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**CADET SUPPORTERS GROUP MEETING**

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| **DATE** | Monday 21st May 2012 |
| **TIME** | Opened at 1810hrs |
| **ATTENDEES** | Lea McCulloch; Katie Drew; Lyn Alley; John Arnfield; Dave Mitchell; Claire Collins; Lyn Nock; Elsa Durr; Rob Hyde; Bryn Arnfield |
| **APOLOGIES** | Lt Col.(AAC) Bob Galbraith |

| **AGENDA ITEM** | **ACTION POINTS** | **OWNER** | **TIME FRAME** |
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| Treasurers Report | No report this week.  Re Unit shirts – purchased and to be despatched tonight.  Re Honour Boards/Pace Stick update – Lyn and John Arnfield to get updated  Re Name tags – purchased and despatched | Lyn Alley | ongoing  remove  ongoing  remove |
| Electronic Forms | Continuing issues with bouncing emails. Probably programme used.  Lea McCulloch – electronic form submission process under review – awaiting ACS visit re forms | Claire Collins  Lea McCulloch | Remove  ongoing |
| Cadet Parent email and mobile phone numbers | Current and Completed at present | Lea McCulloch | remove |
| Website for St Paul’s to update Cadet link | Lea McCulloch is working with Development Officer (Sarah Slade) to facilitate a Cadet link etc. | Lea McCulloch | ongoing |
| Recruitment | Claire suggested set dates for recruiting to facilitate ease of organisation for Recruitment camps  Lea McCulloch – ongoing discussion with Bob on Recruiting (as it links to Website). | Claire Collins  Bob Galbraith | Ongoing |
| Q Store | Sheldon and Rob are progressing through the stock in the Q Store. Shipping containers boxes under school still need to be sorted. Remains a work in progress. | Sheldon Marles  Rob Hyde | remove |

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| Completed camps / Activities | Battalion Camp and Belmont Rifle Range Activities completed – report to be given at next meeting by Lt Col.(AAC) Bob Galbraith | Bob Galbraith | ongoing |
| Upcoming Camps | Relevant dates for upcoming cadet camps as follows (also listed on white board in cadet shed):  - JLC (Junior Leader Camp)  24th June – 3rd July – no JI as yet  Annual Camp: (new paperwork, TBA process)  Tier 1&2 - 22nd – 29th Sept  Tier 3 - 29th Sept – 6th Oct  Recruitment camp dates as yet to be advised. | Bob Galbraith  Lea McCulloch  Bob Galbraith | ongoing |
| Marching Out Parade/Annual Dinner | Marching Out Parade date was claimed last year on a Monday as discussed between Paul Browning and Claire.  (Lea had advised Bob/Claire that parents may want a separate event as big year with 6 leaving).  Bob is organising possibly another for Enoggera over a weekend and may include Annual Dinner. | Bob Galbraith  Claire Collins | ongoing |
| SPS Fair | 26th August – still in planning stages. Lea McCulloch has had preparation talks with Sarah Slade and will forward report to Bob (co-ordinator) and Claire | Lea McCulloch | ongoing |
| Imagin8 Festival | A 2 day festival with St Pauls School exhibits to attract future enrolments  -200 children will be enrolled in festival programme in Years 5 – 10  - on 4th and 5th July (holidays) with Cadets allocated 45 min slot per day (waiting timetable)  -Cadets asked to participate as good opportunity to recruit  -CUO advised and awaiting activities to showcase (suggested 3 hands on by Sarah)  -can locate around Flagpole on grassed area | Lea McCulloch | ongoing |

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| New Business | 1.Old Gun safe now removed and new safe installed .  2. Old large Printer in cadet shed not working and needing service ?not cost effective to pay for service considering age of printer  3. ‘Pace Stick triangle’ to be mounted on wall of shed. Sheldon and Rob have volunteered to mount all Boards/Trophies.  4. Unit shirts are being handed out tonight and cadets may wear these to school TUCKED IN their DPCU pants, but must bring DPCU shirt to change into for cadet Parade.  5. First Aid equipment supplies under review by HQ  5. Lea McCulloch announced this is not usual business for the CaSG President and CaSG is only a Support Group for the Cadets i.e. Fundraising activities.  She would be happy to discuss the future role with anyone. | Bruce & Max Connelly -installed Trevor Schultz -removed  Volunteer to remove/fix  Sheldon Marles/Rob Hyde  Bob Galbraith  Bob Galbraith  Lea McCulloch | Remove  Remove  Remove  Remove  Ongoing  Remove |
| Next Meeting | 4th June 2012 – last meeting before School Holidays. Please forward any new business items to Katie for inclusion on Agenda |  |  |