looks like we will manage to have 6 teams in the competition in various levels.
- Cricket Dinner Evening date set – Sat 28th March @ Kedron Wavell
- Next meeting will be on 3th September
 - Cricket Tour meeting will tag on after the CSG meeting.

Swimming

No Report as no meeting has been held

JSSG Report

Our last meeting was held on 7 August with good parent attendance but with last minute apologies again received from Staff.

- We elected and welcomed a new VP2, Laureen Rautenbach. Laureen has children in Prep and Year 11.
- Preparations continue for our Family Fun Day on 13 September.
- We have approved allocating the \$500 sponsorship from the Alumni Assn to providing the sausage sizzle at the Family Fun Day.
- Fathers’ Day Stalls will be held on 4 & 5 September. Thanks to Estelle Wright, Marion Lynch and Year 3 parents for all their hard work with preparations.
- We re-submitted our application to the Gambling Community Benefit Fund last Friday (22/8). Thanks to all who assisted and especially Kathy Lollback and Juanita Rayner for their continued enthusiasm and commitment to this process.
- We have approved setting aside \$400 for the 2015 U8’s Day. This day (end of Term 2) is coordinated by Mr Wilkins and the Committee is keen to support his ideas to make the day bigger and better next year. Early approval will help with planning. We hope our contribution

will help with organising additional craft activities and we would like to look at further support through possibly facilitating a barbeque.

- We have approved using funds leftover from the Athletics Development Day (we did not have to pay Little Athletics in the end, given the fiasco around their lack of organisation) for a series of specialist coaching clinics for JS children ahead of JTAS. A big thank you to Sharon Langton (JS parent) for finding and lining up a suitable coach for this.

- We are looking for a new coordinator for our annual Camping at St Paul's weekend. Fingers crossed this really excellent community-building event can continue for its 8th (?) year.

Our next meeting is on 4 September.

RSG Report

- RSG met on August 25, with 14 attendees and 9 apologies. As the last meeting prior to the AGM it is great to have nominations for 2015 executive positions with Dave North (sons in year 7 & 10 & daughter in year 12) put his hand up a Vice-President elect to join Sandra Stanley, (secretary-elect), Lisa Jones (treasurer-elect), & David Balwin (President-elect).
- The dinner was a huge success thanks to the generosity of so many. With 397 attendees (51 more than 2013) including a record 143 players (15 more than 2013), 9 of the 2013 1st XV cohort, Sean Hardman and Dave McDuling speaking it was an exhausting but great night, celebrating the season for all. We ran slightly differently without an MC but every student had their face on the full screen as they came onto the stage. Some got medals for JS, some for Premierships, some for 1st XV but all shook the hand of a professional rugby player, irrespective of whether they were a "winner" or not. The dinner booklet will be circulated at the meeting; as said last month despite being more costly to print than budgeted for, it was well received by every player's family. Raffle paper work has been submitted to the Assoc. secretary. The dinner is a celebration not a fundraiser; enough raffle tickets and 100 squares were sold in conjunction with the best sponsorship ever to cover the costs of having the traditional table served dinner in such a great venue, offering 35 complimentary tickets @\$40 per head to all coaches, staff managers and the 2013 cohort with a profit of \$400.
- The 2014 year 9 tour organisers finalized their event at the dinner with a presentation to all tourers of a fabulous poster. They have approx. \$500 to hand over to the 2015 year 9. A group of parents have put their hand up for a chance to run the Bunnings BBQ on 14 09 14.
- The 2013 year 9 tour still has residual funds of \$3710.86. Precedent from 2011/12 tours was residual funds be allocated to the subsequent year 9 tour. In 2012, due to the discovery after all budget planning that GST was payable on kit kept by students, there was no residual funds. The 2013 year 9 tour organisers planned to create a tour book with residual funds allocated to the 2015 opens tour. After protracted and frank discussion, it was agreed \$2200 would be quarantined for a maximum of 12 weeks for the 2013 tour book; the other funds allotted immediately to the 2015 opens tour with residual to follow.
- The 27 July Holt Bolt profit was \$1,998.05. For September run by the 2015 Rugby Opens Tour with the 2015 cricket tour hopefully none of the > 1000 competitors will try to avoid paying the \$5 parking.
- Staff for the 2015 tour includes Mr. Colin McIntosh, Mr. Scott Forester with the 3rd member tbc. The 18 players have launched into fundraising activities with

chocolates & donuts for term 4 2014 and a Champagne Afternoon tea on 08/11/14 on the upper level of the Tooth- mark the date please. The current year 12 Rugby parents are running this as a "gift" to the 2015 tour, mindful many have had one or more students who have toured with SPS over the years and twenty of the twenty three 2014 year 12 rugby players families leave SPS rugby this year.

- o Teams, including girls, are being encouraged to participate in the BJRU 7s competition on Friday night in term 4 with coaches being the stalling point so far.

Netball Supporters Group

The NSG held their meeting on Monday 18th August with 10 attendees and 2 apologies.

On 3rd August, 3 teams (Yr6, 7A & 8A) went to the BNA Carnival at Chermside. The 3 teams came up against some very tough competition with only a few wins by the Yr 7 team. This was invaluable learning experience and a great preparation for the Yr 6 & Yr 7 teams who will be competing in the Mission Firebirds Cup on the Gold Coast in October.

The Brisbane Met North area held a carnival called the Cougars Cup for Yr 10 girls at Chermside on 15th August. St. Paul's entered 1 team in this event – a combined 10A/10B team winning 3 out of 6 games.

The Vicki Wilson Cup Tournament is now over for St. Paul's. The 2 tour teams competed in this tournament with some very tough games.

It is only 4 weeks until 17 girls, a coach and 3 staff head off on Tour to the South Island of New Zealand in the September school holidays. They will play 4 matches against local schools and have 2 elite training sessions.

Our next meeting will be our AGM in October.

Cadets Report

By way of update for August we have little to report but do make the following comments:

- Replacement polo shirts for our Cadets (same style as previous) have been ordered but we have held off ordering any for Parents so we can piggy-back on the Association sourced Supporter Group shirt.
- We have had 5 recent promotions within the Cadet ranks and are hopeful that a good attendance at the upcoming one week Junior Leadership Course will allow at least 3 of these to receive further promotion in the coming months
- Current Cadet numbers have increased to 30 SPS Students. For info, we have an Australian Army imposed maximum of 39 Cadets
- Our catering of the 10th Battalion Parade and March-past netted a profit of \$2,589.50 for the CSG
- There appears to be a lack of understanding around The Duke of Edinburgh Awards and how Cadets fit in, so a Cadet parent (Tracy Dare) has taken this on as a project to try and better clarify and communicate to our parent base

Our next meeting is Monday September 1st in the Cadet Shed

Hockey Report

Our last meeting was held on 29/7/14 with 6 attendees and 2 apologies

The following was discussed

- Discussions on future funding commitments (Development Days, COA etc).
- Samantha delivered info on the 2015 tour, accommodation, costs (\$90 per day per person which covers accommodation (4 to a room), breakfast and dinner), possible games, sightseeing activities. Tour apparel required per player is 1 collared travel shirt, hoodie or jacket and a 'player named' hockey bag.
- Kits for JTAS (numbered, sleeved shirts, quantity).
- SG to advise SS shirt numbers and costs so the costs can be factored into the HSG budget
- We discussed a 'training' shirt and styles. Mr. White has indicated that he thinks a long sleeved shirt/hoodie would be a more practical item. Further investigation to be done.
- SGray compiling info for orientation pack including the upcoming tour info.

The following is our financial position

Total income	\$7,319.57	\$9,819.11
Total expenses	\$2,708.96	\$1,718.36
Total profit (or loss)	\$4,610.61	\$8,100.75

The following expenditure was minuted and once approved will be going forward at the next meeting.

- Kits for JTAS (numbered, sleeved shirts, quantity).
- Development Day for Junior School 4/11/14

The proposed tour for April 2014 has received approval in principle from Dr. Browning. We are now in the process of gaining interest from students and will report more after the next meeting