

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 28 th October 2014	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer: Claire Jackson. Opened the meeting at 6.30 pm.

1. **Guest Speakers : None**
2. **Attendance and apologies** - Attendance as tabled with apologies from Kathy Lollback., Sam Grey, and Helen Duncan.
3. **Headmaster's report:** The two 'Celebration of Achievements' went off well; Claire Jackson added that it was great to see the Supporter Groups acknowledged. **Class Parent Liaisons** (CPL's) will be in place for next Year- Year 7.s.**Groundwork** will be outsourced for next year. Thank you noted for the ground staff for the great work they have done. Dr Browning stated that the ground staff outsourcing will have no impact on sport at the school, No school sport and supporter group will be adversely affected. **Healthy Food: -Chocolates and Fundraising**-question: whether or not we should use chocolate as part of fundraising? Raised and debated. Decision reached that for fundraising on school grounds, no longer acceptable to fundraise with chocolate, snow cones, doughnut or soft drinks. This will be trialled for 2015 and reviewed at the end of the year. Moved: Peter Beahan; Approved unanimously.
4. **President's comments: Claire**
Generic emails-thank you to Peter for setting up the generic emails. Peter offered to set up generic email for all Supporter Groups. Cadets, Touch and Cricket Supporter Groups took up the offer. Peter explains that there is a User Guide available.
Brochure: The new Supporter Group brochure will go into the orientation packs as well as onto the school website so everyone can see what Supporter Groups do.
JSSG brochure- (raised by Becky Mammen) was not included in the Junior School orientation pack this year. It usually goes in every year. Dr Browning will check on this. Supporter Group brochure to go into retail shop and Junior School reception, and Middle school reception as well.
Blue Day - \$750.00 to be donated to the Lions Prostate Research, being the charity of choice. Tim Hughes has suggested that the last home game of term 3 will be " Blue Day:- 29th August 2015.Dorelle Stubbings will prepare a dot point summary of Blue Day for next year to help make it run smoothly. Tim Hughes suggested that blue socks may not stand out as a number of other schools wear blue socks anyway. "Free-of-charge component of uniforms from Canterbury may be used for Blue Day?
Hand Book has been updated and circulated. Peter Beahan will add the new generic emails and Yanina Lowther will follow up.
Holt Bolt good fundraising opportunities at the car park and the canteen Possible dates for 2015 are 29 March, 5 July and 18 October. School gets no commercial benefit from Holt Bolt-Dr Browning, but gets exposure through the advertising. Apparently Holt Bolt is asking for school children volunteers- are these linked to service learning rewards, but this is not a charity.- Dr Browning to revert. Cadets, Tennis and Touch Supporter Groups indicated that they will not participate in the Holt Bolt fundraising this year. JSSG, NSG, VSG and RSG expressed interest in the Holt Bolt fundraising in 2015.
School Calendar- some discussion took place about the school "white calendar" and Paul Hardies suggests it be on a "google" calendar. No decision made.
Cricket Supporter Group-structure to be changed to be skill based re TAS. Dr Browning to look at TAS and JTAS to see what's changing and revert.
5. **Confirmation of Minutes from previous meeting:** Moved Louise Skidmore; seconded Desley Stephenson.

6. **Business or Actions arising from previous minutes/meeting** – Refer to the action table below.
 - a. **Correspondence** – Refer to table below Dorelle Stubbings read out correspondence, in particular a thank you letter from Daphne Lau regarding the COA award for Chinese and from Nathan Clarke from Maths B and C.
7. **Correspondence:** refer to table at end of minutes.
8. **Supporter Group Reports** - As circulated and set out at the end of these minutes- see particular issues for next Agenda below:

Rugby-	Volleyball
Music –	Hockey
Cadets –	Cricket-
JSSG	Tennis-
Swimming-\$8000.00 for capital project regarding the swimming pool for example grandstand seating, retaining wall. Seb Fick to talk to Charles Sweeney once he has some quotes to see if school will contribute. Place on Agenda for Feb.	Football-
Touch	Netball-

9. **Treasurer's report** – as tabled.
Moved: Desley Stephenson, Seconded Peter Beahan

10. **General Business:**

New Members of Supporter Groups-please remind all new members of Supporter Groups to sign membership forms and then Presidents to bring the original forms in to the monthly meeting to hand to the Minute Secretary. The Supporter Group Association keeps a membership register.. Peter Beahan also reminds all new members to read the Handbook.

Becky Mammen asks if a person can be a member of the Supporter Group without being a member of the Association. The answer is no, all Supporter Group members must be Association members

Cleanliness: .raised by Dorelle Stubbings. The First Aid room in a big mess. Canteen has dust issues. Clarified that the First Aid Room is the school's responsibility Becky will raise this with Dr Browning and report back. Charles Sweeney at the school?

Gift: from RSG is a photo which is for the retail shop to display (re pink day)

11. **Business Operations**

Tuckshop- as per report read out by Peter Beahan Sarah Slade to advertise for volunteers for Tuckshop. Dorelle Stubbings notes that the tuckshop is running really well and is a credit to Louise and all the volunteers.

Sippers- As per report read out by Peter Beahan

Retail- As read out by Peter Beahan. Report on staffing given by Peter Beahan. Staff member has lodged a Workers Compensation Claim. Ongoing investigation. The Supporter Group has employed legal advice.

Party- 28th November 2014 will be the end of year party for the Supporter Groups. All members are invited. Please send Helen a list of parents of Year 12 students who are leaving the Supporter Groups. \$500.00 Moved: Peter Beahan Seconded: Don Clarke for gifts.

THANK YOU by Peter Beahan to Claire Jackson on behalf of the Executive of the Association and acknowledgement of 20 years service and volunteer work at the school.

12. **Next Meeting:** Tuesday 24th February 2015
13. **New Members:** Peter Benson, Stuart Douglas, Greg Love, David Balwin, Paul Ewin, David North for RSG; Julie Mitchell Grant McPherson David Sheppard
14. **Meeting Closed** – Meeting closed at 8.15pm by Claire Jackson

ACTIONS

Date	Description	Action by Whom	Due Date
	SG Logo's on clothing	Stock will be available next year. Pre orders close on 21/11/2014. All Supporter Groups to send their logo's to Claire Jackson	Ongoing
	Communication in MS/SS	Will be operative from 2015	Ongoing
	Bunnings BBQ	The Association will continue to register at Carsledine Bunnings for the BBQ. Any individual Support Group can register at any other Bunnings to run a BBQ	Completed
	Funding round	Funding round will now be at the end of the year- new form has been completed	Completed
Sept 2014	BBQ's	Has the school purchased BBQ's from the funding allocated to it for this purpose by the Association (2 Mobile BBQ's) and if so, where are they to be located. Dr Browning to revert	Feb 2015
Oct 2014	Generic Supporter Group Emails	Peter Beahan to set up generic emails for all Supporter Groups interested. So far- Cadets, Cricket and Touch have requested this. Peter Beahan will also add the new generic emails to the Handbook in liaison with Yanina Lowther.	Feb 2015
Oct 2014	Holt Bolt	Dr Browning to revert as Holt Bolt is asking for student volunteers for the day. As this is not a charity- does this qualify for service learning awards?	Feb 2015
Oct 2014	Cricket	Dr Browning will report back on JTAS and TAS changes- structure will change to be skill based.	Feb 2015
Oct 2014	Swimming	Seb Fick will get some quotes for a portable grandstand and then talk to Charles Sweeney to see if the school and then the Association will contribute financially.	Feb 2015
Oct 2014	Tuckshop Volunteers	Sarah Slade to advertise for Volunteers for the Tuckshop	Feb 2015
Oct 2014	First Aid Room	Becky Mammen to raise the issue of the cleanliness of the First Aid Room with Dr Browning and report back.	
Oct 2014	Blue Day	Dorelle Stubbings to prepare a dot point summary of Blue Day for next year to help make it run smoothly	

	Banner	MSG would like to get a new banner designed. Paul Browning suggested speaking with Julia Hillier to have one re-designed.	Ongoing
	Vending Machines	Louise Carter suggested the introduction of vending machines for after hour use – LJ Distributors as supplier. Peter Behan to contact Louise in relation to this and follow-up.	Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
\$500	Gifts

CORRESPONDENCE September 2014 – October 2014

CORRESPONDENCE

Inwards September 17th/ 28th October 2014

Date	From	Description	Type
19/9/14	NAB	Letter introducing NAB Connect Self Service	Letter
24/9/14	NAB	Letter returned Electronic Transaction total 3 \$189.00	Letter
22/9/14	Pine Rivers Bowls Club	Letter for Cadets - forwarded to Paul Hardie	Letter
22/9/14	NAB	Letter – Term Deposit \$100k maturing 19/10	Letter
24/9/14	NAB	Letter Term Deposit \$50k maturing 15/10/14	Letter
24/9/14	ATO	BAS statement	Document
2/10/14	NAB	Discrepancy RCF 408945 \$0.35	Letter
13/10/14	Desley Stephenson	Flexi school's Back to School packs	Email
14/10/14	NAB	Association Cheque book	Letter
14/10/14	NAB	Merchant Statement	Statement
14/10/14	NAB	Letter Term Deposit \$100K maturing 19/10/14	Letter
14/10/14	NAB	NAB Bank Statement as at 30/9/14	Statement
14/10/14	Community Management Solutions	Invoice for \$576	Letter
15/10/14	ACNC	ACNC quarterly newsletter for September	Letter
17/10/14	NAB	Letter – Term Deposit \$100k closed	Letter
17/10/14	NAB	Letter – Term Deposit \$50k closed	Letter
28/10/14	Karen Wright	Letter of Appreciation for sponsoring COA	Letter
28/10/14	Nathan Clarke	Letter of Appreciation for COA awards	Letter

28/10/14	Daphne Lau	Letter of Appreciation for COA award	Letter

Outwards

Date	To	Description	Type

Cricket Supporters' Group Monthly Report

- CGS meeting held on 8th October
- Main Point:
 - Work on cricket nets was completed.
 - Cricket Development day was held on Sunday 5th Oct. Its was successful event with over 50 kids in attendance. Day involved
 - Individual coaching
 - Playing with couple of Brisbane Heat players
 - Goodies from CBA and Heat
 - Funds of \$224.65 was approved for COA cricket awards.
 - BNJCA season started on Oct 11th and the St Pauls teams in all teams are doing well.
 - Students in Year 6/7 represented St Pauls in Milo T20 Blast. The results were outstanding and teams have progressed to next level. Next matches will be on Nov 7th at Caboolture
 - 9 St Paul's players have been chosen in various Rep trails
 - Treasurer Report \$2162 as CSG uncommitted funds balance
 - New logo for the Cricket Supporters has been designed and approved by
- England Tour Parent meeting followed from CSG meeting
 - Holt Bolt raised approx. \$2100 for Tour fund raising
 - Fund raising for approved projects is underway
 - Touring group will organise the 2015 Awards Dinner
- Next meeting 5th November 7pm – Library

Netball Supporters' Group Monthly Report

Tuesday 21st, our AGM and general meeting was held with 10 attendees and 4 apologies. Peter Beahan attended our meeting on behalf of the Association and conducted the election of a new committee for 2015. The new committee is as follows:-

President - no nominations
Vice President - Debbie Lever

Secretary - Sandra Hutton
Treasurer - Leanne Morgan

During our general meeting we had a nomination for President via phone and Rebecca Kerta was elected as the new president.

Meeting dates and fundraising were discussed for 2015.

The netball tour to the South Island of New Zealand, which was in the last holidays, was very successful. 17 girls, 3 staff and a coach had an amazing time. There was some very tough competition but the girls gave it their all and did St. Paul's proud.

Last weekend, some of our grade 6 and grade 7 netball girls participated in the Mission Foods Primary Schools Cup. It was held on Saturday and Sunday at Palm Beach on the Gold Coast. In very hot and windy conditions, the girls played 8 intense games against some very tough competition and mostly grade 7 teams. Our grade 6 girls won 1 from 8 and the grade 7 girls won 6 and drew 1, narrowly missing out on advancing to the finals. It was a fantastic weekend away and all girls should be congratulated for their excellent behaviour on and off the court. They were wonderful ambassadors for our school.

Tennis Supporters' Group Monthly Report

The Tennis Supporters Group met on Monday 13th October with 9 attendees and 2 apologies. The raffle is progressing well with the draw date on Monday 10th November 2014.

The AGM was held at the 13th October meeting and a new committee was elected. President: Lenelle Daniels, Vice President: Kym Kuenstner, Treasurer: Silvana Nairn, Secretary: Julie Deacon.

Next meeting is scheduled for Monday 3rd November 2014 @ 7.30pm in the school library. - All welcome to attend.

Hockey Supporters' Group Monthly Report

HSG Meeting was held on 14/10/14 with 8 attendees and 1 apology.

- The junior school hockey program is up and running with the following activities being run in Term 4
 - a. Hook IN2 Hockey- run by BWA. Registrations have been slow but in the last few weeks these have grown and we have a good participation result across all year levels from Prep to Year 6
 - b. JTAS training for Year 1 begins on 28/10/14
 - c. Junior School Development Day on 4/11/14 with BWA and Old player support.
- Funding of the Junior Development Day is in the budget for this year.
- The Tour planning is continuing with enough girls signing on however we will need to increase numbers to enable enough subs. We are hoping it will gather momentum in the next few weeks.

- Funds of \$2000.00 has been approved by HSG to be allocated the cost of the Tour bus to help reduce cost of the Tour
- Sponsorship of the Hockey Bags has also been sourced.
- Sign On via Flexi Schools has been well received but paper sign on forms have also been requested.
- Fundraising in 2015 is being looked at.

Touch Supporters' Group Monthly Report

The 2014 season culminated in our Breakup/BBQ/Presentation day on the 18th October. This proved another hit with the girls, parents and coaches showing their skills on the field. It was a great day and everyone really enjoyed themselves.

We had two teams playing off for premierships the Year 10's and the Seconds, but unfortunately we were unlucky on both occasions. There is always next year!.

Our chocolate drive was well supported during the season but our raffle was not so popular, although some great prizes were on offer.

The Touch AGM was also held on the 18th October, with Dorelle Stubbings being re-elected as President, Jill Reilly being elected as Secretary and Rebecca Kerta as our Treasurer for 2015 along with 7 committee member nominations and two new Association members.

Touch Tour expressions of interest are now available for the 2015 Tour of NZ from Erica Trudgian, Head of Touch.

As our first year of being the Touch Football Supporters' Group is drawing to a close, I believe that a great deal has been achieved in 2014 and what we have learnt along the way will stand us in good stead for the 2015 year ahead. It has been a steep learning curve, but I must say that the support I have received during the year from various other Supporter Groups and the Association has been fantastic.

As this is our last meeting for the year, I would like to wish you all a great Christmas and a wonderful 2015 and see you all in the New Year.

Dorelle Stubbings

Rugby Supporters' Group Monthly Report

- RSG had the AGM and General meeting on 27 October with a fabulous attendance including "new blood".
- The AGM saw Dave North (V-P), Sandra Stanley (Secretary), Lisa Jones (Treasurer) & David Balwin (President), Lesleigh Reid (Canteen Coordinator & e-news editor), Julie Mitchell (JS Rugby Liaison), Steph Fisquet (Dinner Coordinator & Opens Tour 2015 organiser) with Gab Douglas, Greg Love, David Sheppard & Phil Roxburgh as members of the committee.
- Funds have been allocated to
 - SS coaching up to \$3000
 - Gifts from RSG including Ground staff
 - \$400 new training shirts for 1st XV with sponsors logo
- The 2015 sponsorship document is a work in progress.
- The 2015 dinner is provisionally booked for July 31 to avoid the

Fair/Volleyball/Super 15 finals & international Rugby games but we are waiting for confirmation by SPS so it can be advertised. The “negotiations” with EHH to exempt us from \$1000 increase were successful, in exchange for promotion. The school’s printing costs quote is also pending.

- The 2013 & 2014 year 9 tour books are waiting completion.
- The September Holt Bolt run by the 2015 Rugby Opens & Cricket tours was incredible successful with each tour securing a boost of > \$2000.
- We would like all SG to promote the Champagne Afternoon tea on 08/11/14.

Have Fun while Fundraising

RSG invites you to a
Champagne Afternoon Tea
from 3-5pm on Saturday 8 November 2014
(upper level of the Tooth Centre)

\$20 per person includes
Afternoon Tea & 2 Glasses of Bubbles

Raffle Tickets for a Bumper Hamper
3 for \$5.00
Additional Drinks \$5.00 per glass

Order on Flexischools or Contact Steph Fisquet
Mobile: 0408 658 926 or
Email: paulfisquet@bigpond.com

Orders close Tuesday, 4 November @ 5pm
Limited numbers so please book early to avoid
disappointment.
Come along with a group of friends and celebrate the
end of the school year in style!

All funds raised will
support the 2015
Opens Rugby Tour
of St Paul's Year 11
and 12 players with
accompanying coaching
and managing staff
to New Zealand.

St Paul's School

- The teams in the BJRU 7s competition on Friday night are playing well.
- As I say goodbye to Rugby I thank all the SGs for getting behind RSG with the events and activities over the years, none more so than for Pink Day where your support has created an amazing event the whole of SPS community should be proud of. I am confident Blue Day will blossom in the same way over time.

Claire Jackson

Music Supporters' Group Monthly Report

The MSG meeting was held on 7th October 2014 with eleven members and three staff members attending.

Firstly, for your interest and information, the activities of the music department and students leading up to the meeting included:

- Kellee Green has been appointed the new Head of Music and will take over from Ian Leonard in 2015. The Music Supporters Group is looking forward to working with Kellee to make the music experience of the Students more enjoyable and rewarding.

Activities

Strings Concert Series

On the afternoon of 6th September the Strings Concert was held in the Princess Theatre at Woolloongabba. A large audience came close to filling the venue and all bands played extremely well. The Music supporters Group ran a raffle and sold some snack food giving the group a small profit for the evening.

Jazz and Concert Bands Series

On the 18th October the old museum was once again the venue for the Jazz and Concert bands with each band performing well in front of a large audience of families and friends. Once again a raffle and snack food was provided by the Music Supporters Group.

The Last Concert

For the year Twelve Students the Strings and the Jazz and Concert Band events were the last St Paul's School events that they play in with the respective bands making these events memorable and emotional for some of the students. We wish them well in their future endeavours whether music related or others.

Major Purchase for 2014

The purchase of a Cello and a Double Base is progressing and these should be delivered before the end of this term.

A piano is also being considered as a purchase and this raising of the funds for this will straddle the years of 2014 and 2015.

MSG Notice Board

MSG is looking at having an MSG notice board in the music centre to promote our past activities and our current activities and goals. This notice board is morphing into something more than originally perceived with suggestions it could be outside the Music Centre promoting all music related activities. Kellee is speaking with the schools management to gain feedback on the ideas put forward.

Don Clarke
MSG President

Junior School Supporters' Group Monthly Report

The Committee has not met since the September meeting of the Association.

However, a smaller group (10 attendees) met on 23 October to review our charter, commitments and calendar

for 2015. We will present our recommendations at the next general meeting on 6 November 2014. Brief

summary of discussion:-

- o Overall, we agreed to continue to focus our fund raising on events which have an underlying value to the

School Community (no chocolate or pie drives!), but to be clearer about where funds raised will go when

it's possible to signal that in advance of an event taking place.

- o We will also suggest changes to the way in which we provide funds for extra-curricular activities

(including to other SGs). Watch this space!

- o From a calendar perspective, we will also recommend moving the date of our movie night from Term 2

to Term 1. This will allow us to host a meet and greet social event for new families in Term 1.

o We will also be discussing with Mrs Connolly some changes for the Movie Night (previously run close to break-even) to build up some additional funds for the Multipurpose Arena (pending confirmation that the project will proceed, we have agreed to set a formal target of raising a minimum of \$25k).

Camping at St Paul's (CASP) on 25/26 October went ahead with record numbers (220 participants/65 families -

up 10% on our 2013 record). Well done Jacqui Melck. Mostly families with Early Childhood children (PP-2) with

a very well received Monsters Movie theme. Some issues with cleanliness issues in the amenities block -

feedback given to the School. A huge thank you to Gary Jackson for his dedication to helping with CASP over the

years - he is the last of the original CASP triumvirate (Paul Hardie, Alan Bradley and Gary) to move onto MS.

Thank you to Dr Browning for winging by in between his other commitments to award prizes and chat to families

- it was greatly appreciated.

We ran a very successful pre-loved book, DVD and puzzle sale alongside the JS Morphing Festival (Reuse,

Recycle, Reimagine theme). We raised \$650 for library/classroom literacy resources. Unsold items were

donated to charity - Lifeline and Books 4 PNG.

Leanne Linton is running the book covers sale again. This is being offered only through Flexischools this year

(no stall at Ball Games).

31 October - we are marking World Teachers' Day with a Coffee Royal drink voucher for all JS Staff.

On the Communication front, planning is underway to update our database for 2015. We will present our

proposed approach to the School for approval in the next couple of weeks.

We are holding our end of year dinner on 21 November.

Kind regards

Becky Mammen

Swimming Supporters' Group Monthly Report

Our new season (2014/2015) has kicked-off with 54 members in total. 24 new members.

The flexischools registration process was greatly supported by parents with only three written registration forms completed on the night.

We held a Committee meeting on 24 October 2014 with 4 out of the 5 Committee Members attending.

We discussed ways of improving our offering and decided to host a couple of themed nights

Our 1st themed night is a Halloween Swim night on Friday, 31 October 2014.

Normal swimming continues on these nights however we add a bit of fun.

Finances:

The Committee has approved the following expenses:

- Swimming caps @ \$1,115.40 Incl. GST

- \$474 relating to St Paul's Celebration of Achievement

- 20 new noodles to be used at noodles races on swim nights - \$100

The Club has raised approximately \$8,000 over the last 3 years that we are considering for a capital project around the swimming pool.

Grand stand seating and/or the preparation thereof is potentially one of projects we are considering. We will be approaching other Supporter Groups to consider if there are ways to collaborate in sharing such facilities.

Volleyball Supporters' Group Monthly Report

- The Volleyball /supporters Group met on 9th October with 8 attendees and apologies.
- Discussion about the upcoming Volleyball Schools cup took place with the number of teams, and their composition now determined.
- The second round of training shirts and hoodies has been delivered in time for the schools cup.
 - The schools cup results were overall very positive with some notable performances being the Year 9 Girls won the gold medal in Junior Girls Division 2 with Sarah Strong named MVP of the tournament. The Year 8 Boys won the bronze medal in Youth Boys Division 1, making them the third best Year 8 Boys team in Queensland.
 - As the volleyball season has now drawn to a close, our focus will shift to the boys season with sign on to be organised through Flexischools for the first term of next year.
 - Our next meeting will be on Thursday 6th November and will be the last for the year.

Cadet Supporter Group Report

The CSG has not met since the last Association meeting and accordingly we have little to report.

I am pleased to note however that HRH Prince Edward, the Earl of Wessex will be in Brisbane on Wednesday 5 November and will be attending a Duke of Edinburgh's International Award event to be hosted by Anglican Church Grammar School from 11:30 - 1:00pm.

15 cadets from South Qld have been asked to attend with five of these to be from St Paul's. This meeting is for DoE award participants only.

There will be 3 events at Churchie on this day, and our cadets will be selected for the following roles:

1. Small group meeting with the official party and The Earl of Wessex
 - This opportunity is specifically for 1 x cadet
2. Colonnade walk for Award participants with other Award units
 - This opportunity is for 3 cadets
3. Assembly
 - For all 15 cadets to attend

Our final meeting of the year is next Monday November 3 where we will finalise planning for the Dining-in Dinner and celebrate the culmination of a very successful year.