

**Cadet Supporters' Group**

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**Annual General Meeting held in SPS Cadet Shed  
Monday 21 April 2015**

**1. Meeting Opened**

The meeting was opened by Paul Hardie (President) at 7.00 pm.

**2. Attendees and Apologies**

Attendees: (as per the attendance register) being:

<b>Parents</b>	Paul Hardie (President and Acting Secretary) Ken Stansfield(Treasurer) Claire Collins Marion Smith
<b>Cadet Unit</b>	CAPT(AAC) David Gertner Rob Hyde
<b>Other</b>	Nil

Apologies: Tracy Dare (Secretary)

**3. Minutes from 2014 AGM – Monday 4 November 2014.**

**There were no formal minutes prepared from this meeting**

**Minutes of Meeting – Monday 2 March 2015**

**Proposed:** Claire Collins **Seconded:** David Gertner

*“That the minutes are accepted as a true and correct record”*

Carried unanimously.

**St Paul's School (Bald Hills) Supporters' Association Inc.**
**4. Review of previous Actions Items arising from previous Minutes/Meeting**

Note new comments for this month are in red.

<u>Reference</u> (YY,MM.item no)	<u>Action Item</u>	<u>Responsibility</u>	<u>Due Date</u> (month, YY)	<u>Status report</u> (updated monthly to report on progress until item completed.)	<u>Status</u> (not started, in progress, completed. Completed items stay on for the month they are completed and are then removed)
14.02.02	Follow up the prospect of obtaining Walkie Talkies, Compasses etc (funded by RSL)	Capt Gertner	<del>Oct</del> update June 2015	Capt.Gertner has submitted quotes to RSL for approval circa \$2,800. Awaiting reply from Sandgate RSL Sub-Branch RSL  RSL has sent further up the approval chain. No response as yet. (April)	In progress
01.09.01	Duke of Edinburgh Nomination forms  Forms can be downloaded <a href="http://www.dukeofed.com.au/">http://www.dukeofed.com.au/</a>	Claire Collins	Feb 2015	Claire confirmed that next batch of Applications will be lodged week commencing 2 March. - completed  Claire to establish filing system and Cpt Gertner to advise cadets of protocol for maintenance of books - ongoing	<b>ACTION TO BE CLOSED OUT.</b>
01.09.02	Blue Cards	Capt Gertner	<del>Jan</del> 2015 May 2015	Capt Gertner confirmed that all parents involved in the supporters group needed to have current Blue Cards. Capt. Gertner to send out relevant forms and instructions on completion & lodgement  Not yet actioned (April)	Not started

**St Paul's School (Bald Hills) Supporters' Association Inc.**

15.03.02	Capt. Gertner to follow up funding for SPS Cadet Unit from Bray Park and Samford Sub-Branches in line with direction from RSL Northern District to Sub-Branches to better support the cadet units.	Capt. Gertner	<del>Apr 2015</del> June 2015	Capt. Gertner to revise over ANZAC weekend with Bray Park	In progress
15.03.02	Currently there is a lack of consensus between St Paul's School and RSL HQ as to how the funding/cadet levy is to be dealt with. RSL HQ want deposited to Supporter Group Bank account. School wants deposited to the account controlled by the School.	Capt. Gertner & Claire Collins	Apr 2015	Capt. Gertner & Claire Collings to get together and provide an update at the next meeting.  School now invoicing non-SPS cadets direct. Capt. Gertner & Claire Collins consider this resolved	CLOSED
15.03.02	Updated Activities List for Parents.	Capt. Gertner	Mar 2015	Capt. Gertner to provide updated list to Secretary for circulating to parents with the minutes of meeting.  As per previous Parade Card – no changes.	CLOSED
15.03.02	March Out Parade (Nov 2015) Formal submission request for School Band to participate required.	Claire Collins	Mar 2015	Claire to make formal request to Tim Weal.  Capt. Gertner has confirmed with Tim Weal all ok	CLOSED
15.03.02	Battalion Parade (5-8 Jun 2015) Need more detailed consideration of catering options and level of parent support available.	Paul Hardie Tracy Dare  All	Apr 2015	Include on Agenda for next meeting  Battalion Parade no longer proceeding therefore no catering required	CLOSED
15.03.02	Need to seek parent helper support for the cadets' dinner/BBQ on Monday nights. Assistance required from 5.15 to 6.30 pm.	All	Apr 15	Discuss at next meeting.  Parents roster completed satisfactorily. Coverage obtained.	CLOSED

**St Paul's School (Bald Hills) Supporters' Association Inc.**

15.03.02	Cadet Caps Need to determine Uniform Policy with School.	Tracy Dare	Mar 15	Tracy Dare to determine the appropriate person at SPS and obtain a decision as to the Uniform Policy to accompany distribution of the caps.  <i>Paul Browning (Principal) confirmed that "cadets can wear the new cap only at times when they are participating in cadet activities where the cadet t-shirt is worn"</i>	<b>CLOSED</b>
15.03.02	More detailed consideration of catering options for the November March-Out Parade required at a future meeting. Claire Evans to provide a formal request to Mr Tim Weal for the participation of the Band.	Claire Evans	TBC		

**New Action Items arising (this meeting)**

15.04.22	Nil		
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**5. Officer Commanding Report – Including upcoming events**

Capt. David Gertner provided this month's report as follows:

- ANZAC DAY
  - o Preparation has gone well. Train into city at 7.20am from Strathpine. Bray Park RSL Dawn Service open to all. 4.45 am arrival
  - o Cadets allowed to wear family medals. Right hand side of uniform only
- SPS CAMP
  - o Weekend of May 1-3 onsite at St Paul's School
- CAPT. GERTNER QUALIFICATIONS
  - o Capt. Gertner now qualified to take cadets kayaking so event will be established for later in the year
- KANGAROO POINT ROCK CLIMBING
  - o last weekend in June Saturday or Sunday – TBC.

**St Paul's School (Bald Hills) Supporters' Association Inc.**

Ken Stansfield tabled a Treasurer's Report (refer Attached).

Closing balance: \$6,865.80 ( balance unchanged from last month)

**Proposed** Ken Stansfield **seconded** Rob Hyde

*" that the Treasurer's Report as tabled be accepted"*

Carried unanimously

**6. Nomination and Election of Office Bearers (2015/2016)**

**The following nominations had been received**

President: Paul Hardie  
Treasurer: Ken Stansfield  
Secretary: Tracy Dare

There being only one nominee for each office-bearing position, the nominations were accepted.

**Proposed:** Claire Collins **Seconded:** Capt Gertner

'That the nominations of Paul Hardie for President, Ken Stansfield for Treasurer and Tracy Dare for Secretary" be accepted.

Carried unanimously

**7. St Paul's School (Bald Hills) Supporters' Association Inc. (SPSSA)**

Nil to report.

**8. General Business**

Nil

**9. Application of Membership**

Paul Hardie to submit to Association..

**10. Next meeting (AGM)**

Next meeting: **Monday 7 June 2015 at 7.00pm** Cadet Shed. (**\*\*Supporters: Please print minutes and bring with you to the next General Meeting).**

**11. Meeting Closed** at 7.45pm