

**Monthly General Meeting  
6:30pm Tuesday 22<sup>nd</sup> May 2018 - Tooth Centre**

**AGENDA**

- 1. Welcome and Opening Prayer**
- 2. Attendance and Apologies**
- 3. President's Comments**
- 4. Headmaster's Report**
- 5. Confirmation of Minutes of Meeting held on 24<sup>th</sup> April 2018 (as circulated)**
- 6. Business or Actions arising from previous Minutes/Meeting (see Action Table below)**
- 7. Correspondence (report circulated)**
- 8. Supporter Group Reports**
  - a. Hockey
  - b. Cadets
  - c. Cricket
  - d. Swimming
  - e. Netball
  - f. Touch
  - g. Tennis
  - h. Football
  - i. Music
  - j. JSSG
  - k. Rugby
  - l. Volleyball
- 9. Treasurer's Report**
- 10. General or Special Business**

Office of Fair Trading Return & ACNC Return – submission complete for 2017
- 11. Applications for membership and recording of new members.**
- 12. Next Meeting – 24<sup>th</sup> July 2018**

**ACTION ITEMS - OPEN**

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Please send apologies to Cindy Stelzner: [minutes@spssa.org.au](mailto:minutes@spssa.org.au)

Action	Description	Action by Whom	Due Date
Sports Fields	22/08/17 Log barriers in a poor state of repair. Dr Browning advises that these are on maintenance schedule – keep item open to monitor 23/01/2018- some repaired 27/02/2018 – ongoing 27/03/2018 – ongoing, Allan Deacon advised more logs down 24/04/2018 – ongoing	Dr Browning & Charles Sweeney	ongoing
Flexischools Admin	Work required to maintain FlexiSchools has been identified as potentially unreasonable for one volunteer 24/10/2017 GY has investigated – each SG to take on Flexischools for themselves -GY to contact Flexischools Rep re: training/help/setup. GY to send out another email to SG's re: taking on Flexischools for themselves 23/01/2018- Gerard stated still ongoing 27/02/2018 – Gerard looking to get trainer from Flexischool to present training course, few more nominations still required for course – either 15 or 22 March – Gerard to send out another email to SG's re: nominations 27/03/2018 – Gerard unable to organise as per above note on 27/02/2018 as the trainer concerned is no longer available. Gerard is in contact with another trainer, Colin King, and sessions will, in due course, take place electronically. Peter Deane advised that his wife, Marie, is still available to help in the mean time. Gerard advised training will take place in the next 2 or 3 weeks. 24/04/2018 – Access arranged for most SG's. Colin King on leave, Gerard spoke to Kate in Melbourne, she advised that training sessions probably not necessary as help is available telephonically from Melbourne	Gerard Yorston	ongoing
Volunteer Levy	24/10/17-Gerard to speak to Dr Browning regarding introducing a volunteer levy (in writing within school forms) for those parents unable to volunteer their time 23/01/2018- Gerard will discuss with Dr Browning in February 2018 27/02/2018 – Gerard discussed with Dr Browning – Dr Browning sent out enquiries to other school principals -some feedback indicated that schools that surveyed parents showed that parents wanted levy. Dr Browning may survey St Paul's parents in due course 27/03/2018 – Gerard spoke to Nigel Grant about levy in Dr Browning's absence, however, it was decided that this decision would have to wait until Dr Browning returned from sabbatical 24/04/2018 – No progress as Dr Browning on sabbatical	Gerard Yorston	ongoing
Directional signage around School	27/02/2018 – Patrick Glowrey suggested directional signage to be put in place around the School. Gerard Yorston to look into this and see what signage is available 27/03/2018 – Gerard spoke to Charles Sweeney, and he advised Gerard that School is in the process of taking possession of new signs, therefore old signs could be placed/used elsewhere around the School. Nigel Grant stated that there is a site map on School website. 24/04/2018 – Nigel Grant spoke to Charles Sweeney, some new signs going up around school (not directional signage), however, 3 school maps close to school entrances. Lack of signs for cloakrooms is an issue. Charles Sweeney has a plan in place to introduce new signs around school gradually, year by year.	Gerard Yorston	ongoing
JSSG Sporting Day	27/03/2018 – AT is in the process of organising a Sporting Day at Junior School in order to show those parents what's on offer – date set for 12 May 2018. AT will ask Danielle Page as to what exactly JSSG required in this regard and will inform SPSSA at next Monthly Meeting. 24/04/2018 – AT in process of organising this day	Andrew Thomas	ongoing
Tennis Courts	24/04/2018 – No report from insurer as to damaged tennis courts. TAS program needs 6 functional courts, currently, lack of courts has an impact on tennis community. Only one court has lighting, this inhibits training during winter (gets dark early). Nigel Grant will follow up with Charles Sweeney regarding this issue	Nigel Grant	ongoing
Blue Cards	24/04/2018 – Gerard Yorston in process of working on attaining Blue Cards	Gerard Yorston	ongoing

