

## Minutes of General Meeting

Date	Tuesday 28 July 2015	Time	6.30pm
Place	St Paul's School Tooth Centre		

### Minutes

**Welcome and Opening Prayer** – Peter Beahan opened the meeting and welcomed attendees. Jon Andrews led an Opening Prayer.

1. **Guest Speaker** – none.

2. **Attendance and Apologies** - Attendance as tabled, with apologies from Yanina Lowther, John Tomarchio, David Balwin, David Fagan and Rebecca Kerta.

3. **Headmaster's Report**– Jon Andrews raised three matters as follows:

**Tours:** There have been a significant number of very positive and successful tours; we are very proud of the Year 9 boys who have had their excellent behaviour acknowledged, as have students from the recently returned Cricket tour.

**Athletics Carnival:** Successful with no incidents.

**NAIDOC Week:** We are very proud of the significant week which featured a special acknowledgement of country by local leader Aunty Gina Archer and activities including arts and crafts, dance, and the planting of a bush tucker garden. Thanks to school counsellor Karen Semple for coordinating the week, and her continuing work on developing our indigenous education plan.

4. **President's Comments:** Raised 5 issues in report as tabled

**2016 SG Fundraising Guidelines:** Thanks to Dorelle for starting the fundraising process with Robin Cox. Robin Cox to be invited to attend a General Meeting later in the year.

**Blue Cards:** Sam requested all SG Presidents to provide a list of committee members holding blue cards.

**JSSG AGM NEXT WEEK:** We are hopeful that the AGM will be successful. Dorelle has 31 new membership forms and four nominations for the CPL Coordinator position. Those who attended the SPSSA AGM are automatically SPSSA members with other membership nominations closing on 31 July 2015. Sam, Desley and Peter to attend AGM.

**Upgrade of Cricket Pitches:** The Cricket SG is seeking priority for the upgrade of the two pitches to be funded through proceeds from the Fair, and fundraising, and completed in time for the Cricket Development Day. The poor state of the pitches is becoming an issue with a few games having to be cancelled due to the unplayable surfaces. To try to move this proposal forward, Nilesh to submit quotes and Sam to hold discussions with Tim Hughes and Charles Sweeney.

**DT Shipping Container Proposal:** The Association has been approached to be the client for a project involving 30 very committed DT students who are keen to create a first aid/hospitality facility to be located near the hockey field, utilising a shipping container which has been donated by a parent. It was agreed that this project has potential and that Andrew Wilson be invited to address the Association on the scope and timing of the project.

5. **Confirmation of Minutes from previous meeting**–from 26 May. Dorelle Stubbings advised the meeting that the Minutes of the April and May meetings were approved and distributed in Draft format. The Executive had viewed and deemed the minutes were an accurate account of the meetings prior to their release. For audit purposes Dorelle requested that this be minuted, as Final Minutes are to be distributed and requested that the change be made for the next meeting. Moved Helen Duncan; seconded Sam Gray.

6. **Business or Actions arising from previous minutes/meeting**–. Refer to the action table below.

7. **Correspondence** –see table

8. **Supporter Group Reports**- As circulated and set out at the end of the Minutes. See particular items for next Agenda below:

a) Volleyball	b) JSSC N/A
c) Touch	d) Music
e) Cadets	f) Netball
g) Cricket – Pitch Proposal	h) Alumni
i) Football N/A	j) Rugby
k) Hockey	l) SwimmingN/A

### Supporter Group Highlights

- **Cadets** –Following their attendance at a holiday leadership camp, 4 of our Cadets were fortunate to be invited on a personal tour of the visiting USS George Washington aircraft carrier. The cadets were able to hand out patches and were complimented on their

presentation.

- **Music**– Music in the Park was a great day, raising over \$2000. Bands Festival in Queen St Mall also very successful. Looking forward to 11 August –Strings/ Choir and the 29 August Jazz Dinner .

9. **Treasurer's Report:** As tabled at meeting. Desley noted that looking at the year to date the Retail Shop and Sippers has made a profit, and the Tuckshop a small loss. Grants made of \$6000 for Year 12 leadership, and \$17,000 for the Multipurpose Area. The reason that the margin in the Retail Shop is down to 11% reflects the need to cut prices to sell stock.eg The former tracksuit top didn't sell as it was too expensive at \$70, so we have priced the new hoodie at \$55 and it sold very well. The Supporter Shirt is also being sold at cost to acknowledge parents' contributions, and we still have to clear low-demand stock such as boys and girls hats. We are looking at potentially new cheaper suppliers for blazers and tracksuit pants which will increase the margins. Moved Desley. Seconded Sam.

#### 10. General Business

- **Fair** - With 3 weeks to go before the Fair, Helen went over the activities and arrangements which have been finalised. As the Multipurpose Area will not be completed the Fair will be based in the old block 4 area which provides a good space, with 2 stages being hired, having Sippers open, and locating the Art Display in the Library. It is likely that construction of the Multipurpose area will have started so we'll have to work around the construction site. Ride bands are on sale through flexi school and will be sold in the mornings the week before the Fair for the Senior School. Prices are \$30 prepaid and \$35 on the day. The Fair to be advertised in Daily notices and at the combined assembly. Money is coming in from Junior School Fair donations and these funds will need to stay in the Fair Account – to go to the School. The LED board looks fabulous with the Fair advertising ,and thanks go to Sarah Slade for doing such an amazing job with organisation.
- **Governance Payment** –Supporter Groups may be eligible for a \$500 payment by meeting basic governance standards such as holding an AGM, and a minimum of 4 meetings per annum. Peter will prepare governance standards for the next meeting.
- **New Executive Members**– With many executive members leaving at the end of this year we need to start thinking about succession. Anyone interested is encouraged to approach an Executive member for information.
- **Hoodie** – Proving to be a very comfortable garment which has sold well priced at \$55, with nearly 80 sold in a short period.
- **Blue Day**– Dr Browning approved Blue Day, the focus of which is to raise awareness of prostate cancer and will be held on 29 August. It will be the last home game against CHAC.) Dorelle will contact the Headmaster and invite them to participate. There should be no major cost to Supporter Groups, as for example, Touch still has blue ribbons/face paint/banners. Helen Duncan still has the raffle prize from last year and tickets can be sold by the three Supporter Groups. The day should run smoothly and it will be a fun Association-focused day with no need for student leader involvement. Dorelle to contact the Presidents of Football and Volleyball and coordinate. A notice to be placed in the Link and on Facebook and posters organised
- **2016 SG's Fundraising**- Sam to invite Robin Cox to address the October meeting. Supporter Groups will need to bring their list of planned activities to the meeting. Sam will provide more information closer to the October meeting.
- **Tennis AGM** – To be held on 5/10 or 13/10, at someone's home, which is permissible. AGM needs to be notified in the Link to officially invite people/call for nominations. Ideally advertise in the two Link publications prior to the AGM.
- **Pink Day Donations** from the Tennis SG- needs to be sent through Accounts to be processed.
- **Hoodie Embellishments**- Parents need surety on rules for embellishments of the new hoodie, which is decided by the Uniform Committee, not the SPA. Sam to clarify.

#### 11. Business Operations

- **Retail Shop** - Warm apparel has been selling, as well as boys hats. The Shop has been working well with Helen and Belinda implementing improved systems and better controls such as barcoding the second hand uniforms so that parents can be advised of sales quickly. They have also identified and cleared redundant stock.
- **Tuckshop**–There's been a broken glass door in the pie maker and Louise is trying to source a replacement otherwise we will need to buy through Mrs Macs. The new fridge is on the way, and the New Barchange to preparation bench is working successfully the three EFTPOS machines proving efficient. There does need to be better communication between the SPSSA and the Tuckshop.
- **Sippers** – Doing a roaring trade with hot drinks - \$1200 being taken on the Year 12 Parent teacher interview day.
- **Grants** – Sam to check status.

12. **Applications for membership and recording of new members**–.Received from JSSG.

13. **Next Meeting:** Tuesday 25 August 2015

14. **Meeting Closed**–Meeting closed at 7.55pm by Peter Beahan

Action	Description	Action by Whom	Due Date
Generic Emails	Peter Beahan setting up generic emails for Supporter Groups. Completed Cadets, Cricket, Touch, Music, Football and Rugby. Supporter Groups to send email setup requests to Peter. Peter Beahan also to liaise with Yanina Lowther to add details of the generic emails to the Handbook. Generic emails to replace personal emails in Association records.	Peter	Ongoing
Blue Day	Dorelle Stubbings to invite CHAC to participate in Blue Day and contact Volleyball and Football Presidents to coordinate the raffle and other arrangements. A notice to be placed in the Link and on Facebook and posters organised.	Dorelle	Ongoing
Privacy	Peter Beahan advised by Dr Browning that the Association is bound by the School's Privacy controls. Peter and Yanina to update the Handbook to this effect.	Peter	Ongoing
JSSG	Sam, Peter and Desley to coordinate/attend JSSG AGM.	Sam, Peter, Desley	August
Cricket Pitch	Sam to contact Tim Hughes and Charles Sweeney to progress this proposal. Nilesch to submit quotes.	Sam	August
DT Shipping Container Project	Sam to invite Andrew Wilson to address a General Meeting about the scope/cost and timing of this proposal.	Sam	August
Blue Cards	SG Presidents to provide list of Committee Members with blue cards.	Presidents	Ongoing
Fundraising Process	Sam to invite Robin Cox to the October General Meeting. SG Presidents to bring list of SG's planned activities to that meeting.	Sam	August
Governance Payment	Peter to prepare governance guidelines for the proposed \$500 payment	Peter	August
Embellishments	Sam to seek clarification of the embellishment policy for the hoodie	Sam	Ongoing
Grants	Sam to check status of Grants	Sam	August

### FUNDING APPROVALS FROM THIS MEETING

Amount	Description

## CORRESPONDENCE 23 May 2015 - 26 July 2015

### Inwards

Date	From	Description	Type
23/5/15	Sustainable School Shop	Letter offering services	Letter
23/5/15	St Paul's School	Brochure PE Centre and Multipurpose Area	Brochure
13/7/15	NAB	Merchant Statement June	Statement
13/7/15	NAB	Bank Statement June	Statement
13/7/15	ATO	BAS	Statement
22/7/15	NAB	Term Deposit details \$100k	Letter
22/7/15	Network Education Aust	Brochure	Brochure
22/7/15	Aquafil	Brochure	Brochure
22/7/15	Finding Focus	Brochure	Brochure
22/7/15	Great Trains of Europe	Brochure	Brochure
22/7/15	Workcover	Invoice for payment	Invoice

### Outwards

Date	To	Description	Type
4/6/15	Office Fair Trading	Submission of Association's audited reports	Email
4/6/15	ACNC	Lodgement of ACNC yearly report	Email

### Cricket Supporters' Group Monthly Report

- CGS meeting was held on June 3<sup>rd</sup>
- UK Tour group has returned and awaiting some reports on how it all went
- Plans to finalise some fund raising projects for priority upgrade of 2 cricket pitch surfaces
- Submit proposal to association for loan/advance
- Dates for 2015/16 cricket season
  - Sign – on period – 3 weeks starting August
  - Development Day – 3<sup>rd</sup> October.
- Next meeting Wednesday Aug 5<sup>th</sup>

### Cadets Report – July 2015

- As usual our cadets have had a busy and rewarding month.
- More than half of the unit attended abseiling at the Kangaroo Point Cliffs and then enjoyed lunch and a river cruise aboard a charter boat operated by one of our parent group. On this cruise we were honoured to have two senior members of the Sandgate RSL in attendance as they presented the CaSG with a cheque for \$2,800 to help purchase some much needed inventory items for our Cadets.
- On the first weekend of the recent School holidays some of our Cadets attended a Leadership camp at the Gallipoli Barracks Enoggera and then following that 4 of our Cadets were lucky to be given a personal tour of the visiting USS George Washington aircraft carrier.
- Cadets have also attended indoor rock climbing and a combined service camp at Murrenbong, Petrie.
- Our most recent CaSG meeting was June 1<sup>st</sup> with 7 members in attendance and 1 apology. Our Treasurer reports a balance of \$7,865.80
- Our next meeting is scheduled for August 3<sup>rd</sup> at 7.00pm

Regards,

Paul Hardie

Cadet Supporters' President

## **St Paul's Music Supporters Group Report – July 2015**

### **Meeting held 1<sup>st</sup> June 2015**

- Music in the Park held on 31<sup>st</sup> May, involved all ensembles and choirs. MSG provided food, drinks, jumping castle and face painting. It was a successful day and raised over \$2000.
- Pie Drive with Beefy's Pies went well. All through Flexi schools which made ordering easy. Raised around \$360
- Members of MSG assisted Hockey Supporters with canteen for Holt Bolt on 5<sup>th</sup> July.
- Various bands performing at Brisbane Bands Festival in Queen St Mall on Sunday 26<sup>th</sup> May
- Strings and Choir Concert to be held at North Leagues Club on 11<sup>th</sup> August
- Wind Band and Jazz Dinner on 29<sup>th</sup> August.

### **Karen Mellor**

President

Music Supporters Group

### **Touch Report**

The season has just kicked off and already the girls have had some great wins and hopefully we can look forward to a possible Premiership at seasons end. We have two Year 7 teams in the competition this year which highlights the popularity of Touch and also its future. The girls are training hard and we have some great coaches on board this year.

Planning of the Touch Tour to New Zealand is now well advanced and we depart on the 16<sup>th</sup> September 2015. Six matches have been organised against various teams so this will give the girls some very valuable experience. Currently we are seeking sponsorship for our tour gear and have been successful with one sponsor coming on board which is fantastic.

Fingers crossed for a great 2015 season watch this space. Touch Rocks!

Dorelle Stubbings

President Touch Football

### **Rugby Supporter's Group – President's Report July 2015**

Our last meeting was held on 20 July 2015.

#### **RUGBY DINNER**

Ticket sales closed 27 July 2015. As of meeting date over 200 sold we expected turnout hopefully over 300.

#### **TOURING DATES**

2016 Annual grade 9 tour of Northern NSW

2017 First XV tour of New Zealand probably around Easter (pre season)

#### **BLUE CARDS**

Issues with Blue Cards being resolved

#### **TAS FIXTURES**

The RSG has raised concerns in relation to issues

1. Where rain washes out games and leaves side with the bye that weekend at a significant unfair advantage
2. Where teams elect to go with uncontested scrums for what appears tactical reasons rather than safety issues. There is a genuine concern some coaches are exploiting this area which we believe is not in the spirit of the game.
3. We would also prefer to see fixtures set down for TAS on a yearly home and away basis so that teams can prepare and know who they are playing in the coming year without having to wait until near the season beginning to see the draw. School events should be organised around the draw rather than the other way round.

## **ICONZ RUGBY PTY LTD**

Iconz have submitted a plan to the RSG which we will be working through over the coming weeks with the Director of Rugby.

## **REPRESENTATIVE PLAYERS**

During 2015, 18 players were awarded with various representative honours either through the school or club systems. This is considered an outstanding outcome for rugby at St Paul's and something we believe is in part due to the rugby program developed over the last two to three years. Most grades had representative players which is most encouraging.

## **NEXT FUND RAISER**

Holt Bolt 18 October 2015 which will be a shared one.

## **LEEDS GRAMMAR VISIT**

Some 63 Leeds players were billeted out with various families for two nights while visiting here in Brisbane with two side playing a combined TAS team and one side playing our First XV. The junior TAS and our Firsts were successful while the top Leeds side proved too good for the combined TAS team.

The game day was a huge success and well supported. Thanks to all those who helped on the canteen on the Thursday afternoon.

## **CANTEEN**

I received some wonderful feedback during the week in relation to the way RSG runs the canteen on match days and it appears other schools are modelling the way they run their canteens based on our model!

## **NEXT MEETING**

10 August 2015

## **Tennis Supporters' Group (TSG)**

Report for Tuesday 28/7/15

The Tennis Supporter Group held our last meeting on Monday 6th July 2015 with 6 attendee's.

- Pink/Gala day ice-cream sales- although not a major fundraiser it was good to have a presence on the day. We made a profit of \$95.39 after expenses.
- The TAS Tennis Boys were presented with their handtowels from the Supporter Group at the Gala/Pink Day.
- The Supporter Group has recently purchased St Pauls key-rings from the Retail Shop to be engraved on the back 'TAS TENNIS' to present to our departing Year 12 TAS players as a farewell gift.
- Head Coach Wayne has been working with Tennis Australia regarding a \$5 rebate per person membership which resulted in \$505 coming to the Supporter Group.
- The Firsts, Second's & Year 8 boys were all successful in winning their Premiership matches at the end of Term 2.
- The Wimbledon Gala Day was held last Sunday 26/7/15 at the school Tennis Courts and was a very successful day with lot of tennis families enjoying lots of tennis games, a free BBQ provided by the Tennis Supporter Group, a raffle with some great prizes including a \$400 bar fridge & 2 x \$50 gift vouchers donated by the Good Guys at Morayfield ( thank you to a very generous Tennis Dad).
- TAS Tennis Girls & Boys are to be congratulated as they now hold 5 Premierships between them for 2015.
- Our current bank balance is \$5322.08
- Our next meeting will be Monday 3<sup>rd</sup> August 2015 @ 7.30pm in the school library and everyone is welcome.

Lenelle Daniels  
(President)

## **Volleyball Supporters' Group.**

### **Presidents Report 27/07/15**

The VSG met on Thursday 16th July with 8 attendees and two apologies.

The VSG will provide all participating players with a training shirt to provide a sense of belonging to a team and community.

Planning for our home BBQ's is complete and we look forward to our first home game on 8th August.

A public notice will be placed for our upcoming AGM in September.

The Volleyball season has started well with the firsts and seconds sitting equal top with two wins, year 10 equal 3rd with one win and a loss, the years 9 and 8 sitting second each with a win and a loss, and the year 7 girls on the top of the ladder with two wins. A great start to the season.

In the absence of our treasurer, the estimated balance of the bank account was just above \$5000.00

Kind regards,

David Fagan

President of the VSQ

Ph: 0414891609

### Hockey SPSSA Report July 2015

The HSG met on 21/7/15 with 7 attendees.

We are looking at succession planning and our next meeting will be our AGM on 8<sup>th</sup> September @ 6pm.

The TAS season proved to be very successful for all teams in Hockey.

The Firsts won the premiership. With all other teams performing well. Many schools have said the Hockey at St Pauls has improved greatly over the last few years.

Funding was approved to purchase additional junior playing shirts for the 2016 season.

Bucket Hats for junior school players to be investigated as players are not able to wear the school cap in games (Hockey rules)

Training/Sub Shirts also to be investigated to enable correct substitution on side lines as per current rules.

The Monster Raffle, Holt Bolt and Touch Canteen have enabled the HSG funds to remain fairly constant but with a tour planned in 2017 we will be looking at further options.

JTAS Development Day has been approved and the date is to be confirmed in the next two weeks.

Current date is Melbourne Cup Day so we may need to change.

Thank You

Samantha Gray – President HSG 2015.

### NSG Report July 2015

The season has ended and what a season it was! 2015 has been the most successful season for St. Paul's netball in memory!!

Not only did we end up being Second on the overall leader board, missing out to St. Columban's, BUT we also had 3 teams that won Premierships!!! The year 8A, Seconds & Thirds teams that proved that St. Paul's is a force to be reckoned with on the netball courts.

Our 2016 Netball Tour to New Zealand has been approved and we are currently seeking expressions of interest within the current year 10 & 11 girls. Fundraising for the tour will start with our participation in the Holt Bolt on 18<sup>th</sup> October which we will be sharing with Rugby.

We have two competitions left for 2015, the Vicky Wilson Cup & The Mission Firebirds Cup. The Vicky Wilson cup will consist of a development team of girls from Years 9-12. The Firebirds Cup will be a team from our Year 6 girls and they complete on the Sunshine Coast in October.

Our AGM will be held on Tuesday 20<sup>th</sup> October.

Warm Regards

Rebecca Kerta NSG President 2015

### Nil Reports

- Football
- Swimming
- JSSC