

Minutes of General Meeting

Date	Tuesday 23 rd May 2023	Time	6.35 pm
Place	St Paul's School, Sutton Building		

Minutes

1. **Welcome and Opening Prayer:** Sebastiaan opened the meeting at 6:35pm

2. **Attendance and Apologies:**

Attendees:

School Representatives			
Alice Killich	School Liaison		
Nigel Grant	Exec Director of Faith and Comm		

Committee Members			
Sebastian Fick	President and Rugby	Mel Bolton	Music
Glen Neville	Hockey	Louisa Pike	Treasurer
Kathy Wright	SPSSA Secretary	Krishna Lakhotia	Cricket
Lisa Smith	Football (co-chair)	Fleur Harvey	Parent Connections
Nicole Stevens & Bobby-Lee	JSSG	Amanda Carter	Football
Darren Marshman	Volleyball	Russell	Past Students

Apologies:

School Representatives			
Paul Browning	Headmaster		
Stephen Brown	Head of Family Engagement		

Committee Members			
Glen Guy	Netball		
Brittany Morgan	Past Students		
Leigh Lillas	Touch Football		
Debbie Burches	Tennis		
Glen Guy	Netball		

3. **Headmaster's Report: Nigel Grant**

- Paul Browning taking study leave plus annual leave this term
- Innovation precinct is open to students – not quite finished yet – still needing some work to the old library annex which are to become IT classrooms

- Work continues with the development of realms of thinking – validation trial (SPS plus the University of Melbourne) continue to work together on tools for each of the realm's concepts to assess competencies.
- Second project to develop a piece of software that will support the realms of thinking is in the pipeline.
- Enrolments are generally strong with most year levels doing well. Feedback of school that is future's focussed, holistic and teach creativity and prepare kids for 21st century is bringing families into the school. The international school with global citizenship is valued by domestic students and families.

4. President's Report: Sebastiaan Fick

5. Confirmation of Minutes from previous meeting 28th March 2023 as distributed with this Agenda.

- *Approved by consensus.*

6. Business Arising from previous minutes:

SPSSA futures project

- Dr Amanda Bell – consultant (ex principal) assist us in running these reimagining our purpose sessions
Night session from 5-8pm to run some workshops with focus groups (SPSSA committee and parent connections and past students groups). Broad discussion as to where we see this going and what do we want out of this?
- Paul's thinking was that the association has not changed as the school and society itself has. In the past it was just the convenience of having an overarching body to run the tuckshop and uniform shop and do the books. Now that the SPSSA no longer runs these activities what is our purpose now. How do we look after our supporter groups from here on out.
- Look at being more strategic as well as being operational. How do we connect with the school – have a two way dialogue with the school and families
- Look at students helping to volunteer – like older grades and past students coaching younger students
Volunteer levy?
- Important for parents to feel they have a purpose and a place
- Parents leading by example – being role models for their children

7. FIXED ORDER OF THE MEETING: no fixed order

8. Correspondence

Incoming –

1. 10.05.23 NAB Business statement
2. Advanced life school photography and print specialists 19.05.23
3. NAB term deposit 10.05.23
4. 26.04.23 Office of Fair Trading
26.04.23 Qld Govt Annual Return Form

Outgoing – no outgoing correspondence

9. Treasurer's Report:

- Unallocated deposits – please get your treasurer's to check
- Please remember to fill out the event income forms for each of your events
- April financials have been distributed
- Depositing cash – rather than having to go to the bank SG groups can send in their cash income forms and just transfer money from their accounts and keep the cash. Louisa to write this procedure down in the treasurer's section in the handbook.
- Receiving a bit more interest on our investment – look at rolling over for the next six months and in the meantime look at whether to keep this fund or change for a better return percentage.
- The committee thanked Louisa for her time and efforts

- **Recommendation:**
That the SPSSA purchase 6 Square Terminals
Approved by consensus
Moved by Sebastiaan seconded: Louisa Pike

10. Supporter Group Reports:

Cadets:

- Recommendation to suspend the Cadet's supporter group – Lisa Smith/Sebastiaan
- Kathy to find out what to do with the monies held within the association and what assets are designated to the school and what assets are designated to the Army Corps who run the group

Cricket: (Krishna Lakhotia)

- Cricket dinner went well
- Cricket Season went well
- Looking for a treasurer at present
- Renewed focus on girls cricket
- Planning for next season has started already
- Supporting club cricket
-

Football: (Amanda/Lisa) apology from Amanda

- Girls – very first season this year.
- Have some more fundraising and sponsorship for girls soccer
- Like to host a supporter's evening for a community event to encourage other families to come – for the when the girls soccer play – have big screen, food etc on 31st JULY – date to be determined
- Football tour not planned at this stage
- Nigel to sent Sebastiaan the copy of the tour policy and guide
- 98 signed up for term 3 which is good
- All designs in and shirts ordered and sponsors organised
- Dinner venue at Kedron Wavell – to be held on the day of the final game

Hockey: (Glen N)

- Good season so far
- Mixed results
- Girls enjoying playing though
- 2 sponsors which allowed for shirts for players and coaches
- 11 year 12 students leaving which will leave a bit of a whole = hoping younger grades will come up
- Home games successful – bake sale and a chance to chat with parents to help foster parent engagement
- Shade sails would be good and seating for the fields
- What don't we name our ovals? And better signage. Glen to write to Paul Browning regarding names and signage and shade
- Social media promoting the sport

Junior School: (Nicole)

- Events for term 2 have been successful
- Events lined up for term 3
- Nicole I had a note that you would send me some notes – are you able to do that and I will add them in here

Music: (Mel)

- Music in the Dark happening this coming weekend
- QYMA competition held over the past couple of weeks
- Solo comp coming up in June – last day of school

Netball: (Glen)

- No report

Parent Connections: (Fleur)

- Looking at getting more members
- Looking at advertising and starting
- Wanting to look at having longer opening hours – library – junior parents
- Look at running a fair but now going for a mini events
- Kathy to spend time with Fleur handing over from previous executive

Past Student (Russell)

- Committee has now had a stable executive for the past few years
- Meeting regularly now
- Keen interest to keep the school as a lifetime journey – having past students support current parents and the past students have a great resource that they can give the school – in terms of experience (not only financial)
- Promote anniversaries and events through out the school community and past students
- Pink Day went better this year – good mixture of ages
- Garnered some interest from parents who were past students that are interested in joining the committee
- Russell noted the extraordinary effort of Alice Killich in setting up all the archival material – thank you Alice for your hard work setting this up.
- Mentorship program
- What are resources that are available to the supporter group

Rugby: (Seb)

- Pink day was well supported and the canteen was well staffed
- Have a few contenders for premierships especially from year 7 groups
- Preparing for end of term dinner (10th June) at Kedron Wavell
- Investigating tours for 2024

Tennis: (Debbie) apology

- No report

Touch Football: (Leigh) apology

- No report

Volleyball: (Darren Marshman) apology

- No report

General Business:

1. Governance

Handbook & Constitution changes: for Kathy & Sebastiaan to review

2. Uniform shop now has the volunteer shirts in

Put this information on social media

3. Tina has been streamlining the not for publicity list (like school photos, year books etc.) Nigel will discuss with Dylan Malloch regarding how each SG know whether they have a team member who cannot be included in social media etc. Presidents to filter that down to their SG committees

11. Applications for Membership and Recording of New Members:

Mel Bauer-Ludley

Moved by Kathy Wright; seconded by Sebastiaan Fick

12. Meeting Closed: 8:13pm

13. Next Meeting:

General Meeting | Tuesday 25th July 6:30pm zoom