

Minutes of General Meeting

Date	Tuesday 22 nd May 2018	Time	6.30pm
Place	St Paul's School Tooth Centre		

Minutes

- **Welcome and Opening Prayer:** Gerard Yorston opened meeting at 6.35pm with a prayer and extended a warm welcome to all
- **Attendance and Apologies:**
Attendees: Dr Paul Browning, Nigel Grant, Gerard Yorston, Andrew Thomas, Metilda Trench, Cindy Stelzner, Suellen Rush, Dale Roche, Patrick Glowrey Gaye Grieve, Allan Deacon, Peter Deane, Viki Jankovic, Deb Lansdown. **Apologies:** Sarah Slade, Sandra Stanley, Fiona Chapman, Ben Myers.
President's Comments: Gerard Yorston stated that he feels great pride in St Paul's School being nominated in the top 100 innovative schools.
Headmaster's Report: Dr Browning stated that he found his sabbatical very rewarding. He had a productive trip overseas visiting schools and speaking at conferences. He stated that he had also accomplished a lot of work during his time away. Dr Browning stated that he was excited to receive a phone call from Cambridge University in England with news that St Paul's School had made the top 100 most innovative schools list. He stated that even though the School had not applied, such is the great reputation of our School that he received the phone call nonetheless. Dr Browning thanked Mr Nigel Grant for stepping into the Acting Headmaster role while he was away.
Confirmation of Minutes from previous meeting: 24th April 2018, Moved: Gerard Yorston; Seconded: Suellen Rush
- **Business or Actions arising from previous minutes/meeting:** Refer to the action table below for updates
- **Correspondence:** Tabled – refer to Correspondence table circulated prior to meeting
- **Supporter Group Reports:** Short update below:

Cadets	Netball – written report attached
Cricket	Rugby – written report attached
Football	Swimming -written report attached
Hockey – written report attached	Tennis – written report attached
JSSG	Touch Football
Music – written report attached	Volleyball

-Hockey - Suellen Rush stated girls had hard matches against West Moreton Anglican College, not many wins, however, players are improving. Suellen stated that they are low on numbers in general.

-Tennis Patrick Glowrey stated that every team won this week and the new gazebo is up

- Music – Gaye Grieve said everyone looking forward to Music in the Dark event on Saturday evening (4pm-9pm) – online roster for volunteers. Few competitions of late, with St Paul's music students holding their own in these competitions. Nigel Grant stated that the recent Anglican Schools Extravaganza (elite level) was very enjoyable.

-Football - Peter Deane called for all registrations to be submitted as soon as possible for Term 3 as supporter shirts need to be ordered.

--Netball - Deb Lansdown said the Mocktail Function went off well, good food was served

-Cricket - Allan Deacon stated all is on track for tour to England, leaving 19 June. 12 boys and 16 parents & past students are going. Any profits from running sports canteen would go towards tour. Allan seeking use of main oval for cricket players in term 4. Dr Browning approved and a meeting between Allan and Dr Browning will take place in July/August to finalise arrangement.

-Rugby - Andrew Thomas is concerned about 2nd Team's format this year in TAS. Only 5 schools with 2nd teams. Finals this year for 1st team, 2nd team and year 10 team to be played at John Paul College, other matches are played at various other schools. AT stated that he was approached by some girls with a request to play rugby, therefore, for the last 2 months he has been training a girl's rugby team. There are approximately 20 girls in years 10, 11 & 12.

-Swimming - Dale Roche stated that AGM will be held in term 3 for SwSG, he is in the process of sorting this out

Treasurer's Report: (as circulated) Moved: Gerard Yorston, Seconded: Patrick Glowrey

A few key points brought to our attention:

- 16 payment requests for April
- Unallocated funds - \$185.00 (EFTPOS)
- Income – 2nd instalment from School received - \$30,000
- Expenses – Audit fees - \$3,740, donation PEC fans \$17,000

Special Business: Annual Returns – It was noted that the Office of Fair Trading Return and the ACNC Return have been submitted and finalised. SPSSA is compliant with its reporting and responsibilities. Gerard Yorston expressed his thanks to Dorelle Stubbings who undertakes this administrative duty.

General Business: Head of Maintenance St Paul's School – Charles Sweeney has handed in his resignation. Nigel Grant and Gerard Yorston agreed that a letter of thanks will be sent to Charles on behalf of the Association.

Raffle – The Monster Raffle was a huge success. There is another offer to run this raffle in Term 3. It was stated that Touch Football, Volleyball and Football SG's would be interested.

Sports Canteen – It was brought to our attention by Andrew Thomas that better communication between SG's would be appreciated regarding bookings for Canteen. A courtesy email between SG's regarding canteen use would be appropriate. Andrew also raised the issue of Canteen cleanliness. A Canteen cleaning task sheet is to be compiled together with a check-list which Andrew will email to all Supporter Groups.

Online booking for Sports Canteen – Further to above issue, Gerard Yorston suggested SG's could make use of an App to make bookings for use of the Sports Canteen. This could iron out any miscommunications or double bookings etc. Gerard will email information to SG Presidents for further consideration.

TAS Representative team – Rugby – Andrew Thomas stated that each year TAS choose a Representative Team (5 game tournament). St Paul's School has been invited and Andrew has received an invitation to coach this team. Tournament to be held on the Gold Coast at the end of July. Six rugby players from St Paul's School have been nominated to participate. Andrew congratulated these boys. Andrew explained that the ARU (Australian Rugby Union) has undertaken an overview of school boy rugby.

- **Applications for membership and recording of new members:** None
- **Next Meeting:** 24th July 2018
- **Meeting Closed:** Meeting closed by Gerard Yorston at 7.45pm

ACTION ITEMS - OPEN

Action	Description	Action by Whom	Due Date
Sports Fields	<p>22/08/17 Log barriers in a poor state of repair. Dr Browning advises that these are on maintenance schedule – keep item open to monitor</p> <p>23/01/2018- some repaired</p> <p>27/02/2018 – ongoing</p> <p>27/03/2018 – ongoing, Allan Deacon advised more logs down</p> <p>24/04/2018 – ongoing</p> <p>22/05/2018 – progress being made, thank you to ground staff. Grandstand for sports fields still on agenda, Gerard will consult with Charles Sweeney (Head of Maintenance)</p>	Dr Browning & Charles Sweeney	ongoing
Volunteer Levy	<p>24/10/17-Gerard to speak to Dr Browning regarding introducing a volunteer levy (in writing within school forms) for those parents unable to volunteer their time</p> <p>23/01/2018- Gerard will discuss with Dr Browning in February 2018</p> <p>27/02/2018 – Gerard discussed with Dr Browning – Dr Browning sent out enquiries to other school principals -some feedback indicated that schools that surveyed parents showed that parents wanted levy. Dr Browning may survey St Paul's parents in due course</p> <p>27/03/2018 – Gerard spoke to Nigel Grant about levy in Dr Browning's absence, however, it was decided that this decision would have to wait until Dr Browning returned from sabbatical</p> <p>24/04/2018 – No progress as Dr Browning on sabbatical</p> <p>22/05/2018 – Now that Dr Browning is back from sabbatical, we can potentially look at survey to parents. Gerard suggested short survey, couple of questions. Dr Browning has done some research: most schools that have levy have done so from school's inception. Dr Browning asked if SPSSA needed this levy to keep operating/as income or would levy only be considered as additional funds. Allan Deacon stated that because SPSSA has lost some income stream lately the levy would be needed as income. Further discussion to take place between Dr Browning and SPSSA Executive Committee.</p>	Gerard Yorston	ongoing
Directional signage around School	<p>27/02/2018 – Patrick Glowrey suggested directional signage to be put in place around the School. Gerard Yorston to look into this and see what signage is available</p> <p>27/03/2018 – Gerard spoke to Charles Sweeney, and he advised Gerard that School is in the process of taking possession of new signs, therefore old signs could be placed/used elsewhere around the School. Nigel Grant stated that there is a site map on School website.</p> <p>24/04/2018 – Nigel Grant spoke to Charles Sweeney, some new signs going up around school (not directional signage), however, 3 school maps close to school entrances. Lack of signs for cloakrooms is an issue. Charles Sweeney has a plan in place to introduce new signs around school gradually, year by year.</p> <p>22/05/2018 – Patrick Glowrey stated that most recently he was still asked by visitors on sports day as to directions to cloakrooms/toilets. Dr Browning stated that he would asked Charles Sweeney about providing more toilet signs.</p>	Gerard Yorston	ongoing
Tennis Courts	<p>24/04/2018 – No report from insurer as to damaged tennis courts. TAS program needs 6 functional courts, currently, lack of courts has an impact on tennis community. Only one court has lighting, this inhibits training during winter (gets dark early). Nigel Grant will follow up with Charles Sweeney regarding this issue</p> <p>22/05/2018 – Nigel Grant has emailed Charles Sweeney regarding insurance claim for courts. Charles is in regular contract with insurance company. Insurance company was waiting on Structural Engineers report. On 8 May 2018 insurance company stated that there was enough information to make a decision about claim. Dr Browning, Patrick Glowrey and Charles Sweeney to meet to discuss going forward with problem of tennis courts.</p>	Nigel Grant	ongoing
Blue Cards	<p>24/04/2018 – Gerard Yorston in process of working on attaining Blue Cards</p> <p>22/05/2018 – Gerard stated still in process/ongoing. He is waiting for a response from Blue Cards re: meeting/satisfying St Paul's School and Anglican Diocese regulations</p>	Gerard Yorston	ongoing
Bunnings Warehouse (Carseldine)-BBQ	<p>22/05/2018 – Gerard stated that Sarah Slade is in process with Bunnings to organise dates for fundraising BBQ outside Bunnings. More discussion re: available dates, to following in due course</p>	Gerard Yorston Sarah Slade	ongoing

ACTION ITEMS – CLOSED

DATES-Sports Canteen	24/10/17-Gerard Yorston will enquire from the School re: Sports Canteen dates, he will then let the SG Presidents know once this information comes to hand 23/01/2018- Gerard will get these dates from Tim Hughes in due course 27/02/2018 – Ballot took place this meeting – see “Special Business”Closed	Gerard Yorston	closed
Sponsorship-sports ovals	24/10/17-Sarah Slade to speak to Dylan Malloch about sponsorship around sports ovals, tennis courts etc 23/01/2018 – Dylan stated sponsorship is possible, take ideas to him...Closed	Sarah Slade-to report back to Gerard	closed
Clean-up swimming pool area	24/10/17-Sarah Slade to ask Charles Sweeney (Maintenance) to clear away long grass, bushes etc inside swimming pool area 23/01/2018 – Sarah stated that clean-up occurred, although will require constant maintenance as all gardens do.....Closed	Sarah Slade	closed
Float (cash)	24/10/17-Gerard Yorston to look into putting a policy together regarding the use of floats 23/01/2018 -in progress and Gerard will also create new form for this 27/02/2018 – new form created and in use – working wellClosed	Gerard Yorston	closed
Potholes	Potholes, driveway-student carpark entrance, Attunga Street. Dr Browning will speak to Charles Sweeney about it. 22/08/17 Potholes now filled. New action for logs.....Closed	Dr Browning & Charles Sweeney	Closed
Prep table-Sports Canteen	Sports Canteen in need of stainless steel preparation table. Andrew Thomas will endeavour to source a table. 24/10/17 – AT stated progress is ongoing 01/2018-Cindy Stelzner enlisted to help AT. With the help of Lesleigh Rodin ordering of suitable tables is imminent 27/02/2018 Sandra Stanley advised that stainless steel preparation table has been ordered and ready to be collected this week.....Closed	Cindy Stelzner	closed
Secure storage cages	Gerard Yorston will discuss with Charles Sweeney re: secure lockable storage cages in Walker Centre storage area 24/10/17 Danielle resolved issue...Closed	Gerard Yorston/Danielle Paige	Closed
School Bus for Sports	Question was raised about availability of school bus for away games – Saturday sports. Dr Browning will look into possibilities and advise. 22/08/17 – GY and PB discussed. Rules and regulations and costs still being investigated. Revisit next term 24/10/2017 PB to discuss with bus owners 23/01/2018- Dr Browning stated that school no longer has contract with bus owners for a St Pauls School bus, therefore this action now Closed	Dr Browning	closed
Sports Canteen fridge	24/10/17-Fridge in Sports Canteen burnt out. Sandra will make enquires to determine whether fridge was insured, and she will endeavour to get fridge replaced. 23/01/2018- Sandra waiting on Dale for details in order to put forward a claim to school 27/02/2018 – Sandra Stanley stated new fridge was ordered and delivered and installed...Closed	Sandra Stanley	closed
NAB Term Deposit	24/10/17-Alan Deacon suggested some funds be placed in a Term Deposit. Gerard Yorston to look into this request 23/01/2018- Gerard in process of following up 27/02/2018 – Sandra Stanley scheduled meeting with NAB on 02/03/2018 to discuss Term Deposit – will advise in due course 27/03/2018 – \$50,000 to be placed in Fixed Term Deposit for 3 months. See notes under Special Business.....Closed	Gerard Yorston	closed
Lifeline Donation Bins	27/02/2018 – Lifeline Donations Bins removed from front of School carpark. Gerard to find out why this occurred as loss of revenue for Association 27/03/2018 – Gerard stated that bins were done away with due to them being unsightly and hazardous as people dumped next to bins when bins were fullClosed	Gerard Yorston	closed
JSSG Sporting Day	27/03/2018 – AT is in the process of organising a Sporting Day at Junior School in order to show those parents what's on offer – date set for 12 May 2018. AT will ask Danielle Page as to what exactly JSSG required in this regard and will inform SPSSA at next Monthly Meeting. 24/04/2018 – AT in process of organising this day. 22/05/2018 - AT advised that this sports day did not go ahead. He said enough notice was given, however, it did not come to fruition. Gerard suggested perhaps try for another sports day in August, in order to obtain more participation.....Closed	Andrew Thomas	closed

Flexischools Admin	<p>Work required to maintain FlexiSchools has been identified as potentially unreasonable for one volunteer</p> <p>24/10/2017 GY has investigated – each SG to take on Flexischools for themselves -GY to contact Flexischools Rep re: training/help/setup.</p> <p>GY to send out another email to SG's re: taking on Flexischools for themselves</p> <p>23/01/2018- Gerard stated still ongoing</p> <p>27/02/2018 – Gerard looking to get trainer from Fexischool to present training course, few more nominations still required for course – either 15 or 22 March – Gerard to send out another email to SG's re: nominations</p> <p>27/03/2018 – Gerard unable to organise as per above note on 27/02/2018 as the trainer concerned is no longer available. Gerard is in contact with another trainer, Colin King, and sessions will, in due course, take place electronically. Peter Deane advised that his wife, Marie, is still available to help in the mean time. Gerard advised training will take place in the next 2 or 3 weeks.</p> <p>24/04/2018 – Access arranged for most SG's. Colin King on leave, Gerard spoke to Kate in Melbourne, she advised that training sessions probably not necessary as help is available telephonically from Melbourne</p> <p>22/05/2018 – Gerard stated that help is available via telephone from Flexischools for those that need it..... Closed</p>	Gerard Yorston	closed
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FUNDING APPROVALS FOR THE YEAR TO DATE

Amount	Description
\$12000	12 x \$1000 Supporter Group Association funding payments
\$6000	12 x \$500 Governance Bonus payment December 2018 for eligible Supporter Groups only
\$2000	Dorelle to undertake some administration duties/submit NFP Governance
TBA	Stainless Steel preparation tables for Sports Canteen
\$1696.36	New Fridge – Sports Canteen
\$800	Funds to cover miscellaneous expenses – Sports Canteen

SUPPORTER GROUP REPORTS – MAY 2018

Rugby Supporters' Group

Its halfway through this season already and I am seeing that all our teams are showing an understanding of what we are strong at and where we need to improve. This is a great strength of the Rugby program at the School. Our coaches and support staff are identifying areas to work on and sharpening each training season to build better teams. We are seeing the strength of our teams, not individuals, grow and improve each week.

I am very concerned with the 2nd XV format. This years 12 aside competition is no good for a School like us who are trying to build depth. We are now in a situation where we do not have cover in every position. We are not needing to get 35 players for Opens Rugby. There is no opportunity to give the boys quality game time. There are three Schools without a team in 2nd's. I understand the reasons but the 5 Schools with 2nd XV's look to have plenty of reserves. It is also very hard to train. We cannot do an opposed training run 1st's v 2nd's because one team has 12 players. Everything is completely different. We cannot do opposed scums, line outs or even run back line moves. It is not fair on our boys who want to be a part of a successful Rugby program at the moment. I believe a significant part of the improvement of Rugby at our School has been because of the pressure put on our 1st teams from our 2nd's. I will hope to raise my concerns with the TAS at an up coming meeting with all other TAS coaches in the coming week.

Well done to all for the continued success of the Term 2 Monster raffle. This year Rugby's share was over \$1300. Even in a year where we have five home games it would take a huge effort to raise that sum of money through our own raffle. I like that it gets the supporters groups together. I even think we should look to get more than 100 books to sell next year. Monster thanks to Smeg for the prizes

Big thanks to Jason and the ground staff for the state of the Schools fields. While others have complained about them Rugby has been actively trying to assist the staff by training in areas to give the grounds a chance to repair. We have canceled and or moved trainings to aid in the long term use of the fields. We appreciate that we are one of many who use these ovals.

The Canteens have been a great success this year so far. I am especially pleased to see so many new faces lending a hand. I would like to formulate a Canteen Cleaning Task sheet so all users can keep the place looking as good as it does.

I can also report the increasing numbers attending the Open Girls Rugby trainings. While we started with a few we now have grown to around 15 players. We are hope to arrange some games next term. I would like to think we may get 2 seven's sides to start with. watch this space.

Thanks to Rugby's 2018 sponsors

Yours in Rugby Andrew Thomas. AT – RSG President

Hockey Supporters' Group

This season has produced some great hockey. Even though not many games have been won the girls are improving each week especially the year 7 & 8 teams. Both teams are struggling for numbers but slowly things are coming together. A big thanks to some year 7 girls who are coming straight over from netball to help out the year 8 team. Also a big thanks to many other girls who are staying back after their game to help out the next game.

This year the hsg is selling ham & cheese croissants at the home games. So far we are making \$50-\$60 per week. We had average response from the monster raffle making approx \$560 and about \$450 from the joint bramble bay cross country canteen with the vsg.

Suellen Rush

HSG President

Music Supporters' Group

General Meeting held 14th May 2018

MSG has a new President, Ben Myers (me) and a new treasurer, Sandy Manderson. Gaye Grieve is staying on as the Secretary. No Vice-President as yet. We have a great group of parent supporters and lots of support from the Music Department. We are getting into the swing of things and getting ready for Music in the Park on Saturday 26th May, which looks like being another fantastic event.

MUSIC IN THE DARK

Ensembles have been busy practising in the lead up to our annual Music In The Dark event on Saturday May 26 from 4pm to 9pm. They're sounding wonderful and are looking forward to performing for you. It's shaping up to be a great night, with the Music Supporters' Group providing delicious food and beverages (both the soft and adult kind) for sale.

The event will mark a change from our usual daytime soiree, and the lawn behind the Music Centre will be filled with lanterns and coloured lights so that you can enjoy some beautiful music under the stars. *N.B. Please bring your own picnic rug or chair to sit on, as there will be no chairs provided this year.* We look forward to seeing you there!

ANGLICAN SCHOOLS MUSIC FESTIVAL

Select students prepared to perform at the *Anglican Schools Music Festival* on Friday 18th May. They spent time in workshops and rehearsals with other Anglican schools from Southeast Queensland that culminated in a combined performance at QPAC. Congratulations to these students for being invited to take part in this special event.

BRISBANE BIG BAND FESTIVAL

St Paul's Big Band performed at the Brisbane Jazz Club on Sunday 20th May as part of the Brisbane Big Band Festival. This festival sees professional big bands perform over the course of four days and is organised by the BJC in conjunction with jazz drummer John Morrison – brother of renowned trumpeter, James Morrison – and jazz vocalist Jacki Cooper. This performance is an annual highlight on the performance calendar for our Big Band, who hold their own with the many non-school groups who also perform at the event. Congratulations to all the students who did an amazing job!

2018 ST PAUL'S MUSIC SOLO COMPETITION

By now, students should be busy practising for the *2018 St Paul's Music Solo Competition*. Round 1 auditions begin on Wednesday May 23, with Round 2 heats (open to the public) on June 4th & 5th after school in the Music Centre.

Year 10 Music students will launch their *Sonic Highways: Brisbane* documentaries at a special *Launch Party* on Thursday June 14. This will be followed by a special concert at which they'll perform music by Brisbane artists. There will be food available for sale, as well as a few other special things that we'll promote in the next few weeks. This is definitely a date to put in your calendar!

MSG President

Ben Myers

Netball Supporters' Group

Currently NSG have projected funds available (after commitments) of approximately \$9,011.95. This includes income pending from 2 BBQ's this term, the Mocktail Event, the Monster Raffle and the Mother's Day raffle.

The girls have been playing very well. Currently the Firsts, Seconds, 8B and 8C teams remain undefeated. Fabulous work girls!

There will be 2 more home games in Term 2, with the NSG doing a BBQ at each, as well as a car wash at one of those games on Pink Day as fundraisers.

The NSG hosted a Mocktail function (with mocktails and food prepared by Grade 11 and 12 HLT students) as a fundraiser on Friday 11 May at 5.30pm. It was a great night enjoyed by just over 50 students and family members. The HLT department and students are to be congratulated for the delicious mocktails and food, as well as their very professional waitering/waitressing skills.

Two of the grades 9 netball girls enjoying a Mocktail!

The NSG is jointly running the JTAS canteen (with the JSSG) on 25 May 2018 as a fundraiser. It should be a busy day with over 1000 (hopefully hungry) students competing.

The NSG is also handing out water at the Queensland Half Marathon at Sandgate on 3 June 2018 as a fundraiser.

Fiona Chapman
NSG President

Swimming Supporters' Group

Financial Summary

We have the generous additional 1K added to our account making the balance \$10,513.06

Performance

It Winter, the pool is cold the bindies are growing and the Eastern brown snake is most likely hibernating.

Dale Roche
SwSG President

Tennis Supporters' Group

Sport Update

Round 5 of TAS saw all six teams win their matches. This was a great effort from all tennis teams and a good boost after some tough matches in earlier rounds.

After week 5 the 2nd IV, Year 9's and Year 8's are all sitting in 3rd position on the ladder with 1st and Year 7's in 4th.

Activities

The TSG purchased a new gazebo for use at tennis events, this month. The new shade structure has been a welcome addition at the last few events with the added social benefit of bringing parents and kids closer together.

We are currently making plans for the Canteen on 5 June and currently have volunteers lined up for the day for the day.

The condition of Court 1 remains an issue for play and matches running over time. We are currently seeking advice through the school about the path forward.

Account

Our bank balance is currently sitting at \$5289.31 with the inclusion of recent bbq funds.

Patrick Glowrey
TSG President