

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday, 24 March 2015	Time	7.05pm
Place	St Pauls School Tooth Centre		

Minutes

Welcome and Opening Prayer: Incoming President Samantha Gray introduced herself and thanked everyone for attending. Vice President Peter Beahan chaired the meeting.

- Attendance and Apologies:** Attendance as tabled with apologies from Yanina Lowther, Claire Jackson, Dorelle Stubbings, Kathy Lollback, Nilesh Patel, Desley Stephenson, David Fagan, and Paul Hardie.
- Headmaster's Report:** Presented by John Andrews on behalf of Dr. Browning and noting as follows:
Swimming Carnival: The recent swimming carnival was a great success with high participation, vibrant house spirit and incredible interaction between staff and students.
Vanuatu: We are monitoring the situation closely, as there is much work to be done. Santo Island, where the school has close links, was mercifully spared the full brunt of cyclone Pam and remains in our prayers and thoughts.
PEC Briefing Evenings: Disappointing turnout, but will press on with the PEC project.
JS Covered Courts: Project very positive. School Council meeting Thursday, 26 March to consider quotes.
- President's Comments:** No report following tonight's election of a new Executive at the AGM.
- Confirmation of Minutes from previous meeting of 24 February:** Moved Peter Beahan; Seconded John Tomarchio.
- Business or Actions arising from previous minutes/meeting:** Refer to the action table below.
- Correspondence:** Refer table below.
- Supporter Group Reports:** As circulated and set out at the end of these Minutes. See particular issues for next Agenda below.

Cadets	Netball
Cricket	Rugby
Football	Swimming - Grandstand
Hockey	Tennis
JSSG	Touch
Music	Volleyball

FURTHER DISCUSSION: FAIR AND SUPPORTER GROUP REPORTS

FAIR: Fair theme/logo launched - "**Back to the Future**"- reported by Helen Duncan who will provide more details in The Link, and update the Association. Helen called for volunteers interested in assisting with the Fair to contact 2015fair@spssa.org.au.

JSSG: Outgoing President Becky Mammen reported that the AGM on 5 March received no nominations for Executive positions. A further AGM has been organised for 26 March and following an email calling for nominees, multiple nominations have been received for President and Treasurer. Helen Duncan advised that the Constitution was silent on election procedures but urged the necessity for transparency and unambiguous instructions. It was decided to send an email advertising all positions and outlining the process of the Secret Ballot. Only Association members are eligible to vote, and proxy votes approved to nominated persons. The process would be again explained at the meeting, with everyone present being given the opportunity to fill out a membership form and register their vote. Peter Beahan and Helen Duncan will be present at the AGM (Presiding Officers), and the winners will be announced following the ballot. Moved: Sam Gray, Seconded: Peter Beahan

TENNIS: President, Lenelle Daniels reported on The Tennis Supporter Group's proposal to be involved in Pink Day by holding an ice cream cone drive. Robin Cox had advised Tennis to seek approval from the Association, which the Association granted. Sam Gray to clarify the proportion of proceeds to go to the Pink Day Committee versus funds retained by the Supporter Groups.

HOCKEY: The first's team has been selected and nearly all are going on tour. Hockey is a growing sport in Junior School and the Supporter Group is examining ways of keeping boys involved.

8. **Treasurer's Report:** As tabled by Helen Duncan in Desley Stephenson's absence. Moved: Sam Gray, Seconded: Peter Beahan
9. **General Business:**
- **Fundraising Option:** Sarah Slade raised for consideration, a mobile charger (battery), which could be produced with the St Paul's logo, although the unit price is quite high (i.e. \$20.00) Held over.
 - **Swimming Supporters' Grandstand:** Held over.
 - **Privacy Reminder:** Distribution of all information to members must be confidential, and this issue needs to be discussed further. Peter Beahan agreed to seek advice from the Association's legal advisors on responsibilities under Privacy legislation.
 - **Reimbursement from Flexischools** for \$104.50 passed from Peter Beahan to Becky Mammen for the JSSG.
 - **Supporter Group Grants:** Peter Beahan moved that each Supporter Group receive \$1000 annually. An increase will be considered later in the year. Seconded: Becky Mammen.
 - **Supporter Group Reports:** Peter Beahan thanked Supporter Groups for their reports and encouraged people to keep volunteering.
10. **Business Operations:**
- **TUCKSHOP:** Equipment requests received for a conveyor toaster, sandwich preparation bench and oven. Sam Gray to work with Yanina Lowther to place orders through Chris Sweeney.
 - **RETAIL:** Stock take of redundant stock being completed with some stock (tennis and netball uniform items) being written off. Better financial and procedural controls are being set in place. Vacant Staff position will be advertised following conclusion of a current investigation. Helen Brand has a six month's employment contract in the interim.
 - **SIPPERS:** Becky Mammen raised the issue of donuts being sold as possibly being contrary to Association Policy and following discussion, Sam Gray agreed to research the donut sales and report at the next meeting.
11. **New Members:** Applications for membership and recording of new members from Cricket and JSSG.
12. **Next Meeting:** Tuesday 28 April 2015 at 6.30 pm
13. **Meeting Closed:** Meeting closed at 8.40pm by Peter Beahan

ACTIONS

Action	Description	Action by Whom	Due Date
Feb 2015	Generic Supporter Group Emails	Peter Beahan setting up generic emails for Supporter Groups. Completed Cadets, Cricket, Touch, Music, Football and Rugby. Supporter Groups to send request for assistance with email setup to Peter Beahan Peter Beahan also to liaise with Yanina Lowther to add details of the generic emails to the Handbook.	Ongoing
Feb 2015	Canteens	Helen Duncan allocating Canteens for All Schools Cross Country and Touch Competition. Sam Gray to check with Tim Hughes whether Bramble Bay requires a canteen and to email Supporter Groups to establish interest in running canteens, including during the week.	Ongoing
Oct 2014	Swimming	Seb Fick to obtain portable grandstand quotes and ascertain the School's financial commitment.	Ongoing
Oct 2014	Blue Day	Dorelle Stubbings to prepare a dot point summary of procedures for Blue Day to make it run smoothly.	Ongoing

Feb 2015	Vending Machines	Louise Carter to obtain quotes and report back.	April 2015
March 2015	Redundant Retail Stock	Peter Beahan to check with Treasurer about process of writing down and disposing of redundant stock.	Ongoing
March 2015	Donut Sales in Sippers	Sam Gray to ask Sippers manager to record details of donut sales including purchasers and time of sale.	April 2015
March 2015	Privacy Legislation	Peter Beahan to seek advice from legal advisors on the Association's legal responsibilities under Privacy legislation.	April 2015
March 2015	Pink/Blue Day Funds Dispersal	Sam Gray to clarify Blue/Pink day fundraising policy with the RSG and report back.	April 2015

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
\$1000 per Supporter Group	Annual payment of \$1000 to Supporter Groups.

CORRESPONDENCE 24th February, 2015 – 21st March, 2015

Inwards

Date	From	Description	Type
18/2/15	NAB	Express Deposit Discrepancy Ref 4160246	Letter
18/2/15	NAB	Express Deposit Discrepancy Ref 4160245	Letter
25/2/15	NAB	Express deposit Discrepancy Ref 4230234	Letter
25/2/15	NAB	NAB Term Deposit \$75K maturing 14/3/15	Letter
27/2/15	Australia Post	Post Box Renewal	Invoice
2/3/15	NAB	Merchant Statement February 2015	Statement
13/3/15	NAB	NAB Term deposit \$75k closed	Letter
20/3/15	NAB	Bank Confirmation – Audit request	Letter

Outwards

Date	To	Description	Type

Supporter Group Monthly Reports

Cricket Supporters' Group Monthly Report

Parents are holding regular meetings

- o Fund raising for approved projects is underway
- o Touring group parents have started organising the 2015 Awards Dinner Evening to be held at Kedron CGS meeting was held on 4th March
 - 2015 Matters:
- o TAS cricket is underway and teams are progressing very well

- o Identified the need to upgrade Year 6 pitch from concrete to synthetic and also refurbish worn Year 7 synthetic pitch. Request for funds will be via proposal to Association from 2015 Fair proceeds and fund raising after the UK commitment is over.
- o Proposed date for AGM – 6th May
- o Treasurer confirmed \$1072 as uncommitted funds.
- o CSG approved purchase of 4 exhibition banners for promotion of cricket at St Paul's
 - England Tour Wavell RSL on 28th March 6pm
- o 220 tickets have been sold , expecting 250
- o Preparing for the 29th March Holt Bolt.
 - Next meeting 1st April 7pm – Library

Netball Supporters' Group Monthly Report

Our last meeting was on Monday 16th March and we had seven attendees. We received apologies from Glen Archer, Mel Liessi, Bonnie Retief & Leanne Morgan

On Friday 20th we held our Netball Development Day for all girls wishing to play netball this year in Years 7 - 12. There was a change of venue this year and the event was held at the SPSA indoor courts, Brendale. The girls were taken by bus straight from school at 3:30 and the program started at 4pm. We had 90 girls in attendance and all were enthusiastic and professional in their approach to the event. 10 independent selectors were brought in to grade the girls and professional coaches were on hand to run the Development program aimed at improving the skillset the girls already have. On arrival the girls were re-fuelled with fruit and muesli bars and plenty of cold water as the temps. were still in the mid 30's.

The Development Day was a huge success and we are blessed to have so many highly skilled netballers at St. Paul's. The trials for a place on the Open's teams were at an extremely high level leaving the selectors presented with a hard task. The day would not have been such a success without the huge effort put in by our Head of Netball, Mrs Kathleen Power, supported by Mr Justin Hill and Ms Kathryn Kolb and all the selectors and coaches that gave up their time. Mr Hilton was also on hand running small groups of the girls through some strength and conditioning drills to improve performance and prevent injuries. In whole, the Development Day highlighted the strength of Netball as a sport at St. Paul's, the huge level of skill our netballers in every age group possess and made me very proud to be part of our St. Paul's netball community.

Fundraising events for the year were discussed and planning of each is moving ahead on schedule. The committee has decided to no longer continue with our Boost Juice fundraiser as the company decided to put into action a 100 cup pre-order requirement and the NSG deemed this too high a risk for a relatively small return.

We have also had a change in the TAS draw and now have an extra Home game on 30th May against St. John's! This will now be our Pink Day instead of 13th June, creating a sigh of relief for all our Year 12 girls as that is the day of their Formal!

Pre-season training is now under way for Years 4-12 and the Net Set Go program is being run for Prep to Year 3 students to develop the understanding of netball and groom our future St. Paul's Netball super stars!

Regards

Rebecca Kerta, President NSG 2015

Tennis Supporters' Group Monthly Report

The Tennis Supporter Group held our last meeting on Monday 2nd March 2015 with 6 attendees.

The Tennis Supporter Group would like to be part of the 2015 Pink Day and sell Strawberry and Vanilla ice-cream cones topped with whipped cream and a pink decoration. We are just waiting on final confirmation from Robin Cox/St Pauls Association to sell our cones from which we have agreed to split any profit 50/50 with a donation to the Breast Cancer association.

The SPS Tennis Championships will be held on Sunday 29th March on the school courts with any student boy/girl Years 7-12 who plays in the TAS competition eligible to play. Play commences at 9am and finishes with Sub-Way platters and cold drinks. This is a most enjoyable day with a good attendance from the students.

The Tennis Supporter Group has decided not to be involved in any of the Cross Country/Touch Football canteen days due to some being mid-week and being one of the smaller supporter groups it is hard to find enough helpers.

Organizing is underway for our second Gala Day which is hoped to be held in early Term 3 – date to still be confirmed. This day will follow a similar format to our previous Gala Days with games and a mini tournament followed with a BBQ/Cold drinks etc. Prizes and give-aways are always a crowd pleaser.

Our TAS Girls have all performed extremely well over Term 1 and as we head into our final Saturday of tennis we have our First/Second girls both in first place having been un-defeated all season and a win from both teams will see us claim 2 Premierships. Our younger players are not to be forgotten as they have also played remarkably well and all teams should finish in the top 4 placings.

Football Supporters' Group Monthly Report

Wednesday the 4th of March was our first meeting with the new committee with 4 attendees and 1 apology. Our committee for the 2015 year is below.

President – John Tomarchio

Secretary – Vicki Stansfield

Treasurer – Russell Croft

We did have a notice in the School newsletter for new members to attend the meeting but unfortunately we had no new attendees, we may have to do a bit more work on this in the coming months

We discussed a few items including the Uhlsport cup, Fund raising and 2015 Football tour to Singapore

- Uhlsport Cup is in term 2 and we are looking at running some clinics for years 1-4 at a cost of \$100 for approx. 20-30 students, this has generally been run in term 3
- Fund raising has been discussed, we have a few ideas that we will discuss at our next football supporters meeting and see how many supporters we can rally.
- Our 2015 football tour is taking shape with a draft itinerary being discussed at our first tour meeting being held on the 1st April at 6.30pm. We will also be discussing fund raising ideas with the tour parents, discussing travel insurance for players and other general tour information.
- Next meeting April 1st at 6.30pm at Geise library

Music Supporters' Group Monthly Report

Meeting and AGM held 2nd March 2015

New Committee Elected

President – Karen Mellor

Vice President – Fiona Nutter

Treasurer – John Devereaux

Secretary – Margaret Devereaux

Correspondence Secretary – Susie James Brown

2015

- Music Dept has had a busy start to the year. Strings students were involved in workshop with Deep Blue Orchestra on 1st March and Music Camp taking place 13-15th March.
- A dedicated Music Dept website is also under development.
- Current funds \$10,067.16
- Pie Drive approved by Robin Cox and Paul Browning. Planning to use Beefy's Pies with delivery during last week of Term 2
- Planning under way for Music in the Park on 31st May
- Proposed date of next meeting 30th March (due to school holidays)

Cadet Supporter Group Report

Our monthly meeting was held on 2/3/15 with 7 attendees

We tidied up our 2014 actions list with several stalled items (new cadet house / communication / website / Bulimba Festival) either called complete or impractical.

The Cadet Unit is preparing for several ANZAC Day commitments both at School and off site at various RSL Services on the Northside and a possible involvement in the Brisbane City ANZAC Day March.

Mrs Collins has organised Cadet caps in the same style of the School cap with the House being replaced by Cadets on the back. We have sought and been given a ruling from Mr Browning that those caps are not to be worn in place of House Caps – instead they only be worn on the occasions that allow the SPS ACU Polo shirt to be worn – which is primarily in transit and while at the many Camps that Cadets attend throughout the year. This has been communicated clearly to all cadets.

Our Treasurer reports a balance of \$6,865.80.

We are currently trying desperately to source parent help to continue the Monday night BBQ supper for the Cadets but with somewhat limited success to this point.

We have now fully adopted the Association generic email addresses for all office bearers and as a result would appreciate any communication to the CaSG be via these addresses:

Presidentcadets / TreasurerCadets / Secretarycadets / Executivecadets @spssa.org.au

Rugby Supporters' Group Report

The RSG meets the second Monday of the month, with our last meeting on 9 March, 2015.

We have also published our first official RSG Newsletter for the year and these will come out every two until the season starts when they will become weekly.

The main activities for the month included:

1. Ongoing rugby training support by Iconz (external Training provider) for the junior school
2. Presentation of travelling kits to the New Zealand tourists on Monday 23 March.
3. The first's have had two trial games in preparation for their New Zealand trip and will be playing a Melbourne touring side on the 1st April.
4. The grade 10 squad has had a trial game against Clontarf High School.
5. There was a whole of school training camp run by St Paul's in conjunction with Iconz on Sunday 22 March which was a great success.
6. As at our last meeting date we had 133 signed on for rugby and free training shirts will again be provided to every boy/girl who registers to play rugby in term 2.
7. There are 19 grade 9 students signed up for the 2015 Northern River (NSW) trip.
8. There will be a mega fund raising raffle to help fund the Grade 9 tour.
9. As previously noted the St John's day has now been allocated as a home game and will now become the "PINK DAY".
10. Rugby Supporters will hopefully be running the canteen on the Friday (24 April) first round of TAS (day before ANZAC) to cater for students from various schools who will be participating at St Paul's during the day. Noted that while ST Paul's will not have a second game on the day as this game is a bye for else other schools will be playing two games.

Date Claimer 2015

24 April St Paul's V Ormiston – various location

2 May Gala Day

30 May Pink Day

31 July Annual Rugby Dinner – Eatons Hill Hotel

Volleyball Supporters' Group Report

- The Volleyball /supporters Group met on 5th March with 8 attendees and 3 apologies.
- The volleyball season has been a positive season with all teams performing strongly through the season. Unfortunately, with the rained out week, the lack of points has cost several places, so the ladder is unfortunately not an accurate representation of the overall performance.
- Team members have increased the uptake of the training shirts seeing the players more uniform in their attire and approach to the game. This is providing a sense of belonging for team mates.
- Significant player achievements. Ben Booth and Tom Roscoe (both Year 11) along with Mr Doneley (coach) attended the National Youth Team Camp down in Bendigo, Victoria, in December (a massive achievement in itself). From here, Ben and Tom were part of the 38 players selected from around Australia to be part of the squad to trial for the 'Emerging Volleyroos'. Ben was then selected as one of the 6 'Emerging Volleyroos' and has accepted an AIS scholarship down in Canberra and has relocated to attend school and pursue his volleyball career. Congratulations Ben and Tom!
- Tom Roscoe has also been accepted into the QEDP (Queensland Elite Development Program,) following 27 St Paul's Students offered trial positions.
- Fundraising through BBQ's has been great, with support from parents growing. As the numbers in the supporters group increases, we are exploring other ideas to assist in raising funds.
- The boys Volleyball season is drawing to a close at the end of term, so we shall shift our attention to supporting the development of our girls throughout term 3.
- We meet again following the upcoming School Holidays.