

St Paul's School (Bald Hills) Supporters' Association Inc.

Cadet Supporters' Group

**General Meeting held in SPS Cadet Shed
Monday 9 May 2016**

1. Meeting Opened

The meeting was opened by Paul Hardie (President) at 7.00 pm.

2. Attendees and Apologies

Attendees: (as per the attendance register) being:

Parents	Paul Hardie (President) Marion Smith (Vice President) Ken Stansfield (Treasurer) Claire Collins Martine Hunt Matilda Trench
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Cadet Unit	CAPT(AAC) David Gertner Alexandra Verrall
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Other	Nil
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Apologies: Tracy Dare (Secretary)

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3. Minutes of General Meeting – Monday 1 February 2016

Proposed: David Gertner **Seconded:** Marion Smith

"That the minutes are accepted as a true and correct record"

Carried unanimously.

St Paul's School (Bald Hills) Supporters' Association Inc.
4. Review of previous Actions Items arising from previous Minutes/Meeting

Note: new comments for this month are in Blue

<u>Reference</u> (YY,MM.item no)	<u>Action Item</u>	<u>Responsibility</u>	<u>Due Date</u> (month, YY)	<u>Status report</u> (updated monthly to report on progress until item completed.)	<u>Status</u> (not started, in progress, completed. Completed items stay on for the month they are completed and are then removed)
16.03.07.01	Disposal of 303s Capt Gertner to offer these 8 units to the Airforce Cadets to buy at \$150/each.	Capt Gertner	April/May 2016	In the absence of any further directive from Army to dispose of these units; DG suggested close action item and manage within unit. Agreed.	COMPLETE
16.03.07.02	Use of Styres instead of 303's – Movements Security Plan etc Secretary to include on Agenda for discussion at next meeting.	Tracy Dare	May 2016		COMPLETE
16.03.07.03	SPS Cadet Unit Cameras LT (AAC) Verrall to organise the purchase of cadet cameras with a total budget of \$1,000 and liaise with Ken Stansfield to access funding. These are to be 'branded' as 'Property of SPS Cadet Unit'.	LT(AAC) Verrall	April/May 2016	DG has researched preferred camera models and will email Samantha Gray to see if can use her Harvey Norman discounts to purchase. Purchase to proceed.	In progress
16.03.07.04	Stocktake of all Commonwealth equipment Full stocktake and asset listing required and to be lodged by 30 June 2016. Parent helpers required for stocktake. Consider further at May meeting.	Capt Gertner & Cadet Supporters Group	June 2016	Proposed stocktake to be held during Unit Camp (weekend of 3-5 June). Stocktake to be held at 10 am – midday with lunch to follow. Parent helpers required.	In progress
16.03.07.05	DOE Capt Gertner to follow up delays in obtaining response for cadets/cadet parents.	Capt Gertner	May 2016		COMPLETE

New Action Items arising (this meeting)

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St Paul's School (Bald Hills) Supporters' Association Inc.

5. Officer Commanding Report – Including upcoming events

Capt. David Gertner provided this month's report as follows:

- **Rob Hyde's passing** – Rob was much respected and will be missed by all. Condolences were extended to his family. In his honour Hallmark Trainers will finish restoration of the Unit trailer and commission it as the 'Rob Hyde memorial trailer'. Commissioning will be in conjunction with a school ceremony.
- 7 COMBAT SIGNALS REGIMENT (7CBR) – noted that our 'parent unit' 7CBR was unable to provide ANZAC weapons and support, but that they are still very keen to be involved with the SPS ACU.
- ANZAC DAY – congratulations to all involved in the various ANZAC Day activities. The cadets represented the Unit and the Army Cadets very well. CAPT (AAC) Gertner received a letter from the ANZAC Day Commando Unit expressing their delight at the manner of the SPS ACU cadets on Anzac Day city parade.
- RECRUITMENT – four (4) additional female cadets have joined – Unit now has 35 cadets.

- **Upcoming events:**
 - o **Fri 3 – Sun 5 Jun** – Home Training Weekend; at SPS ACU depot.
 - o **Fri 17-Sun 19 Jun** – Cadet drumming weekend – Interested cadets to speak with Lt Verrall.
 - o **Sat 25 Jun** – Sat 2 Jul – 2016 Junior Leaders course.
 - o **Sun 3 Jul 3** – 100 year RSL Anniversary – some cadet representation required at Bray Park RSL. CAPT (AAC) Gertner will advise details to those cadets required in due course.
 - o **TBC** – Rock-climbing/abseiling Kangaroo Point – will proceed; date to be confirmed; likely to include BBQ lunch/boat trip

6. Treasurer's Report

Ken Stansfield tabled report as **attached**. Opening balance of \$8,613.37. Noted additional \$1,000 grant from SPSSA received. Closing balance of \$9,613.37. Pending payments of \$275.00.

The outstanding expense claim for Rob Hyde (deceased) was discussed; it was noted that Rob passed away prior to submitting the supporting documentation/receipts for the expenses (\$150) associated with the BBQ last year on the boat following rock-climbing at Kangaroo Point. It was agreed that the claim should be processed in order that the monies could be made available to Rob's estate (family).

Resolved that "the expense claim be approved for payment".

Proposed Ken Stansfield **seconded** _____

"that the Treasurer's Report as tabled be accepted"

Carried unanimously

7. St Paul's School (Bald Hills) Supporters' Association Inc. (SPSSA)

Nil to report.

8. General Business

There was no additional business.

9. Application of Membership

St Paul's School (Bald Hills) Supporters' Association Inc.

There were no Applications for Membership

10. Next General Meeting

Next meeting: **Monday 6 June 2016 at 7.00pm** at Cadet Shed, St Paul's School.

Noted that Paul Hardie President will be an apology for this meeting as he is overseas. Marion Smith will Chair the meeting.

11. Meeting Closed at 8:00 pm

*(NOTE: Supporters: **Please print minutes and bring with you to the next General Meeting**).*