

Minutes of General Meeting

Date	Monday 20 th November 2023	Time	6.30 pm
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Place	Centre for Innovation Level 1
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Minutes

- Welcome and Opening Prayer:**
- Attendance and Apologies:**

Attendees:

School Representatives	Position	Visitors	Position
Stephen Brown	Parent Liaison	None	
Committee Executive Members	Position	Visitors	Visitors
Sebastian Fick	SPSSA President	Kylie Stephan	Alica McNab
Miriam Kohl	SPSSA Secretary	Carlie Giblin	Alex Mumme
Lacy Atteridge	JSSG	Amanda Barratt	Debra Marshall
Melissa Bolton	MSG	Kye Macdonald	
Nicole Stevens	JSSG	Jane Sutherland-Bak	
Angela Lee Teufel	SPPSA		
Melanie Bauer-Ludbey	VSG		

Apologies:

School Representatives	Position		
John O'Sullivan Williams	Principal		
Sue Bain	Principal (Executive)		
Committee Members	Position	Committee Members	Position
Glen Neville	HSG	Louisa Pike	SPSSA Treasurer
Lisa Smith	FSG		
Brittany Morgan	PSSG		
Amanda Carter	FSG		
Fleur Harvey	PCSG		

3. President's Comments

- a. **Meeting with the Executive**
- b. **New Business Manager:** Robert Nettleton detailed information about works per attachments – Tennis court – first term – Tennis to contact Robert for quoting assistance
- c. **Changes to 1st Team Sporting Uniform** - Seb had discussions with head of sport Chole –School has said no sponsors on the sports uniforms – school will pay for all 1st uniforms – sponsors on training shirts, sponsors to be on the gazebo instead working with football as has same sponsor. Documentation has changed -the sponsor packages – Template to be approved then will be available for all supporters' groups
- d. **New Supporter Groups:** Basketball, Dance, Athletics
- e. **Voting procedure: Background**
 - i. Recording of new members

4. Headmaster's Report

(not in attendance)

5. Confirmation of Minutes of Meeting held on Tuesday 24 October 2023 (as circulated)

Approved by consensus

Moved: Seb Fick

Seconded: Mel Bolton

6. Business or Actions arising from previous Minutes/Meeting (see Action Table below)

7. Fixed Order of the Day - None

8. Correspondence

Incoming:

AC Information statement submission – 2021

AC Information statement submission – 2022

Marketing email – send by COB 22nd for last events to go into the e-news for 2023

Outgoing:

9. Special Business

- a. **New Basketball Supporter's Group – case statement - Dann Page (see attachment)**

Voting by QR code - 15 Votes for Yes, 0 Votes for no, 0 votes for abstain

- b. **Community Directory – case statement – Nicole Stevens**

Voting by QR code - 14 Votes for Yes, 0 Votes for no, 1 vote for abstain

- c. **Dance Troupe supporters' group – Growing at St Paul's, needs more coordination and support (fundraising, structure, more (Tina is currently doing everything, but more help needed) 11 parents volunteering**

Voting by QR Code - 15 Votes for Yes, 0 Votes for no, 0 votes for abstain

- d. **Auditor was rejected due to increase, vote but forward on the 3 options available**

By QR Code – **15 Votes for Richard Johnson, 0 Votes for no, 0 votes for abstain**

10. Supporters Group Reports:

Report in writing before meeting

- Cadets (None) Money needs to be used for something, take it back and use it. For example, the score board (mobile board or a fixed one for the main oval)
- JSSG and Swimming – AGM – new committee – new president, new secretary, new treasurer
- Music (music tour – wish list June/July) see notes as per below in attachments
- Parent Connections – no update
- Past Students - no update
- Cricket (zero members, welcome to cricket event) per detail in attachments
- Tennis - Grant for tennis courts, should we talk to your local MP representative - Tennis submitted the grant. JTAS event this term, medic turned up, TAS school requirement.
- Volleyball – Mel – new treasurer, need a head of volleyball. Level 2 coaching course – VSG supporting the level 1 online level 2 funded – current coaches (students/past students etc) teacher commitment required for tours, 3 teachers for each tour.
- Football - no update
- Hockey - NO update
- Netball - no update
- Rugby - AGM – sponsorship documentation, meeting Wednesday for NZ trip. (get notes from SEB)
- Touch – No update

Concerns – How much is the supporter's group up for with all these improvements

11. Treasurers report

Working on the reports for the each of the treasurers

12. Next Meeting:

Proposed date: Tuesday, 30 January 2023

General Meeting | Tuesday 27th February 6:30pm Centre for Innovation

AGM | Tuesday 26th March 2024 6pm Centre for Innovation followed by general meeting at 6:30pm

13. Other items?

Fete – discussed dates, how we would run – to be put in agenda in future meetings

14. Meeting Closed: 8:00pm



St Paul's School (Bald Hills) Supporters' Association Inc.

PO Box 57
Bald Hills QLD 4036
ABN: 68 049 461 619

Attachments -

Robert Nettleton Capital improvements by school

Dear Sebastian,

As discussed at our meeting, we are not yet sure of what items the Building Assessment inspection will find. This assessment will be undertaken in the first week following the completion of school (next week).

The outcome of the assessment will determine the overall additional capital works that can be undertaken in 2024 and subsequent years.

However, we do have interest in seeing how the following items (not an exhaustive list) are captured into our Capital Works plan in 2024 and onwards

- Primary School Refurbishment
- Main oval seating
- Main oval canteen
- Main oval Scoreboard
- Additional canteen for Association ovals
- Cricket Oval (synthetic Pitch)
- Cricket Oval (concrete pitch)
- Tennis Courts
- Basketball Courts (Shade included)

If there are additional things that you would like to suggest, please let me know.

Best Regards,

Robert Nettleton
Business Manager

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Basketball committee request

Regrettably, I'm unable to attend tonight's SPSSA Meeting, as I am currently officiating for basketball. However, I extend my gratitude for your attention to my proposed initiative for establishing a Basketball Supporters Group. As we established in our previous meeting, basketball's popularity is surging in Queensland (especially with the upcoming Olympics) and this trend is reflected within our school. Year after year we witness an increasing number of students embracing the sport. Its inclusivity, catering to both boys AND girls across junior AND senior levels, makes it distinct. Yet, it lacks proper representation and support. Our aim as a group, contingent upon your affirmative vote, is to form a committee dedicated to enhancing the basketball experience. This includes providing reversible training singlets for both boys and girls, special singlets for the first team, and organising an annual event to celebrate and acknowledge the hard work of our players, coaches, and teachers. Regarding fundraising, our approach doesn't involve running canteens. Instead, we plan to initiate online fundraising activities that encourage participation from both students and adults. Our objective is to foster and expand the basketball community within SPSS. We already have about ten committed members eager to work towards these goals. I urge you to support this cause by voting 'yes'. Basketball is one of the few sports in our school without representation, and it's time for this to change. Thank you!

Dan Page

Notes from emails sent from Supporter Groups to President and relayed in meeting

CSG

CSG have held their AGM, with KK continuing as president, myself as Secretary and Matt Ramsay as treasurer.

We have zero committee to speak of unfortunately, so are hoping to rally some parents on the incoming season.

Our focus is on boosting numbers for the sport across all grades, planning our Welcome to Cricket for the commencement of term and locking in some sponsors for training shirts and wide brim hats.

Treasurer is currently reconciling the CSG financials as these have not been tended to for a period, so hoping to have any unallocated funds resolved shortly, but bank balance is looking good as most has been allocated.

MSG Report

- Sent flowers to Mrs Cotgreave - the music receptionist who has been off sick for some time.
- Provided a thank you morning tea to the Music staff and tutors
- Purchased 2 Junior size Oboes for the music department for the junior school kids

Fund Raising next year will be to help finance the next music tour

ACTION ITEMS – OPEN

Action	Description	Action by Whom	Due Date
NAB Account	<p><i>Recommendation 1:</i></p> <p><i>The SPSSA approve the rolling over of the NAB Term Deposit for a further six months once it reaches it's 30th November 2023 maturity date.</i></p> <p><i>Moved by Seb Fick and Seconded by Amanda Carter</i></p>	Treasurer / President	30 th November 2023
BAS Agent GST	<p><i>That the SPSSA appoint Ms Louisa Pike (SPSSA Treasurer) as our BAS Agent for GST (as per the 2022 Audit Report Advice) and to deregister the SPSSA.</i></p>	TBC	20 th November 2023
Auditor increase	<p>Approval of FY23 audit fee</p> <p><i>Recommendation:</i></p> <p><i>That the SPSSA approve SRJ Walker Wayland audit quote be approved.</i></p> <p><i>Recommendation not approved, committee to look into other quotes from other accounting groups and given the suggestion to speak with John Risely of SRJ Walker Wayland as well. Bring to November meeting.</i></p> <p>john.risely@srjww.com.au</p>	Seb	20 th November 2023 – This was voted on with 3 quotes provided in the meeting – Appointing new auditor
Governance	<p>Handbook & Constitution changes: for updating and review – the draft copy has been sent to new school executive leaders for review</p>	Kathy	Complete
Fete	<p>When and where – lets discuss</p>	TBC	