



Junior School Supporters' Group

MINUTES

ST PAUL'S JUNIOR SCHOOL SUPPORTER'S GROUP Annual General Meeting Thursday March 6th 2014

1. Meeting Opened

The meeting was opened at 7:38pm by outgoing President Becky Mammen. Becky welcomed everyone in attendance with a special welcome to Marianne Connolly, Cheryl Wegener, Helen Duncan (President of The Association) and Tim Hughes (Head of Sport).

In Attendance

Becky Mammen, Kathy Lollback, Alan Bradley, Robyn Kozera, Richard Frenken, Cameron Carter, Gary Jackson, Sharon Young, Sue Elliott, Kylie Marschner, Marian Lynch, Juanita Rayner, Megan Hausmann, Libby Duffin, Marianne Connolly, Cheryl Wegener, Helen Duncan, Tim Hughes.

Apologies

Gwen Bell, Todd O'Rourke, Brooke Long, Leanne Linton.

2. Acceptance of Minutes from previous AGM (7 March 2013)

As Tabled. Proposed by Juanita Rayner and seconded by Kylie Marschner.

3. President's Report

Becky Mammen read her President's report:

The JSSG is proud of its longstanding reputation as a vibrant and effective supporter group. Despite our informal and relaxed approach, we have remained focussed on the aim of the JSSG - to support the Junior School Staff and enrich the educational and extra-curricular experiences of children in the Junior School. 2013 was another very busy and satisfying year.

Thank you to Mrs Connolly, Mrs Wegener, Mrs Wyers, the 2013 Executive, the Committee, countless Junior School families and Staff alike. Thank you to all of you for giving your time, energy and enthusiasm to the JSSG. As always, there are many people who have supported us more broadly, giving an hour or two of help here and there. Their contributions are also extremely important and greatly appreciated. It is a cliché but a truism; many hands make light work.

A large chunk of the JSSG's regular income comes from Coffee Royal, "the Coffee Van". I would like to thank wholeheartedly Adrian and Julie Chippendale for their continuing financial generosity. Many of our funding commitments simply would not be possible without their wonderful donations to the JSSG.

During the year, we organised, funded, facilitated or fundraised for a raft of events and activities, many of them firmly established Junior School traditions thanks to the commitment of previous generations of parents. My thanks go to the current families who have worked hard to keep them going so successfully. Please bear with me while I go through this list.

1. Collection, collation, proof reading, printing and distribution of the 13th edition of The TICK Directory. Thank you Libby Patrick and Libby Duffin. Libby Patrick has decided to step down as Tick Editor after eight years leading a marathon annual effort. Thank you, Libby, for your outstanding contribution.
2. Monthly publication of the Connections Newsletter – widely appreciated School-wide; thank you Juanita Rayner.
3. The Uniform Swap – a fabulous resource, run specifically to fund the Smith Family Sponsorship. Thank you Libby Duffin for all the time and effort you have put in to run the swaps so smoothly. The proceeds allowed us to continue our sponsorship of Rhys, our Learning for Life primary school student and to make additional donations to the Smith Family's Learning Club.
4. The Mother's and Father's Day stalls and Car Park Raffles and Woolworths Earn and Learn. None of these activities would have got off the ground without the generosity of our CPL Coordinator, Brooke Long and Deputy Coordinator, Kylie Marschner. Thank you both for your tireless hard work throughout the year and also to Gwen Bell for facilitating our involvement in the Woolies Program.
5. Thank you to our wonderful CPL network - the communication conduit of the Junior School and the coordination point of so many class based activities and functions. Thank you too for all the additional support they gave to our broader activities. The 2013 CPLs were: Joanne Ward, Christine Mackenzie-Smith, Kylie Watson, Kylie Marschner, Kym Cox, Jo Rooke, Libby Duffin, Gwen Bell, Meg Moody, Marian Lynch, Helen Milios, Ivanka Babijas, Sharon Langton, Janine Alletsee, Rachael Halliday, Philippa McTaggart, Natasha Keir, Amanda Carter, Michelle Temperton, Kelly Tomlinson and Kersty Christensen. Thank you all.
6. We made donations to the Netball and Rugby Supporters' Groups.
7. We hosted morning tea at the Orientation Morning (thank you Sharon Langton) and supported the New Families Welcome Evening and Parent Information Night.
8. The Movie Night –organised for a second time with seamless efficiency by Robyn Kozera. Thank you, Robyn, Alan Bradley and Gary Jackson.
9. Excellent canteens at JS Inter-house Athletics and Cross Country - thank you Sue Elliott and Kylie Marschner. Special thanks to little Eden for lending her Mum to us!
10. The Athletics Development Day - thank you Alan Bradley.
11. The Red Shirt Football Program. Thank you Tony Kozera, Donnie Pascoe and Troy Whelan.
12. The Bush Dance – probably the highlight of the entire School Calendar for 2013! Angelina Anusas and Gwen Bell did a magnificent job as coordinators; Terri Hadwen did a wonderful job leading the catering effort; Selina

Wilson Frenken inspired the decorating team and very generously lent and made a huge number of the stunning props. Further considerable thanks to Isaac Prasad, Joanne Kaminski, Vanessa Rees, Cindy Smith, Belinda Jensen, Estelle Beevors, Rhonda Newton, Joanne Walters, Cathy Taylor, Libby Duffin and Kathy and Jason Lollback. Mrs Connolly, Mr Mackenzie-Smith, Mrs Baker, Mrs Skinner, Mrs Schafferius and also Sarah Slade and Louise Carter all provided invaluable support too.

13. Funding of The Writer in Residence/Author visit and the purchase of library books short-listed for awards.
14. The Family Portrait Day. Thank you Sue Elliott.
15. Camping at St Paul's –for once not threatened by the weather and the biggest attendance to date. Thank you again Alan Bradley and also Gary Jackson and Cameron Carter.
16. Funding of Junior School Awards for the Junior School Celebration of Achievement.
17. Funding the Year 6 Graduation Breakfast – well done to the Year 6 CPLs and parents for putting on a great event.
18. At the end of the year, Leanne Linton ran an extremely successful book covers fundraiser. This is a great example of a parent putting forward a new idea with a valuable underlying service to the Junior School community and generously running with it. Thank you Leanne.

Early in the year, we embarked on two somewhat daunting projects – one to conduct a thorough review of Junior School communications in partnership with the School and the other to put together a proposal for a covered play area in the Junior School. Both of these projects have led down paths we couldn't possibly have foreseen at the start of the year.

Huge thanks to Kathy Lollback for your wonderful leadership of the Communications sub-group and also to Libby Duffin, Sharon Langton, Marian Lynch, Jo Rooke, Mrs Connolly, Michelle Davies Sarah Slade and Trevor Smith for all their input. A vast amount of work has been put in behind the scenes reviewing, updating and improving access to information. Additionally, we had very helpful parent feedback from the Communication Survey which has prompted us to respond to requests to streamline communication. As you all know, in order to avoid the duplication of emails forwarded by the CPL Coordinator, all such emails are now being distributed centrally via a mail management system. This major change has been extremely time-consuming and painstaking and would never have happened without Kathy and Jason's dedication to getting it done. The CPLs continue to send all class and teacher initiated emails and to be the primary liaison point for all families in the class, a crucial role highly appreciated by teachers and parents alike. Freeing up CPL time has meant that we have been able to allocate each year level in the Junior School responsibility for coordinating one JSSG event during the year, thereby relieving the burden on the CPL Coordinators. Thank you to Kylie Marschner for all the thought and insight you brought to this separate process.

Mrs Connolly asked us to think "big" with the concept of a covered play area and, during the course of the year, our idea for a shelter over the handball courts morphed into a Covered Multipurpose Sports Arena. Dr Browning has embraced our suggestions whole-heartedly and I am very grateful for his support and encouragement. I am optimistic (by that I mean hopeful and confident in equal measure!), that the Junior School will realise its longstanding desire for a facility of this kind. Sincere thanks to Libby Duffin, Richard Frenken, Kathy Lollback, Kylie Marschner and Juanita Rayner for all the help and support they have given me with the project proposal and subsequent grant applications. It has been a great team effort.

You may have noticed as I read my report how frequently Alan Bradley's name came up. Tonight marks the end of Alan's service to the JSSG. He has held a variety of committee positions, including Vice President and Treasurer and has organised the Athletics Development Day and Camping at St Paul's for five and six years respectively. His wife, Carol, organised the Movie Night before Robyn took over and Alan has helped with that too, taking his duties running the bar very seriously. Recently, proceeds have been donated to the Ronald Macdonald House Charities, a cause close to Alan's heart through his links with Rod Chiapello (Bracken Ridge McDonalds franchisee). Carol prefers to fly below the radar, but she has also been a great supporter of the JSSG and the Junior School more broadly. On behalf of past and current families, my sincere thanks to Alan and Carol, for their generosity and kindness to the JSSG and our Junior School community. Best wishes for the next stage of your SPS journey and hopefully many of us will catch up with you both somewhere down the road.

That's it from me. All the best to the JSSG and the new Committee for 2014.

4. Treasurer's Report

Allan Bradley prepared the Profit and Loss Statement for the period 1/01/2013 through 31/12/2013. The total income was \$24,490.34 and expenditure was \$ 12,955.57. The JSSG finished the year with \$26,667.46 in the bank.

Ongoing commitments are between six and seven thousand dollars.

And that is me signing off and disappearing into the shadowy world of the Middle School. It's been a pleasure working and associating with you all over the years. I'd also like to thank Colleen and Gary Willmot and Michelle Preston in the retail shop for their assistance.

Report moved by Alan Bradley and seconded by Sue Elliott.

5. Request for Nominations to vacated positions.

At this point, the meeting was handed over to Helen Duncan, President of The Association.

Helen said it was always nice to return to the Junior School, all 3 of her boys went through the Junior School. Helen reflected on the memories her family has of the children school, specifically the Bush Dance and Camping at St Paul's which are fondly remembered by her boys as they really loved the experience. She commented that children genuinely do take the memories with them when they leave.

Helen declared all positions vacant.

Helen read out the nominees for each position and asked for any further nominations.

6. Election of Office Bearers

The summary table below lists each position, the nominations and those elected:

Position	Nominee	Proposed by	Seconded by	Outcome
President	Becky Mammen	Belinda Jensen	Kathy Lollback	Elected
Vice President (1)	Kathy Lollback	Juanita Rayner	Becky Mammen	Elected
Vice President (2)	Libby Duffin	Kathy Lollback	Juanita Rayner	Elected
General Secretary	Cindy Smith	Becky Mammen	Kathy Lollback	To be ratified at April meeting
Minutes Secretary	Leanne Linton	Becky Mammen	Kathy Lollback	To be ratified at April meeting
Treasurer	Kylie Marschner	Marian Lynch	Alan Bradley	Elected
CPL Coordinator	Marian Lynch	Becky Mammen	Kathy Lollback	Elected
Asst CPL Coordinator	Kathy Lollback	Juanita Rayner	Becky Mammen	Elected
Connections Editor	Juanita Rayner	Kathy Lollback	Becky Mammen	Elected
TICK Editor	Megan Hausmann	Becky Mammen	Juanita Rayner	Elected
	Jason Lollback	Juanita Rayner	Alan Bradley	Elected
Committee Members	Robyn Kozera	Kathy Lollback	Juanita Rayner	Elected
	Richard Frenken	Kathy Lollback	Becky Mammen	Elected
	Cameron Carter	Kathy Lollback		Elected
	Gary Jackson	Kathy Lollback	Becky Mammen	Elected
Committee Member (CPL)	Kylie Meller	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Ashley Brennan Jones	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Todd O'Rourke	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Gwen Bell	Kathy Lollback	Juanita Rayner	Elected

Committee Member (CPL)	Belinda Jensen	Becky Mammen	Kathy Lollback	Elected
Committee Member (CPL)	Leonie Russell	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Dianne Melloy	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Helen Milios	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Jane Burchett	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Vanessa Rees	Kathy Lollback	Juanita Rayner	Elected
Committee Member (CPL)	Margaret Moody	Kathy Lollback		Elected
Committee Member (CPL)	Sharon Young	Kathy Lollback		Elected
Committee Member (CPL)	Sue Elliott	Kathy Lollback	Becky Mammen	Elected

7. Meeting Closed

Helen Duncan confirmed that all members had been duly elected, wished the new committee all the best for the coming year and encouraged everyone to keep up the good work. The Association will be hosting information sessions for committee members to explain requirements roles and the support that can be provided. These will most likely be held in April.

Helen congratulated the new committee and the JSSG Annual General Meeting was officially closed by Helen Duncan at 8.05pm.