**Minutes of General Meeting**

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| Date | Thursday, 1st March 2012 | Time | 3:30pm |
| Place | Sippers | | |
| **Minutes** | | | |
| 1. Welcome – Narelle Darley opened the meeting at 3:30pm. 2. Attendance and apologies – Apologies Kerry Kingwell, Jo Delahunty, Gaenor McKenzie 3. Confirmation of Minutes from previous meeting – The minutes of the general meeting held on 14th April were tabled & moved Narelle Darley / seconded Donna McKay. Carried. 4. Business or Actions arising from previous minutes/meeting –. Refer to the action table below. 5. Correspondence – As tabled 6. Treasurer’s report 7. No report this month, Treasurer was unable to attend meeting. 8. Presidents report – No report this month. 9. School report  i Training. Informal training starting next Tuesday and following Tuesday. Training days should be Tuesday for all teams. 10. Coaches - Neil White, Dee Sutherland, Ashley Simonic, Chloe Wegner 11. Trial days - TBA after development day   iv . Goal keeper training - TBA after sign ups  v, Info days - Done for seniors and middle school, another info day is being organised for Middle school.  vi. Neil has done FSUR for dev day including trailer.   1. vii. Dev day - Tegan and Jasmine from BWHA confirmed. Kent Harle hopefully coming too.   viii. Referees - Ashleigh De Pasquale, Ashleigh Simonic and Chloe Wegner.   1. General Business i. Bacon/sausage Sizzle for home games, (trailer booked) 2. ii. . Sale of Muffins, lollies, cold drinks and tea/coffee for home games. 3. iii. Bunning’s fundraiser – mid week and weekend 4. iv. Easter clinics 2nd & 3rd of April waiting on confirmation from Qld Hockey. 5. Next Meeting: Thursday 19th April at 3:30pm in the library. 6. Meeting Closed – Meeting closed at 5.00pm by Narelle Darley | | | |
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Actions

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| **Description** | **Action by Whom** | **Due Date** |
| Season Calendar | Donna to organise calendar for distribution at Development evening | 1/3/12 |
| Team Managers | Donna to contact previous years team managers | Yr 9, Firsts Manager |
| Goalie Training Information | Neil White organising | Ongoing |
| Easter training | Donna to contact Qld Hockey at Comslie and have flyer to distribute at Development Evening | Done |
| Trailer for fundraising | Narelle to contact Mr Kersnovski with home game dates and Russell to assist if possible | done |
| Fundraising Sausage sizzle | Narelle checking out Bunning’s source for BBQ sausages, bacon, bread etc for home games | done |
| Lolly bags for home games | Narelle to organise for all home games | ongoing |
| Softdrinks for home games | Jo to purchase | ongoing |
| Hockey Captain Badge | Narelle to purchase from officeworks once the Hockey Captain has been selected. | ongoing |
| Coaches for teams | Neil White to organise | done |
| Letter of congratulation to Neil White | Donna to email | done |
| Sign up and Trial dates | Neil to organise | ongoing |
| School facebook page | Neil to contact Sarah Slade to advertise sign up and trial dates | ongoing |
| End of Season Breakup at Sippers | Narelle checking out | Ongoing |
| Prepartion for home games | Narelle to bring banner, lolly bags and purchase urn, tea coffee sugar milk, Jo softdrinks |  |
| Development evening prepartions | Kerri to book PEC in case of inclement weather  Neil to organise coaches and FSUR form for tables eskies water ice chairs and possible BBQ trailer  Donna to purchase chocolates and cards for coaches  Donna to organise fruit platters for afternoon tea  Donna to organise contact sheets, information on easter training days,  Narelle to book trailer for BBQ Dinner  Narelle to bring banner | ongoing  done  ongoing  ongoing  done  done  done |
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CORRESPONDENCE: March 2011- April 2011

Inwards

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| **Date** | **From** | **Description** |
| Feb 2012 | Peter | Supporter Groups AGM & SPSSA forms |
| Feb 2012 | Qld Hockey | Easter Clinic Brochure |
| Feb 2012 | Neil Whte | Thank you letter |
| Feb 2012 | Bunnings | Letter regarding fundraising |
| Feb 2012 | Mick Skinner | Email regarding a meeting to be held with supporter groups re fundraising |

Outwards

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| **Date** | **To** | **Description** |
| Feb 2012 | Bunnings | Letter regarding fundraising |
| Feb 2012 | HSG | Feb Minutes |
| Feb 2012 | Neil White | Letter of Congratulations |
| Feb 2012 | HSG committee | Easter clinic brochure |