

Minutes of General Meeting

Date	Tuesday 22 nd August 2017	Time	6.30pm
Place	St Paul's School Tooth Centre		

Minutes

- **Welcome and Opening Prayer:** Gerard Yorston opened the meeting at 6.30pm and Sandra Stanley kindly delivered the opening prayer.
- **President's Comments:** Gerard Yorston remarked that there was much focus on the Fair and that this was indeed the point of focus since last meeting.
- **Attendance and Apologies:**
Attendees: Dr Paul Browning, Gerard Yorston, Sandra Stanley, Metilda Trench, Alan Deacon, Suellen Rush, , Kym Kuenstner, Karen Mellor, Dale Roche, Melissa Liessi **Apologies:** Danielle Page, , Tracy Dare, Andrew Thomas, Cindy Stelzner, Peter Deane, Sarah Slade
Headmaster's Report: Dr Browning very much looking forward to the fair. He acknowledged the massive amount of work applied by the Fair Committee to date.
- **Confirmation of Minutes from previous meeting:** 23rd May 2017 Moved: Kym Kuenstner; Seconded: Karen Mellor
- **Business or Actions arising from previous minutes/meeting:** Refer to the action table below for updates
- **Correspondence:** Tabled – refer to Correspondence table circulated prior to meeting
- **Supporter Group Reports:** As circulated and set out at the end of the minutes

Cadets - no report supplied	Netball – verbal presentation
Cricket – verbal presentation	Rugby – verbal presentation
Football – no report supplied	Swimming – verbal presentation
Hockey – as supplied and verbal report	Tennis – verbal presentation
JSSG – no report supplied	Touch Football – verbal presentation
Music – as supplied and verbal report	Volleyball – no report supplied

Only 2 written reports were supplied so a discussion was held around how this section should continue in the future. It was agreed by all present that in future the following guidelines would apply:

- Verbal summary from each SG at every meeting with the following suggested topics:
 - Key fundraisers
 - Key expenditure
 - Performance (in season)
 - Key events/Highlights
 - Issues/problems
 - Success
- Written report twice per year with content to be advised. Likely timing to be start and end of year with required content to be advised by SPSSA Exec and agreed by SGs
- Written report/update mandatory if your SG is not represented at monthly meeting

Short update by each Supporter Group:

Hockey – Season over. AGM to be held 5th September. GY to attend.

Music – plenty on at the moment. SPS Fest (4th to 6th October) extended to 3 days to encourage participation from younger ages. School fair performances aplenty. Junior school concert 10th September. Senior Ensemble concert 13th October

Touch Football – Looking to acquire a Pie Warmer. Several SGs indicated they would support this. Touch Tour to Singapore on September 17. Fundraising Markets Night 8th September

Rugby – Gala dinner massive success with 350 guests.. 138 players from Yr3 to 12. Kids meals were a hit – first time offered. Xmas event coming up in November. Will conduct survey for feedback on gala dinner – Dr Browning to help with school Survey Monkey access.

Netball – Breakup dinner went very well. Attended by national player who offered to do some coaching! Came 2nd in Vicki Wilson cup. Junior cup in November. AGM in October – Melissa looking to pass the baton

Cricket – Sign-on going well. 30th September junior development day. Specialist coaches being provided. Term 4 is an essential part of getting players committed. \$2k spent on hats at \$20 a pop.

Swimming –off-season. Struggling for numbers across kids and committee.

Junior School – Looking forward to some Fair revenue providing air-con.

Tennis – This is the 1 term of no comp! Shade still a massive issue. Previous plans to provide have been aborted due to \$40k in cost. Making do with portable gazebos currently. Potentially some Fair revenue could be put toward some shade – to be discussed following fair. Looking to decorate tennis pavilion. AGM 9th October

Fair – all action this month! Unfortunately John Hogdon was forced to resign due to personal reasons. Amy Roche has stepped up and driving to conclusion. Volunteers are a massive issue and SPSSA is yet to come through with requirements – dig deep people!

Treasurer's Report: (as circulated) As circulated by Sandra and discussed during meeting.. Moved: Sandra Stanley, Seconded: Gerard Yorston

▪ **Special Business:**

Pie Warmer – proposed purchase discussed by group and Alan Deacon suggested that as a group the SPSSA might pay. After further discussion the following motion was proposed and passed unanimously: That the SPSSA should accept the cost for the purchase of a new Pie Warmer to the value of \$500 and this should be funded from unallocated funds and spoils of State Cross Country profits. Proposed by Gerard Yorston and seconded by Suellen Rush

▪ **General Business**

Nigel Grant elected not to attend after advising that the grant application (community garden) would not progress

Dylan Malloch was unable to attend as he has been away and is still waiting on feedback regarding new school app.

Question was raised around what SGs could expect as payout from State Cross country. GY indicated that a likely amount (to be ratified) was \$300 per participating SG...less contribution to Pie Warmer. Once again it was an awesome display of community spirit!

▪ **Applications for membership and recording of new members:** 4 applications discussed and accepted:

- Gavin Rush
- Stephen Dunn
- Annelise Price
- Larissa Kerrisk

▪ **Next Meeting:** Tuesday, 24th October 2017

▪ **Meeting Closed:** Meeting closed by Gerard Yorston at 7.50pm

ACTION ITEMS

Action	Description	Action by Whom	Due Date
Potholes	Potholes, driveway-student carpark entrance, Attunga Street. Dr Browning will speak to Charles Sweeney about it. 22/08/17 Potholes now filled. New action for logs....Closed	Dr Browning & Charles Sweeney	Closed
Logs Sports Fields	22/08/17 Log barriers in a poor state of repair. Dr Browning advises that these are on maintenance schedule – keep item open to monitor	Dr Browning & Charles Sweeney	31/12/17
Prep table-Sports Canteen	Sports Canteen in need of stainless steel preparation table. Andrew Thomas will endeavour to source a table. 22/08/17 – AT absent so no progress	Andrew Thomas	31/12/17
Secure storage cages	Gerard Yorston will discuss with Charles Sweeney re: secure lockable storage cages in Walker Centre storage area 22/08/17 – Danielle absent so no progress	Gerard Yorston/Danielle Paige	ongoing
School Bus for Sports	Question was raised about availability of school bus for away games – Saturday sports. Dr Browning will look into possibilities and advise. 22/08/17 – GY and PB discussed. Rules and regulations and costs still being investigated. Revisit next term	Dr Browning	31/12/17
Flexischools Admin	Work required to maintain FlexiSchools has been identified as potentially unreasonable for a volunteer. Dr Browning to investigate potential for school staff to absorb after Maree provides a summary of duties. 22/08/17 PB has discussed with Chris Sweeney. SPS has own account to administer. GY to spend some time with Maree to try to find a reasonable solution	Dr Browning/Maree Deane	17 Oct 2017

FUNDING APPROVALS FOR THE YEAR TO DATE

Amount	Description
\$12000	12 x \$1000 Supporter Group Association funding payments
\$6000	12 x \$500 Governance Bonus payment December 2017 for eligible Supporter Groups only
TBA	Dorelle to undertake some administration duties
\$11554.80	Sports Canteen Cooktop and Oven
\$132.50	Colour Run Donation
\$590	Sports Canteen chip fryer
\$500	Pie Warmer (50 Pies)

SUPPORTER GROUP REPORTS – AUGUST 2017

Hockey Supporters' Group

We had our first meeting back for the term.

We will be holding the AGM on September 4th at 6pm in the library. All positions are up for re-election.

We invite anyone interested to come along.

Suellen

HSG President

Music Supporters' Group

St Paul's Music Supporters Group Report – August 2017

General Meeting held 7th August 2017

Several ensembles will perform during the school fair.

Preparations are now underway for the Junior School concert to be held on 10th September in the Walker Centre. MSG will provide refreshments and hold a raffle.

SPS Fest is expanding to 3 days this year (4-6th October) with more mini performances being held around school during the day, culminating in the main event on Friday evening. MSG are providing prizes for both solo/duo and band categories. MSG will run a bbq on Friday 6th.

Senior ensemble music concert will be held on Friday 13th October this will be a new format taking place in the Walker Centre. Attendees will sit at tables and BYO food. MSG to provide a bar, soft drinks and snacks.

Karen Mellor

MSG President

Next meeting Monday 4th September 2017