

St Paul's School (Bald Hills) Supporters' Association Inc.
Minutes of General Meeting

Date	Tuesday 23 rd February, 2016	Time	6.30pm
Place	St Paul's School Tooth Centre		

Minutes

- **Welcome and Opening Prayer:** Samantha Gray opened the meeting at 6.30 pm and welcomed attendees.
- **Speaker** – No Guest speaker
- **Attendance and Apologies** – Attendees: Dr. Browning, Samantha Gray, Peter Beahan, Desley Stephenson, Yanina Lowther, Karen Mellor, Merita Hammond, Tracy Dare, Metilda Trench, Sandra Stanley, Suellen Rush, Cindy Hill, Leanne Walker, Peter Deane, Nilesh Patel, Kym Kuenstner, Gaye Grieve, David Balwin, Sarah Slade.
Apologies: Dorelle Stubbings, Cate Balmer, David Fagan, Melissa Leissi, Cassandra Smith.
- **Headmaster's Report** –
Dr Browning confirmed that the SPSSA Business transfer date is 1st April, 2016. The SPSSA to run the Election Day BBQ with cake stall and sausage sizzle and split proceeds across all participating Supporter Groups. Check viability of Sippers opening for the duration.
- **President's Comments**–Samantha Gray welcomed the new parents who were attending for the first time. Updated the Handover progress and general outline of the year ahead. Canteen dates for 2016 were circulated for allocation to be done at the next meeting.
- **Confirmation of Minutes from Previous Meeting:** 27th October, 2015 Moved by: Desley Stephenson Seconded by: Suellen Rush
- **Business or Actions arising from previous minutes/meeting**
- **Correspondence**–see table.
- **Supporter Group Reports** - As circulated and set out at the end of these minutes

Volleyball	JSSG
Tennis	Music
Cadets	Netball
Cricket -	Rugby
Football	Touch.
Hockey	Swimming

- **Treasurer's Report** –As tabled at the meeting. Moved by: Desley Stephenson, Seconded: Peter Beahan
- **Special Business:** Resolution to change Section 7 New Membership rule in the SPSSA Constitution. Discussion took place in relation to the change in wording for the rule.
- **"Special Resolution to change the Membership Renewal provisions in the SPSSA Constitution"**
- Under the current SPSSA Constitution, membership is annual, expires at the AGM each year and each member needs to renew their membership each year by either attending the AGM or completing an application for membership. This means that members who do not attend the AGM, can't vote at the following SPSSA monthly meetings or Supporters Groups meetings until they have completed an Application for Membership form and their Application for membership has been proposed, seconded and accepted at a SPSSA monthly meeting.
- There is no requirement under the Queensland Associations Incorporation Act 1981 or the Queensland Associations Incorporation Regulation 1999 for membership to be renewed annually. This is a requirement that only applies to Queensland State School and State High School P&C Associations.
- The current annual renewal of SPSSA membership places a significant workload on the SPSSA Secretary and the Secretaries of the supporters Groups.
- The purpose of this proposal is to;
- Remove the requirement that membership be renewed each year.
- Improve governance by making it easier for the Supporters Groups to ensure that people voting at Supporters Group

Meetings are current members of the SPSSA

- Reduce the administrative burden of maintaining a the Register of Members and therefore reducing the workload of the SPSSA Secretary and Secretaries of Supporters Groups
- Ensuring that members who are no longer active in the School community do not remain members of the SPSSA

- The existing SPSSA Constitution can be viewed on the school website.
- **Proposal**
- It is proposed that the Constitution of the SPSSA be changed as below;
- Section 7 New Membership
- (1) Be changed from "Membership of the Association is annual." to "Membership of the Association remains current while a member has a child or ward enrolled at The School."
- (2) be changed from
- "Membership of the Association lapses at the Annual General Meeting (AGM) of the
- Association each year. Membership is renewable each year by:
- Attendance at the AGM and signing the Association Register of Members; or
- Submission of a completed registration form signed by 1 member of the Association (the proposer) and seconded by another member (the seconder), to the secretary prior to the AGM"
- to
- "Membership of the Association lapses at the Annual General Meeting (AGM) of the Association for any members who do not have a child or ward currently enrolled at The School. Membership is renewable by:
- Attendance at the AGM and signing the Association Register of Members; or
- Submission of a completed registration form signed by 1 member of the Association (the proposer) and seconded by another member (the seconder), to the secretary prior to the AGM"
- This change would come into effect immediately after the resolution is passed by 75% of people attending this meeting and if passed, would need to be lodged with the Queensland Office of Fair Trading.
- **Proposed by:** Peter Beahan and **Seconded by:** Samantha Gray. **Motion passed by 100% of attendees** present at the meeting. Proxy Vote from Dorelle Stubbings to Peter Beahan, and from Helen Thew to Merita Hammond.

- **General Business:** School contacts have changed in relation to sponsorship and web site. Dylan Malloch is first point of contact with cc to Sarah Slade and Michelle Frazer.
- **SPSSA Handbook:** To be updated with changes
- **SPSSA Training Night:** Date to be confirmed hopefully April, 2016
- **Business Operations:** No reports
- **PEC:** Football SG to book old PEC for function
- **AGM 22nd March, 2016 6.30pm:** New Executive Members are required to fill the vacancies for 2016

- **Applications for membership and record of members**– Proposed by: Samantha Gray Seconded: Peter Beahan
- **Next Meeting:** Tuesday 22nd March, 2016
- **Meeting Closed**–Meeting closed at 7.45 pm by Samantha Gray.

ACTION ITEMS			
Action	Description	Action by Whom	Due Date
Generic Emails	Peter Beahan setting up generic emails for Supporter Groups. Completed Cadets, Cricket, Touch, Music, Football and Rugby. Supporter Groups to send email setup requests to Peter. Peter Beahan also to liaise with Yanina Lowther to add details of the generic emails to the Handbook. Generic emails to replace personal emails in Association records.	Peter Beahan	Ongoing
Privacy	Peter Beahan advised by Dr. Browning that the Association is bound by the School's Privacy controls. Yanina Lowther to update the Handbook to this effect.	Yanina Lowther	Ongoing
Blue Cards	The School to provide details of Blue Card Requirements. Paul Browning to have an advice prepared and send to Sam Gray for distribution to SGs	Paul Browning/Sam Gray	Ongoing
Order Hoodies for Tours	Tours need to preorder hoodies. Lead time is between 6 and 8 weeks	SG Groups touring	Oct/Nov
New Treasurers' emails	Provide SPSSA Treasurer Desley Stephenson with their email details to receive statements	SG Treasurers	Ongoing

FUNDING APPROVALS FROM THIS MEETING

Amount	Description
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CORRESPONDENCE 27th October, 2015 to 23rd February, 2016

Inwards

Date	From	Description	Type
29/10/15	NAB	Bank Statement October 2015	Statement
29/10/15	ATO	Activity Statement	Statement
29/10/15	Awards Plus	Letter	Letter
1/11/15	Luke Howarth	Letter	Letter
1/11/15	NAB	Merchant Statement - October	Statement
1/11/15	NAB	Merchant Statement – November 2015	Statement
1/11/15	ATO	BAS Statement – February, 2016	Statement
1/11/15	ATO	Activity Statement, December 2015	Statement
12/11/15	JLT	Letter- Insurance for children	Letter
12/11/15	NAB	Letter Returned Electronic Trf – P.Gannon \$14.00	Letter
12/11/15	LushLawn	Letter – Turf for school areas	Letter
12/11/15	Abbey Freeman	Thank you – COA Academic Gold Health Education	Letter
12/11/15	Georgia Johnson	Thank you – COA 8A Netball Award	Letter
12/11/15	Megan McGowan	Thank you – COA SRJ Accounting Award	Letter
12/11/15	Wil Edmiston	Thank you – COA Football award	Letter
30/11/15	NAB	Deposit Discrepancy \$20	Letter
30/11/15	NAB	Express Deposit Discrepancy	Letter
30/11/15	NAB	Bank Statement December, 2015	Statement
5/2/16	NAB	Bank Statement January 2016	Statement
5/2/16	ATO	Activity Statement February, 2016	Statement
5/2/16	NAB	Merchant Statement January, 2016	Statement
5/2/16	Working with Children	Blue Card – M Smith	Letter
5/2/16	Working with Children	Blue Card – M. Hunt	Letter
5/2/16	Working with Children	Blue Card – K. Stansfield	Letter
5/2/16	Working with Children	Blue Card – T. Dare	Letter
5/2/16	Working with Children	Blue Card – L.Scott	Letter

Outwards

Date	To	Description	Type
29/12/15	Lions Cancer Research	Donation Blue Day	Letter

SUPPORTER GROUP REPORTS

Tennis Supporters' Group (TSG) Report

- TSG held our first meeting for the year on Monday 01/02/16 with 6 attendees.
- Tennis Gala Day held on Sunday 07 February was a great day with approximately 80 people attending for a fun day including free sausage sizzle, mixed doubles competition, fastest serve, cardio tennis, raffles etc. A great day was had by all....and the weather was kind to us!
- TSG Logo is still being finalized
- TAS Girls tennis has commenced in Term 1 with our teams starting well
- Our current bank balance is approximately \$5200
- The profit from TSG 4th term raffle was \$386.62 (all winners were notified)
- TSG has agreed to conduct most of its activities during Terms 1 and 2 to coincide with the girls and boys TAS season.

We are all looking forward to another exciting year,
Kym Kuenstner

Cadet Supporter's Group (CaSG) Report

The CaSG held its first meeting for 2016 on February 1st. We had two apologies and 7 attendees.

During this meeting we discussed the projected key dates and calendar for 2016 with an initial primary focus around the first Unit camp of the year on February 26 – 28th at Murrenbong.

Several Senior Cadets have taken it upon themselves to help promote the SPS ACU around the school with a poster and membership pack printed and ready for distribution at the extracurricular day on Feb 12th and the new families evening on February 5th.

The Unit has begun planning for attendance and representation at ANZAC services at School (22/4), Bray Park, Samford and possibly Sandgate on 25/4. Over the Christmas holidays we had several Cadets attend either the Senior Leadership Course (SLC) or Junior Leadership Course (JLC) hosted by the Army at Enoggera Barracks. I'm delighted to confirm that all passed these week-long courses and as such have been recommended for promotion by the Army.

Our treasurer reports a closing balance of \$8,613.37. Our next meeting is at 7.00pm on Monday March 7th

Paul Hardie

Hockey Supporter Group (HSG) Report

Hockey has begun in the junior school for the year. The hockey supporters group have purchased playing shirts for the student to play in for the year. The teams are doing well and enjoying their games.

The development day for middle and senior school is to be held on Tuesday 8th March. Coaches are being sourced to help on the day and the afternoon will finish with a BBQ.

Suellen Rush (HSG president)

Cricket Supporters' Group Monthly Report

- First 2016 CGS meeting held on 3rdFeb
- 2015 Summer Wrap Up:
 - BNJCA season started with start of Term 3and the St Pauls teams did well in all levels.
 - Under 8/9 teams are continuing in the post – Christmas session.
- 2016 Matters:
 - TAS cricket is underway and teams are progressing very well.
 - 2016 Awards Dinner Evening to be held at Kedron Wavell RSL on 19th March 6pm. We have secured former Australian spinner Nathan Hauritzas guest speaker.
 - Catering for the Holt Bolt on 21st Feb. as a fundraiser.
 - AGM dated set for Wednesday 4th May 2016.

- Next meeting 2nd March 7pm - Library

SwSG Report – 19 February 2016

Swimming club kicked off again in Term 1. It was a bit of a slow start to the season with the first Club night cancelled due to active storm cells located around school late in the afternoon.

The two club nights this season have been well attended and we have over 60 club members. During Term 1, some of our members' swim JTAS time trials on Friday nights and are unable to attend regular Swimming Club meets. We plan for this and incorporate their JTAS results into the club results. Swimmers are allocated points based on their personal best times; racing themselves and not others.

The annual swim carnival with Eagle Junction State School, Everton Park State School and St Pauls is due to be held on the 20 February. We open this up to all school swimmers as there are several events outside the clubs typical age group - especially for 11, 12 and 13+. The club is looking forward to a fun day of swimming at the amazing facilities available at the Eagle Junction State School pool.

The Junior School Swimming carnival is to be held on the 26 February and the Swimming Club are providing the canteen. We are very grateful that Colleen from flexi schools has been able to help us pull this together with very short notice. We are now on the countdown to the end of the season with only five club nights remaining. The 18 March will be the club Easter celebration, SwSG AGM and Club prize giving. The school has been able to provide Mr Jon Andrews as our guest of honour and presenter of awards to swimmers.

Netball Supporters Group

Netball will commence in term 2 and we have had a number of girls sign on already to play - over 100 at this stage excluding Junior School. Our annual Development Day will be on Friday 26 February 2016 and will be held at the school which will include training sessions followed by trials. NSG will provide refreshments to all of the players. The Netball Tour is earlier this year being held at the beginning of the netball season rather than at the end as per previous tours. Fundraising events are underway with a fashion parade and High Tea organised for Sunday 28 February 2016. The next NSG meeting is 21 March 2016.

Melissa Liessi
(NSG President)

Football Supporters Group Report

The FSG has not held a meeting in 2016. An agreed date is yet to be announced however contact with Bruce Robinson is approaching to commence FSG activities/planning.

I only late 2015 took over the Presidents role and with the holiday break, action has been slow.

Our committee for the 2016 year is below.

President – Peter Deane

Vice President – POSITION VACANT

Secretary – POSITION VACANT (Vicki Stansfield to hand over once position filled)

Treasurer – Maree Deane

Canteen Convener/s – POSITION VACANT

Communications coordinator – Carley Love (post Nov AGM Carley kindly offered to take on this role which is fantastic). Carley is in the process of advertising 'positions vacant' in an upcoming School newsletter. Supporter group numbers traditionally haven't been strong in the FSG so we need to work on boosting this.

Few points that will be of focus in 2016 -

- Player development needs to be the #1 priority for those playing the game
- Increasing Player numbers and maintaining player interest will always be of vital importance
- Fund raising

Next meeting – TBA

Junior School Supporters' Group Monthly Report

The Committee's first meeting of the year was held on the 4th February with 17 attendees. The team were refreshed after the holidays and excited for what the year holds.

The JSSG held its first uniform swap for the year at the New Families Welcome evening. We had a number of events proposed for the 2016 calendar that were 'tentative' pending volunteers. Thanks to a number of fabulous people, we are now confirmed to have a Sports Development Day, Camping @ St Pauls, a Family Movie Night and a Junior School Disco.

The disco will depend on the completion of the PEC, however we have a volunteer who will be looking after that. We can't thank all our volunteers enough for their time and efforts into organising and assisting with all these events. We have a Family Portrait Day and Car Park raffle still to go this term. Next term will be a busy one with our Mother's Day stall, Under 8's Day, Run Inn Shoe sale and another Uniform Swap and Car Park Raffle.

Last year we invited applications for a JSSG Extra Curricular Grant from all supporter groups and teachers within the school. 6 applications were received, reviewed, voted on and approved by the committee at the February 4 meeting. This was implemented to try and reduce ad hoc funding requests the JSSG receive throughout the year. Grants worth \$500 each were awarded to the Netball, Cricket, Music and Hockey Supporters Group, Young Round Square and the Junior School Development officers.

Our AGM and next general meeting is on 3rd February in the Library. Following a very unstable year for the JSSG in 2015, it's fantastic to see that all of the current execs are renominating for their positions again this year. This is a very positive step forward in stabilising and re-establishing the JSSG as a beneficial group for the junior school community.

Touch Football

Touch Football will enter its 6th season this year and this sport has grown to such an extent it is no longer seen as an alternative sport. Touch now provides the girls with not only a great sport but an exciting team environment in which they want to be involved in during third term.

Being involved in the establishment of the Touch Football Supporter's Group in 2013 has been a fun journey. TFSG is now well established with an excellent committee of dedicated parents who have been there since the start. Erica Trudgian, our Head of Touch has worked incredibly hard to establish the sport within the school and the hard work paid off with our first tour last year and hopefully more to come.

Due to various reasons including being an exiting parent from 2013, surgery last week which will require a fair amount of rehab I am sadly retiring as Touch Football President 2016 at the end of first term. So, Touch Football SG is seeking a new President, with the ground work already done, a great fun and a very dedicated committee we need some parents from the younger grades to step in and take on roles within the committee.

A Supporter Group can only exist if they have a President, Secretary and Treasurer. With the other two roles filled, I look forward to receiving nominations from those parents who would be interested in joining a great Supporter Group. If you would like any further information on the role of President or on the Supporter Group in general please contact me at dorellestubbings@outlook.com or mobile 0419 411 813. Touch Rocks!

Dorelle Stubbings
President Touch Football

No Reports

Music,