

Minutes of General Meeting

Date	Tuesday 26 th July, 2016	Time	6.30pm
Place	St Pauls School Tooth Centre		

Minutes

- **Welcome and Opening Prayer:** Samantha Gray opened the meeting at 6.30pm with an opening prayer and welcomed all attendees.
- **President's Comments:** Samantha Gray stated that the Handbook is completed. A Dropbox link will be sent to the Presidents and their Secretaries in order to access the Handbook. Samantha thanked Dorelle Stubbings for all her hard work and countless hours working on the Handbook.
- **Attendance and Apologies:**
Attendees: Samantha Gray, Greg Smith, Jamie Petterson, Metilda Trench, Cindy Stelzner, Gerard Yorston, Kym Kuenstner, Paul Hardie, Karen Mellor, David Fagan, David Balwin, Peter Deane, Suellen Rush, Sarah Slade, Merita Hammond,
Apologies: Dr Paul Browning, Melissa Liessi
- **Headmaster's Report:** No report this month
- **Confirmation of Minutes from previous meeting:** 24th May 2016 Moved: Samantha Gray; Seconded: Karen Mellor.
- **Business or Actions arising from previous minutes/meeting:** Refer to the action table below.
- **Correspondence:** Tabled – refer to Correspondence table below
- **Supporter Group Reports:** As circulated and set out at the end of the minutes

Cadets – Nil report	Netball
Cricket	Rugby
Football – Nil report	Swimming – Nil report
Hockey	Tennis
JSSG – Nil report	Touch Football
Music	Volleyball

- **Treasurer's Report:** Jamie Petterson advised that Reports were done for April, May and June 2016. In April there was large negative movement due to Superannuation payment, the last of the GST payment to the ATO. Jamie raised the question of deregistering for GST, the negatives being that we would be unable to recover GST on Uniting Care payments, Charity bills and the like, which are negligible. A vote was carried out, all unanimously voted to deregister for GST. Jamie suggested a lump sum of \$50,000 be put into a 3 month term deposit in order to earn interest. All voted, the motion was carried, moved: Jamie Petterson and seconded: Paul Hardie. Jamie requested we inform him of any discrepancies, ie. Eftpos machine payments and Flexischools takes time to show up. Descriptions are valuable for when Jamie does the reconciliations.
- **Special Business:** Samantha Gray introduced Sophie, Sophie explained that Peter Wong, Chinese teacher, will be taking 7-12 students to China on tour. They are seeking a small donation for t-shirts, caps, and the like, in order to present a coherent group on tour. The amount they are asking for is \$430 (divided by 11 Supporters Groups, amount is approximately \$40 per group). Sophie requires an answer by 25th August 2016, Samantha Gray advised her that SPSSA will give her an answer at the next monthly meeting on 23rd August 2016.
- Once Sophie left the meeting, it was further debated whether the Association will be setting a precedent for all groups to ask for donations for tours, if the donation is granted for the China Tour and the possible ramifications of this.
- Samantha suggested the Association could cap the donations at \$500 and perhaps undertake fundraising specifically in order to donate to school tours, perhaps selecting 2 fundraising events.
- David Balwin expressed concerns stating that parents are supporting specific Supporters Groups and not expecting those funds to be passed on for other purposes.
- Paul Hardie suggested the Association should make a broad decision as to whether it will donate to these tours in the future.
- Samantha stated that the Association does have sufficient funds to do so at present and for the next few years as part of the hand over agreement.
- Greg Smith stated that parents did support the Association by frequenting Sippers etc, and therefore the SPSSA may contribute to the broader school community.
- Samantha reiterated that Association is not supposed to run at a profit and funds are there to be utilized for the benefit of all the student body not just those related to SG's.

- It was decided that the Association will address grants for tours in the October monthly meeting and this meeting will concentrate on the budget and grants for 2017.
- **General Business:**
 1. Fair Committee – Samantha Gray will put a notice (front page) in the school newsletter requesting a Fair Convenor. Previous year's Convenor is not available for 2017 Fair, however she has many relevant notes etc for new Convenor. A committee of 4 or 5 volunteers is need (normally Junior School heavily involved).
 2. Association Secretary – Cindy Stelzner has taken role as SPSSA Secretary.
 3. Blue Day – Blue Day is 27th August 2016, Peter Deane advised an order has been placed for blue socks. Samantha Gray will arrange a raffle.
 4. Governance Requirements – Supporters Groups are required to send through completed forms (form on Dropbox), by end of school year in order to get their \$500 grant.
 5. Handbook – complete and on Dropbox.
 6. David Balwin and Suellen Rush made note of the condition of the sports fields. David stated that he believes there is a genuine safety issue regarding rugby players playing on dry, hard fields. Fields are acceptable for soccer and touch football. Samantha will raise the issue with Dr Paul Browning at her next meeting with him.
 7. The Sport Canteen is the responsibility of the SPSSA. Samantha advised that a cleaner can be brought in at the beginning of the year for a one off clean, a monthly cleaner cannot be justified. Peter Deane raised the issue of the float for the canteen. The float is organised by the Treasurer of a Supporters Group.
- **Applications for membership and recording of new members:** None
- **Next Meeting:** Tuesday 23rd August, 2016
- **Meeting Closed:** Meeting closed by Samantha Gray 7.53pm

ACTION ITEMS

Action	Description	Action by Whom	Due Date
NAB Bank forms	Samantha Gray will ensure bank forms are up to date	Samantha Gray	
Contact/new procedural log	Samantha Gray and Cindy Stelzner will undertake a Contact and New Procedural/Protocol log	Samantha Gray, Cindy Stelzner	ongoing
Flexischools	Samantha Gray to contact Colleen re: Flexischools. Notices are not up on Flexischools on same day	Samantha Gray	
Blue Day	Samantha Gray to arrange raffle for Blue Day	Samantha Gray	
Sport Fields	Samantha Gray will raise issue with Dr Paul Browning regarding conditions of sport fields	Samantha Gray	

FUNDING APPROVALS FOR THE YEAR TO DATE

Amount	Description
\$600	Costumes for JS for Holy Week
\$12000	12 x \$1000 Supporter Group Association funding payments
\$6000	12 x \$500 Governance Bonus payment December 2016 for eligible Supporter Groups only
\$350	Colour Run Donation
\$2000	Sports Canteen Fridge
TBA	Handbook Update

CORRESPONDENCE 23 March 2016 – 26 July, 2016

Inwards

Date	From	Description	Type
Mar-16	ATO	Bas April – June 2016	Letter
8/04/2016	McInnes Wilson	Receipt	Letter
18/04/2016	Blue Card Services	Re: Helen Brand	Letter
18/04/2016	Blue Card Services	Re: Anne Bell	Letter
20/04/2016	Blue Card Services	Re: Patrizia Martino	Letter
20/04/2016	Blue Card Services	Re: Caroline Hogbin	Letter
20/04/2016	Blue Card Services	Re: Deanne Nicholson	Letter
27/04/2016	Blue Card Services	Re: Louise Anne Carter	Letter
29/04/2016	Blue Card Services	Re: Metilda Trench	Letter
30/04/2016	NAB	Statement	Statement
May-16	NAB Statement	Merchant Statement/Tax Invoice	Statement
May-16	Jackson Taylor	Music Awards Thank you	Card
May-16	Cadbury	Soccer	Letter
May-16	Cadbury	Cricket	Letter
1/06/2016	BCC	Telegraph Rd Upgrade	Flyer
1/06/2016	NAB	Statement	Statement
16/06/2016	CSG	Change of Office Bearers	Email
1/07/2016	NAB	Merchant Statement/Tax Invoice	Statement
12/07/2016	The Associated Schools	JTAS Canteen Invoice	Cheque
13/07/2016	Blue Card Services	Re: Anne Tonkin	Letter
20/07/2016	Work Cover	Refund	Email
25/07/2016	Dorelle Stubbings	ANC 2015 Annual Statement Filed	Email

Outwards

Date	To	Description	Type
14/6/16	ANC	2015 Annual Information Statement	Form- filed in Dropbox

SUPPORTER GROUP REPORTS - APRIL, 2016

CADET SUPPORTERS' GROUP

NIL REPORT

CRICKET SUPPORTERS' GROUP

- CSG meetings – held on 15th June and 20th July 7pm
- New Secretary appointed – Alan Deacon
- Minutes Secretary – Jigisha Patel
- 2016 Matters:
 - Cricket sign on for 2016/17 season open on 1st Aug. open in Flexi-school til 31st Aug
 - Cricket Development Day to launch the season will be held on Sat 1st Oct at St Paul's School grounds.
 - Deposit paid for 2017 Cricket Dinner – Saturday 25th March
 - CSG ran the canteen for MetNorth X-Country on 31st May. Great day at the canteen and managed to raise approx. \$900
 - New designs for CSG Logo have been created and approved by Dylan.
 - CSG planned project to provide all students playing in BNJCA and JTAS/TAS competitions a training shirts and a towels with the approved logo.
 - In process of engaging with sponsor for the training shirts
- Next meeting 3rd Aug 7pm – Library

NILESH PATEL - PRESIDENT

FOOTBALL SUPPORTERS' GROUP

NIL REPORT

HOCKEY SUPPORTERS' GROUP

Hockey is finished for the year our next activity will be the junior school development day which will be held in term 4.

The year 9 team narrowly missed out on a premiership but great job girls keep up the good work for next season. Also a big thank you to the year 9 girls that played up into the seconds.

Thanks to Neil White, Dee Southgate, Cameron Howes, Charlotte Gray & Maddie Gray who coached the girls this season.

A last thank you to the hockey supporters group who worked so hard to give the players such a great season we would love to see some more faces next year.

SUELLEN RUSH -PRESIDENT

JSSG

NIL REPORT

MUSIC SUPPORTERS' GROUP

Meeting held 6th June 2016

Annual Music in the Park event held on Sunday 29th May was very successful. MSG raised over \$2000 with a bbq, bar, jumping castle and cake stall. Many thanks to all who helped on the day.

Beefy's Pie Drive held in June with 129 pies sold with a profit of \$387.

St Paul's Solo Competition held for the first time this year with the final taking place at Sandgate Town Hall on 16th June. Congratulations to the winners. MSG sold chocolate and chips and collected gold coin donations.

Music Dept announced an international music tour to Hawaii in March 2017. Auditions have taken place for Big Band and Wind Ensemble for the tour. MSG will be planning fund raising events to assist with the tour.

Preparations underway for Strings and Choral Concert on 16th August and Gala Jazz Dinner on 27th August. MSG to support.

Next meeting Monday 1st August 2016

KAREN MELLOR - PRESIDENT

NETBALL SUPPORTERS' GROUP

A spectacular season of netball was had by all this year with three premierships in TAS – Year 7A, Year 8A and the Thirds and 2 undefeated teams in the JTAS. To celebrate this season and bring the netball community together, an end of season netball break up dinner was held on Friday 15th July 2016 with 213 people in attendance. It was an amazing night with a lovely community spirit shining through. This was an inaugural event and due to the response will likely continue each year to not only celebrate the end of the netball season but to congratulate those teams that achieved success and to farewell our Year 6 players from the JTAS and our year 12 players from TAS. There are still some events coming up for netball – the Firebirds Cup (for our Year 6 team) and the Vicki Wilson Cup which will see St Pauls represented from years 9-12. Planning is going ahead for these events and we will be working with the RSG on the Holt Bolt in September 11.

MELISSA LIESSI - PRESIDENT.

RUGBY SUPPORTERS' GROUP

Rugby will be undertaking it's major activity for 2016 in the form of the Rugby Dinner for which at the time of writing this report we had 292 attendees. The dinner has been moved to a Saturday for the first time in a couple of years.

The season was an outstanding success both on and off the field with the 2nd XV winning their Premiership undefeated and the 1st XV losing out on the Premiership in the last game of the season. All other grades performed credibly.

There was only one tour in 2016 and that was the annual Grade Tour to Northern New South Wales. While not winning a game it was a wonderful experience for the players.

Financially, the year was excellent with some \$36,000 in general funds available for carry-over. While this may seem a lot of money a normal season costs in the vicinity of \$18,000 without having to replace jerseys or replacing equipment such as the scrum machine (\$14,000) which may need replacing in the foreseeable future.

The 2017 Senior tour to New Zealand Committee will be sharing a Holt Bolt with netball in September.

The RSG will be providing a kit for Grade 4 in 2017 so that all grades will have matching jerseys.

There has been some concern raised in relation to the state of the playing fields during the season and while it is acknowledged that the season was unusually dry and hot there is a need for proper of the playing fields for safety reasons

DAVID BALWIN - PRESIDENT

SWIMMING SUPPORTERS' GROUP

NIL REPORT

TENNIS SUPPORTERS' GROUP (TSG) REPORT

- TSG held our third meeting for the year on Monday 06/06/2016 with 5 attendees.
 - Raffle/Pink Day Popcorn
 - Raffle – \$495 profit.
 - Prize winners – all SPS TAS families.
 - Pink Day Popcorn – Special thank you to Angie Dawes for all her work also thank you to the Dawes family for donating consumables and use of equipment on the day.
 - Popcorn profit \$151.18 – 10% (\$15) to be donated to Breast Cancer.
- Highly successful season for Boys and Girls TAS tennis in 2016:
 - 4 premierships
 - 2 second places
 - 2 third places
 - 8 out of 12 teams in top three placings

KYM KUENSTNER - PRESIDENT

TOUCH FOOTBALL SUPPORTERS' GROUP

The Touch Football season is in full swing with two rounds now complete. Round 1 saw the Touch community break even with 3 wins and 3 losses while round 2 wasn't quite as successful with 2 wins and 4 losses. The firsts remain undefeated to date.

We have conducted our first in-season fundraiser and although the July 17th movie night wasn't as well supported as we had hoped, it was still well worth the trouble and those that attended thoroughly enjoyed themselves.

We are in the process of procuring 6 new sets of playing jerseys and have secured sponsorship to cover these costs. TFSG has also elected to sponsor training shirts for all Touch players and these will also be available soon.

GERARD YORSTON - PRESIDENT

VOLLEYBALL SUPPORTERS' GROUP

The VSG are yet to meet this month.

The season has started with a positive with the results as per below.

1sts.	2 wins
2nds.	1 win. 1 loss
Year 10	1 win. 1 loss
Year 9	2 wins
Year 8	1 win. 1 loss
Year 7	1 win. 1 loss

We have BBQ's organised for each of our home games in the hope to capitalise on some crowds that we missed out on in the boys season due to the PEC upgrade

Our off season tournament didn't go ahead sadly due to a variety of factors, namely the timing due to clashes with other calendar events. School Holidays, returning from the Ski Trip, PVL to name a few.

Teams are now trialling for Schools cup positions, and the exciting inclusion of the Australian Schools Cup in Melbourne toward the end of the year. Separate fundraising shall commence shortly for that.

DAVID FAGAN - PRESIDENT