**Minutes of General Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Thursday, 4th August 2011 | Time | 3:30pm |
| Place | Library | | |
| **Minutes** | | | |
| 1. Welcome – Narelle Darley opened the meeting at 3:30pm. 2. Attendance and apologies - Attendance as tabled 3. Confirmation of Minutes from previous meeting – The minutes of the general meeting held on Thurs 2nd June 2011 were tabled & moved Narelle Darley / seconded Donna McKay. Carried. 4. Business or Actions arising from previous minutes/meeting –. Refer to the action table below. 5. Correspondence – As tabled 6. Treasurer’s report – As per attached report. 7. Presidents report – Nothing to report. 8. School report i. No report this month as the Head of hockey was unable to attend HSG meeting 9. General Business i. Sausage sizzle fundraiser to be organised for next season. HSG has donated $1,000.00 to the Mobile BBQ Trailer.   ii. Donna has emailed Carla Wise the breakup invitation. Carla is able to attend. iii. Sam Gray will email 6-aside summer hockey information to Donna.  iv. Donna has spoken with Jessie Dimmick regarding Goalie training for next season.  v. A date needs to be organised for the donut fundraiser in term 4. After discussion it was decided the 12/10/2011 would be tendered.  vi. Hockey awards to be funded by HSG are dedication to Hockey, Celebration of Achievement Awards, and Players Player (end of season).  vii. Gifts for Managers and Coaches to be organised for end of season party.  viii. Discussion on End of Year Breakup – Refer to action table below.  Next Meeting: Thursday 2nd June 2011 at 3:30pm in the library.  Meeting Closed – Meeting closed at 4:50pm by Narelle Darley | | | |
|  | | | |
|  | | | |

Actions

|  |  |  |
| --- | --- | --- |
| **Description** | **Action by Whom** | **Due Date** |
| Letter to Head of Music | Narelle to ask Head of Music about using music playing equipment for breakup at Kedron Wavell | Not needed |
| Ballina Tour | Carla to check with Tim Hughes for a year 8/9 tour to Anglican School in Ballina next year.  Jo to collecting information on the Anglican School at Ballina. | On hold  Done |
| Goalie Training Information | Donna to contact Carla Wise | Done |
| Promo in Link about Fundraiser | Donna to contact Sarah Slade |  |
| Dreamy Donuts fundraiser | Donna to contact Tim Hughes with proposed date of 12/10/2011 and speak with donut suppliers. |  |
| 6 a-side hockey | Donna to email to HSG |  |
| Gifts Managers | Donna to buy chocolates and cards. |  |
| Gifts Coaches | Donna to contact team managers to confirm they will purchase gifts for the coaches. |  |
| Players Player gifts | Narelle to purchase movies tickets |  |
| Break up party | Donna to order helium balloons | Done |

CORRESPONDENCE

Inwards

|  |  |  |
| --- | --- | --- |
| **Date** | **From** | **Description** |
| 26/5/11 | Carla Wise | Morning tea for past students |
| 6/6/11 | Peter | SPSSA May minutes |
| 15/6/11 | Narelle | SPSSA meeting |
| 11/7/11 | Peter | SPSSA June minutes |
| 18/7/11 | Claire Barrett | Visiting school catering for dinner, volunteers required |
| 25/7/11 | Peter | Minutes from Supporter Groups available |
| 26/7/11 | Kedron Wavell | Confirmation form |
| 28/7/11 | Narelle | Invitation to Mick Skinner to AGM |
| 3/8/11 | Peter | SPSSA July minutes |

Outwards

|  |  |  |
| --- | --- | --- |
| **Date** | **To** | **Description** |
| 5/6/11 | HSG | June minutes |
| 9/6/11 | Carla Wise | Goalie Training |
| 17/6/11 | Tim Hughes | Doughnut Fundraiser |
| 27/7/11 | HSG | Invitation |
| 27/7/11 | HSG | Volunteers for BBQ dinner visiting school |
| 1/8/11 | Carla Wise | Invitation |
| 3/8/11 | HSG | Agenda AGM & monthly meeting |