

Minutes of General Meeting

Date	Tuesday 27 th May 2014	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer -Helen Duncan. opened the meeting at 6.30 pm

1. **Guest Speaker: Glenn Smith – at 7.30 pm**
2. **Attendance and apologies** - Attendance as tabled with apologies from [Paul Browning](#), [Paul Hardie](#), [Nilesh Patel](#)
3. **Headmaster's report: Paul Browning an apology. Mr Van Zyl reported:**
 - Annual Parent Survey in process
 - Andrew Pope Memorial under discussion
 - Holt Bolt- approximately 800 registrations for the next Holt Bolt(HSG to run)
 - Next Vanuatu trip 1-14 July approx. 18 students to attend
 - School Annual Report has been circulated
 - Jazz on the Lawn this Sunday
 - Pink Day (RSG) this Sunday
 - "Tick" production privacy issues. In the process of obtaining express consent from parents.(signature consent)
 - Mother's Prayer Group- encouraged all parents to support the group, run by Rose Ralph
 - School bus- encouraged to make use of it-Feedback to Mr Van Zyl is welcome.
 - Development Office work flow has been re organised. Julie Hillier is the Marketing Manager and now deals with most website matters. Email Julie. Sarah Slade will still be adding the minutes to the parent lounge. Newsletter items still to be sent to Sarah Slade.
 - Exam block for year 11 and year 12 students 16th -20th June 2014.
 - Thank you to all Volunteers for their support to the school
4. **President's comments-**
 - **Multifunctional Sports Area** Congratulations to Becky and the JSSG on their successful funding application from the BCC for the multifunctional undercover sports area. More funding has been applied for- from the Gambling Grant. Over \$200,000.00 in total required. Becky Mammen suggests that the new undercover area could benefit from both the school Fair proceeds and the BCC Grant. Moved by Claire Jackson and Seconded by Helen Duncan- the \$17,000.00 from the last school fair be allocated to this project now instead of the stage.
 - **Embellishments** Still very stressful for parents and pupils. Helen Duncan has been receiving lots of feedback from parents unhappy with the decision. My Van Zyl will pass this back to Mr Browning. Mr Cox's reply to Helen Duncan's query discussed. Mr Van Zyl will discuss this with Mr Browning as well. Issue is about promoting school spirit. Claire Jackson also raised the concern that the "Certificate" presented to students states at the end of the page "not entitled to embellishments"
 - **Supporter Group Logo on clothing** can Sg Logo be printed on a SG T shirt? MSG raised the fact that they would like a shirt for parents of MSG. Claire Jackson will enquire from Canterbury and liaise with Don Clarke from MSG and any other SG interested.
 - **School Fair- confirmed date is the 23 August 2015.**-Rides for the school fair are booked. Helen Duncan calls for support from the Supporter Group Committees for the Fair. Becky Mammen discussed feedback from last school fair. A. Identify where the funds will go in advance? Discuss with all Supporter Groups where the proceeds would best be used.- **proposals from Supporter Groups requested**. B. Contribution to charity and amount that went to the school-issues to be discussed in advance. C The proceeds from the last fair of \$17,000.00 allocated to the Association have not yet been spent. The proceeds were allocated towards a stage, but due to no project manager- no progress. This led to discussion of the \$17,000.00 now being instead allocated to the Multifunctional Sports Area, for which the

JSSG has successfully applied for funding and the decision was made to do this

5. **Confirmation of Minutes from previous meeting** –approved by Louise Skidmore seconded by Debbie G
6. **Business or Actions arising from previous minutes/meeting** –. Refer to the action table below.
7. **Correspondence**
8. **Auxiliary and Supporter Group Reports**-as circulated, see below

Rugby-	JSSG –
Music –	Swimming-
Cadets –	Netball –
Cricket –	Alumni-
Football-	
Hockey –	

9. **Treasurer’s report** – as tabled. Moved by Desley Stephenson; seconded by Greg Smith
10. **Funding Approvals-\$17,000.00** from the last school fair which was allocated to a “stage’ is now allocated to be a contribution to the new multipurpose undercover area. Moved by Claire Jackson; Seconded by Helen Duncan
11. **General Business:**
12. **Business Operations**
 - a. **Tuckshop-** as per report read out by Helen Duncan.Dorelle notes that the Tuckshop volunteers and staff are amazing!
 - b. **Sippers-** as per report read out by Helen Duncan
 - c. **Retail-** as per report read out by Helen Duncan
 - d. **TSG –Raffle** has been approved by Robin Cox for the start of the third term
 - e. **Association Documents-** exploring saving them all on Dropbox, starting with the Executive. Dorelle has opened up an “in” and “out” correspondence folder on Dropbox and Peter and Dorelle have started saving documents on Dropbox.
 - f. **Secretary Role:** Dorelle has updated the role of Association Secretary and Minute Secretary. Dorelle has submitted the Association Annual return. All correspondence has now been filed and will be shared with the Minute Secretary for recording in the minutes.
 - g. **Cadets Supporter Group-** meetings will be moved so that they take place before the monthly meetings.
 - h. **L-shaped desk for Tuckshop-** Sam from HSG has offered to donate an L shaped desk to the Tuckshop
 - i. **Constitution-** is on the website under the Parent Lounge. Sarah Slade to make it more prominent. Dorelle asks for access to the parent lounge.
 - j. **Blue Cards** –Desley Stephenson has blue cards for the tuckshop staff and volunteers Helen Duncan will be the referee.
 - k. **VSG-** in process of forming.
 - l. Applications for membership and recording of new members
 - m. Next Meeting: Tuesday July 2014
 - a. Meeting Closed – Meeting closed at 7.45pm by Helen Duncan

ACTIONS

Date	Description	Action by Whom	Due Date
May 2014	SG Logo’s on clothing	Claire Jackson will enquire from Canterbury and liaise with Don Clarke from MSG and any other SG interested.	June 2014
	Communication in MS/SS	Paul Browning to investigate year parents, House parents, CPLs. IN process- work in process	ongoing

	Tuckshop Cooling	One unit installed. Second unit to be installed. Invoice needs to be re issued so the school is invoiced, not the Association. Desley to arrange with Chris Sweeney. Association donated money to the school for the purchase of the air conditioning unit.	ongoing
	Bunnings BBQ	Peter Beahan to send letter to Bunnings. Sarah Slade to address letterhead issue	June meeting
	Funding round	Sarah and Claire Jackson to update – highlight the \$10 000.00 maximum in bold.	May meeting
	Embellishments	Peter Beahan to investigate a) mechanism to ensure blazers are available for induction ceremonies in 2015 b) pricing .Helen Duncan to ask Michelle at Retail to work on an explanation for the Link.	ongoing
25 th March 2014	EFTPOS at Canteen	Done, ETPOS kept at Tuckshop. Need a roaming EFTPOS machine Need to be able to “track” usage to allocate to Supporter Groups. Is it possible to allocate usage to specific Supporter Groups?	ongoing
April 2014	Guest Speaker	Mr Browning will discuss with the School Council an invitation to attend as a guest speaker at an Association meeting to talk on governance.	June 2014
	Association Post Box Keys	Peter Beahan has one key to the post box and Dorelle has the other key. Dorelle and Peter will collect the post. Helen Duncan to let Michelle know.	June 2014
	“Blue Day” or COA award	Mr Browning to consult with school regarding possible “blue day” for prostate cancer- or a COA award .	June 2014 June 2014

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
\$17,000.00	Proceeds from last school Fair held by the Association, now allocated to the multifunctional undercover sports area

CORRESPONDENCE May 2014 –June 2014

Inwards

Date	From	Description	Type
	H Duncan	ACNC AIS Submission Number 2013	
	H Duncan	ACNC Annual Information Statement 2013	
	H Duncan	ACNC –Request	letter
	H Duncan	ACNC Substitute reporting period	
	L Carter	Details Food Business Licence	
	R Cox.	Colours and Embellishments review	email
	K Reed	First Aid Kit Canteen	email
	C. Barrett	Sports Canteen Items	email
	L Skidmore	General and Products Liability Insurance	
	S Grey	HSG Minutes and Presidents Report	email
	L Skidmore	Industrial Special Risks Insurance and Voluntary Workers Personal Accidents Insurance	
2 June 2014	CSG Agenda and Minutes from 28/4/2014		

Outwards

Date	To	Description	Type
		ACNC Annual Information Statement 2013	
		ACNC Request Letter	
		ACNC Substitute reporting period	
		Association Annual Return 2013	
22/5/2014		Canteens-from C Barrett	email
21/5/2014		Opening of Power Shed- from C Barrett	
22/5/2014		Tuckshop Air conditioners approved – from L Carter	

TENNIS- The last supporter meeting was held on Monday 5 May 2014.

Girls TAS

The TAS girls had a very successful season with the Firsts winning the Premiership, the Seconds, Year 10, 9,8, & 7's all finishing in the top 3.

Boys TAS

The boys have started well with good participation from all year levels. Currently the firsts, year 9 and year 7 are top of the table after round 4 of the competition.

Congratulations to Ben Slade for being selected in the honorary Australian Team at the Interstate carnival in Perth in April.

Coaching

Coaching is going well and numbers are picking up with the P-Yr 3 now having 52 young players in total. Sunday fixtures have started up at the beginning of Term 2 and again with a positive response.

Presentation of Caps

The supporters group purchased a cap that is embroidered with the team they are representing and this has been received well. It is our intention to purchase a gift each year for the students.

Major Fundraising

Our major fundraising for the year will be a raffle in term 4. Planning is currently underway.

Next Meeting

Next meeting is Monday 2 June 2014 @ 7.30pm in the school library. All welcome to attend.

HOCKEY- Our last meeting was on 13/5/14.

At this meeting planning for Gala Day, Pink Day and the canteen for Holt Bolt (1/6/14) were all finalised as all these events will occur before our next meeting.

Gala Day went well with \$141.00 raised. Expenses have yet to be removed from this amount. We have received permission from Mr Robin Cox to run a raffle on Pink Day and carry over to the Holt Bolt Canteen with the winner being drawn at 4.30pm on 1/6/14. First prize will be a microwave – donated by Wood Enterprises and Smeg. Second and third prize will be hockey sticks and bags received from Rugby.

We will be running our normal Cake, drinks and lolly stall on Pink Day.

We have some volunteers for the Holt Bolt canteen and are liaising with Rugby and Music re this event. We have been told there are 764 people registered so it should be a great day.

Neil White discussed the possibility of a pre-season tour to be held in the Easter break next year. Further info to follow.

Next Meeting: 10th June 2014

NETBALL-The NSG held their meeting on Monday 19th May with 11 attendees and 2 apologies.

Development Days

- Junior Development was a great success with over 50 students attending. These included from Pre-Prep to Year 6.
- Middle & Senior Development was not so successful with only 30 students. The majority of these were from the Middle School.

Gala Day was very successful with 9/10 teams winning their game. All girls showed true St. Paul's spirit.

Netball, in conjunction with Rugby, will be hosting Toowoomba Preparatory School this Thursday, 29th May. One Year 6 & one Year 7 team will be playing during the afternoon with dinner for all to share afterwards.

Everyone is gearing up for Pink Day this weekend. We will show our support for Breast Cancer by wearing pink socks, pink hair ribbons, pink zinc cream, pink bibs and using pink game balls. All of these have been generously donated by the Murphy and Lever families and the NSG.

I would like to make a special mention that our 3rd's & 7A teams are currently undefeated in the TAS competition

CRICKET-CSG met on the 7th May. The following were the main points to report:

- Accountants report highlighted that the net profit from Cricket Dinner was \$2040
- Based on the figures, it was resolved the CSG will further allocate \$2500 (on top of the already approved \$5000) for the nets upgrade bringing the total commitment from CSG to \$7500 – that's half the cost of the project.
- Discussions on the Brisbane North Junior Cricket completion starting in Sept 2014
 - Sign on date set sometime in August
 - Acknowledged the Achievement for St Paul's boys in BNJC completion 2013 session Under13s:
 - Ryan Walker - Best Batsman Award
 - Samuel Deacon – Best Bowler Award

- Canteen running for Sept. Holt-Bolt , expression of interest registered on behalf of 2015 Touring Group – Paul Sullivan informed
- Next meeting set for July 16th

RUGBY-

SWIMMING- the Swimming Supporter's Group held its Annual General Meeting at the end of March 2014. The positions of Treasurer/Vice-president have not been filled.

I have temporarily taken over the role of President as we were unable to reconvene the AGM at a later date as it was the end of season. I am ideally looking for a replacement but volunteers are not available as yet.

MUSIC-NO REPORT RECEIVED

CADETS-NO REPORT RECEIVED

JSSG-We have had a very busy month.

The Mother's Day Stall, Canteens, Movie Night and Athletics Development Day have all passed very successfully.

At our last meeting we allocated or set aside funds as follows:-

\$250 to Rugby Supporters' Group

An additional \$2,000 was set aside for a shade and shelter project Staff and families have been invited to put forward ideas or spend up to \$2,000 on a new project or event for the Junior School as well as to provide suggestions for spending the \$500 of support from the Alumni Association.

We have had some excellent news from the Brisbane City Council and have been awarded \$50,000 as a result of our grant application. The next step is to await the outcome of our application to the Gambling Community Benefit Fund. Watch this space!

TOUCH- Nothing to Report