

Cadet Supporters' Group

**General Meeting held in SPS Cadet Shed
Monday 8 February 2017**

1. Meeting Opened

The meeting was opened by Paul Hardie (President) at 7.00 pm.

2. Attendees and Apologies

Attendees: (as per the attendance register) being:

Parents

Paul Hardie (President)
Marion Smith (Vice President)
Ken Stansfield (Treasurer)
Tracy Dare (Minute Secretary)
Claire Collins
Martine Hunt
Natasha Sharp
Metilda Trench

Cadet Unit

CAPT(AAC) David Gertner, LT (AAC) Alexandra Verrall

Other

Apologies:

Minutes of General Meeting – Monday 7 November 2016

Proposed: Ken Stansfield **Seconded:** Metilda Trench

"That the minutes of the meeting held on 7 November 2016 are accepted as a true and correct record"

Carried unanimously.

St Paul's School (Bald Hills) Supporters' Association Inc.
3. Review of previous Actions Items arising from previous Minutes/Meeting

Note: new comments for this month are in Blue

<u>Reference</u> (YY,MM.item no)	<u>Action Item</u>	<u>Responsibility</u>	<u>Due Date</u> (month, YY)	<u>Status report</u> (updated monthly to report on progress until item completed.)	<u>Status</u> (not started, in progress, completed. Completed items stay on for the month they are completed and are then removed)
16.09.05.01	Donation Request - President to send an email to parents seeking suggestions for a purchase of assets that would support a request for funds to Bray Park RSL. Once a determination was made of what was required and/or useful then a letter to be sent to the President/Secretary of the Bray Park RSL requesting a donation to fund the purchase/s.	Paul Hardie	February 2017	Capt Gertner has received adequate suggestions and will progress.	CLOSED
16.09.05.02	Emu Gully weekend December 2016 – David to email parents/cadets to check dates – weekend before, of and after 9 December. Parents requested to respond as soon as possible.	David Gertner	March 2017	Emu Gully cancelled. Treetops has credit to use before July.	CLOSED
16.09.05.03	Purchase of more unit shirts Claire to action.	Claire Collins & David Gertner	Dec 2016	Claire to organise unit polo and Capt Gertner will source some dry fit undershirts	IN PROGRESS
16.11.09.01	BBQ Roster - email to be sent as a reminder of the BBQ duty in the minutes. Alex suggested consider putting on Facebook page	Paul Hardie	February 2017	Paul will send a note to parents. Note that volunteers need to sign roster – they don't need a Blue Care because they are not interacting with cadets (just cooking dinner)	IN PROGRESS
16.11.09.02	Blue Books - more books required. Paul Hardie to determine if he has any spares.	Paul Hardie,	February 2017	Paul will arrange reprint when required.	AS REQUIRED.

New Actions arising (this meeting)

St Paul's School (Bald Hills) Supporters' Association Inc.

17.02.08.01	Collateral – need more brochures. David can get ADF ones. Suggested stickers for back with contact details – Claire to organise. Capt Gertner will sort out Lachlan Smith to update the other file/brochures and Claire will arrange printing.	Capt. Gertner Claire Collins	May 2017		NOT STARTED
17.02.08.02	Unit Patches – to be obtained. Funding required. David and Claire to arrange	Capt. Gertner Claire Collins	May2017		NOT STARTED

4. Officer Commanding Report – Including upcoming events

Capt. David Gertner provided this month's report as follows:

- **Recruitment.** 12-13 new recruits and another 4-5 still to turn up; gives total cadets now of around 50. Noted housewarming event on Friday that cadets had stand at, went well.
- **Collateral** – need more brochures.

Action: Collateral - David can get ADF ones. Suggested stickers for back with contact details – Claire to organise. Capt Gertner will sort out Lachlan Smith to update file/brochures and Claire will arrange printing.

- **Staff weekend** – weekend just gone (David and Alex). Changes with uniform to come – will have recognition of qualifications; achievement badges; will be allowed to wear 2 qualifications and rank. Also approved to wear 'Unit Patch'. Able to put together a unit patch for other sleeve (approved only for unit activities however). Discussion ensued on the design and it was settled on (as per flag).

Action: Unit Patches - David will liaise with Claire to arrange funding for unit patches.

- Brenden Drew is going through Application to be a cadet staff member. Milana Roberts (ex cadet) also going through same process – will have 2 new staff members for the unit.
- **Upcoming events:**
 - o **23-29 March** – unit weekend at SPS (check Grade 11 & 12 Block Testing).
 - o **25 April – Anzac Day** - Sandgate RSL Dawn Services; Bray Park RSL Dawn Services; Brisbane CBD for main march – looking to march immediately following the army.
 - o **Last week of July** – school based promotion courses – Junior Leaders Course (SPS school holidays)
 - o **December** – Senior Leaders CUO and WO courses.

St Paul's School (Bald Hills) Supporters' Association Inc.

5. Treasurer's Report

Ken Stansfield tabled report as **attached** and advised as follows:

Opening balance	\$9,529.22
Add: deposits	
Governance bonus	\$500.00
Less: payments	\$(409.15)
Spit polished presentations – trophies and engraving for CoA	
Closing Balance	\$9,529.22
<i>Outstanding cheques/payments</i>	
- Rob Hyde reimbursement (rock-climbing) \$150	

Noted that Paul Browning passed on his thanks to the Cadet Supporters Group for funding the trophies.

Proposed Ken Stansfield seconded

"That the Treasurer's Report as tabled be accepted"

Carried unanimously

6. St Paul's School (Bald Hills) Supporters' Association Inc. (SPSSA)

Paul Hardie advised that the housewarming went well. The AGM is coming up and they need volunteers. The SPSSA is becoming more focussed on fundraising.

7. General Business

- **AGM** – the upcoming AGM was discussed together with the need for new parents to start to take up the executive positions as Paul Hardie, Ken Stansfield and Tracy Dare's sons are now in Grade 12. Encourage parents to apply for positions so that appropriate hand overs can occur. Determined to do some refreshments for the AGM to seek to encourage more parents to participate.
- **Printer** – Alex requested funding for a more user friendly printer and computer for the Cadet unit. This was discussed and it was agreed to provide the appropriate funding.

Proposed Paul Hardie seconded Marion Smith *"that a budget of \$1500 be approved to obtain a printer, computer etc for the cadet unit"*.

- Carried unanimously

Noted that Capt Gertner, Alex V and Claire C will to sort out the necessary requirements including any liaison with the school

- Mt Kosciusko – adventure training; scheduled for August 2017 – looking to organise Brigade funding (Pilot program) – will be the 1st or 2nd weekend in August. 4 days – fly down Thursday night. There will be lead up training (theory and physical training). Will need school approval to take cadets out of school on the Thursday. Possible that other cadet units will be involved. Capt. Gertner indicated that this was a 'work in progress' at this point in time.

8. Application of Membership

There were no Applications for Membership

9. Next General Meeting



St Paul's School (Bald Hills) Supporters' Association Inc.

Next meeting: **Monday 6 March 2017 at 7.00pm** at Cadet Shed, St Paul's School.

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10. Meeting Closed at 8:00 pm

*(NOTE: Supporters: **Please print minutes and bring with you to the next General Meeting.**)*