

**St Paul's School (Bald Hills) Supporters' Association Inc.**

**Cadet Supporters' Group**

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**General Meeting held in SPS Cadet Shed  
Monday 7 August 2017**

**1. Meeting Opened**

The meeting was opened by Marion Smith (President) at 7.02 pm.

**2. Attendees and Apologies**

Attendees: (as per the attendance register) being:

**Parents**

Marion Smith (President)  
Sebastian Fick (Treasurer)  
Natasha Sharp (Acting Secretary)  
Paul Hardie  
Ken Stansfield  
Martine Hunt  
Metilda Trench  
Gavin Rush  
Duelled Rush  
Andre Phillips

**Cadet Unit**

CAPT(AAC) David Gertner,

**Other**

Claire Collins (SPS),

**Apologies:** Tracy Dare (Secretary),

**Minutes of General Meeting – Monday 5 June 2017**

**Proposed:** Marion Smith **Seconded:** Sebastian Fick

*"That the minutes of the meeting held on Monday 5 June 2017 are accepted as a true and correct record"*

Carried unanimously.

**St Paul's School (Bald Hills) Supporters' Association Inc.**
**3. Review of previous Actions Items arising from previous Minutes/Meeting**

Note: new comments for this month are in Blue

<u>Reference</u> (YY,MM.item no)	<u>Action Item</u>	<u>Responsibility</u>	<u>Due Date</u> (month, YY)	<u>Status report</u> (updated monthly to report on progress until item completed.)	<u>Status</u> (not started, in progress, completed. Completed items stay on for the month they are completed and are then removed)
17.02.08.02	<b>Unit Patches</b> – to be obtained. Funding required. David and Claire to arrange	Capt. Gertner Claire Collins	July 2017	6/3 – Claire will purchase; just waiting now on Capt AAC Gertner's approval. 8/5 Company in Tasmania being arranged by David. Waiting on prototypes to come back. David then to liaise with Uniform Shop to have badges made. 5/6 – David still to order but close out	<b>COMPLETE</b>

**New Actions arising (this meeting)**

17.06.05.01	<b>Mt Kosciusko – parents to organised travel insurance for financial loss; Comcare (Defence) covers personal injury</b>	Parents	July	N/A	No Action required by unit of parents group
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**4. Officer Commanding Report – Including upcoming events**

Capt. David Gertner provided this month's report as follows:

 - **Upcoming events:**

- **Mt Kosciusko** – adventure training (Green Frog Adventure Co); August 2017:
  - **Is an ADF tour; not a school tour** – not required therefore to have compliance with the SPS policies and procedures.
  - **Travel Insurance** – parents required to obtain insurance for financial loss; the Defence Force's personal injury insurance with Comcare covers cadets for life if an injury occurs.
  - **Further details:** be at airport by 3 pm; Accommodation HMAS Harman bund accommodation; cadets need money for Thursday night. Forecast light snow/Sun clear – 8 degrees. If weather bad will go to HMAS Harman.
- **Annual Camp – Sept Hols.** Consent forms sent; if cadets doing 2 camps they stay on camp. Tier 1&2 - 1<sup>st</sup> week; Tier 3 – 2<sup>nd</sup> week; bus will leave Attunga St; times TBC, return Saturday.
- **December** – Senior Leaders CUO and WO courses.

## St Paul's School (Bald Hills) Supporters' Association Inc.

- **Unit Trailer (Haulmark Trailers)**
  - o Current SPS trailer is registered to May 2018. DG will confirm if through school or cadets.
  - o New trailer purchased for \$1 from Haulmark Trailers (donation in memory of Late Rob Hyde (deceased)).
- **Friday 18 August – TBC – Vietnam Veteran Day.** Need cadets for flag party; 5 pm after school; 10 cadets required.
- **Saturday 26 September – School fair.** Promoting cadets, both SPS and non-SPS; different recruiting option; 1 x tent, table and chairs, Cadets in uniform.
- **1st (Monday) week in November – March out Parade**
- **2<sup>nd</sup> (Monday) week in November – Dining in Night**

### 5. Treasurer's Report

Sebastian Fick tabled report as **attached** (covers the period 6 March 2017 to 7 August 2017. The transactions for the period since the last meeting – 5 June 2017 to 7 August 2017 – were as follows:

<b>Opening balance (5 June 2017)</b>	<b>\$10,275.39</b>
<b>Add:</b> deposits	
- Sandgate RSL donation (11 Jul)	\$1,500.00
<b>Less:</b> payments	
- Trangler Stoves (19 Jun)	\$(4,800.00)
<b>Closing Balance (5 June 2017)</b>	<b>\$6,975.39</b>
<i>Outstanding cheques/payments</i>	
- Rob Hyde reimbursement (rock-climbing) \$150	

Need to deal with outstanding cheque. Sebastian to liaise with SPSSA regarding re-issuing a new cheque.

**Proposed** Sebastian Fick **seconded** Natasha Sharp

*"That the Treasurer's Report as tabled be accepted"*

Carried unanimously

### 6. St Paul's School (Bald Hills) Supporters' Association Inc. (SPSSA)

Parents don't need a Blue Care to cook BBQ.

### 7. General Business

Nothing additional

### 8. Application of Membership

There were no Applications for Membership.

### 9. Next General Meeting

Next meeting: **Monday 4 September 2017 at 7.00pm** at Cadet Shed, St Paul's School.

### 10. Meeting Closed at {not recorded} pm

**(NOTE: Supporters: Please print minutes and bring with you to the next General Meeting).**