

St Paul's School (Bald Hills) Supporters' Association Inc.

Cadet Supporters' Group

**General Meeting held in SPS Cadet Shed
Monday 5 June 2017**

1. Meeting Opened

The meeting was opened by Marion Smith (President) at 7.00 pm.

2. Attendees and Apologies

Attendees: (as per the attendance register) being:

Parents

Marion Smith (President)
Sebastian Fick (Treasurer)
Tracy Dare (Secretary) – from 7.35 pm
Paul Hardie
Metilda Trench

Cadet Unit

CAPT(AAC) David Gertner,

Other

Apologies: , Claire Collins (SPS), Natasha Sharp, Martine Hunt

Minutes of General Meeting – Monday 6 March 2017

Proposed: Marion Smith **Seconded:** Paul Hardie

“That the minutes of the meeting held on Monday 8 May 2017 are accepted as a true and correct record subject to amending the President in Section 1 (Meeting Opened) to Marion Smith”

Carried unanimously.

Minutes of Special Meeting – Monday 6 March 2017

Proposed: Marion Smith **Seconded:** Paul Hardie

“That the minutes of the meeting held on Monday 29 May 2017 are accepted as a true and correct record”

Carried unanimously.

St Paul's School (Bald Hills) Supporters' Association Inc.
3. Review of previous Actions Items arising from previous Minutes/Meeting

Note: new comments for this month are in Blue

<u>Reference</u> (YY,MM.item no)	<u>Action Item</u>	<u>Responsibility</u>	<u>Due Date</u> (month, YY)	<u>Status report</u> (updated monthly to report on progress until item completed.)	<u>Status</u> (not started, in progress, completed. Completed items stay on for the month they are completed and are then removed)
17.02.08.02	Unit Patches – to be obtained. Funding required. David and Claire to arrange	Capt. Gertner Claire Collins	July 2017	6/3 – Claire will purchase; just waiting now on Capt AAC Gertner's approval. 8/5 Company in Tasmania being arranged by David. Waiting on prototypes to come back. David then to liaise with Uniform Shop to have badges made.	IN PROGRESS
17.05.08.01	Unit Pugeree & School badge (Hat badge)	Capt. Gertner	May 2017	17/5 Submission to be made to add to Army dress manual. 5/6 – submission made to Defence May 2017.	COMPLETE

New Actions arising (this meeting)

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4. Officer Commanding Report – Including upcoming events

Capt. David Gertner provided this month's report as follows:

 - **Upcoming events:**

- **Mt Kosciusko** – adventure training (Green Frog Adventure Co); August 2017:
 - **Progressing well.** Still to resolve flight; request put to Airforce.
 - **Is an ADF tour; not a school tour** – not required therefore to have compliance with the SPS policies and procedures.
 - **Travel Insurance** – DG to send notice to parents that need to arrange own travel insurance – ie not organised by ADF or SPS Supporters Group.
 - **Attendees** – 16 confirmed – 15 paid \$500; DG to follow up payment.
 - **Supporters Group** – paying for stoves on the basis that this is an asset for the unit and can be re-used for the benefit of all cadets, balance to be paid by parents of cadets involved as per requirements for Supporters Group funds per SPS and consistent with other tours.

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- **Last week of July** – school based promotion courses – Junior Leaders Course (SPS school holidays) – joining instructions issuing today 5/6. Dates 1-8 July; 7 spots; Greenbank.
- **December** – Senior Leaders CUO and WO courses.
- **Unit Trailer (Haulmark Trailers)**
 - HT requested us to take the old trailer back as they will give the Unit a new one (new army 6 wagon trailer) – used for Mates for Mates for Perth for Bikes – donating in memory of Rob Hyde who worked for them.
 - Need to organise a Tax Invoice however. Paul Hardie to get quote for 'wrapping'. DG to get shelves removed inside and put rack on top of trailer – get quotes; if circularised can approve at July/August meeting.

5. Treasurer's Report

Sebastiaan Fick tabled report as **attached** and advised as follows:

Opening balance (8 May 2017)	\$9,336.43
Add: deposits	
- SPSSA Grants (24 May)	\$1,000
Less: payments	
- SG contribution to chip fryer (24 May)	\$(50.00)
- SG Colour Run donation (24 May)	\$(11.04)
Closing Balance (5 June 2017)	\$10,275.39
<i>Outstanding cheques/payments</i>	
- Rob Hyde reimbursement (rock-climbing) \$150	

Proposed Sebastiaan Fick seconded

"That the Treasurer's Report as tabled be accepted"

Carried unanimously

6. St Paul's School (Bald Hills) Supporters' Association Inc. (SPSSA)

No update

7. General Business

Honour Board to be updated 2016 and 2017 as part of the end of year activities – out of Claire's budget. DG to attend.

8. Application of Membership

There were no Applications for Membership.

9. Next General Meeting

Decided not to hold meeting in July as it is the first day back from school holidays and no real business to attend to.

Next meeting: **Monday 7 August 2017 at 7.00pm** at Cadet Shed, St Paul's School.

10. Meeting Closed at 7.50 pm



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(NOTE: Supporters: Please print minutes and bring with you to the next General Meeting).