



General Meeting | Thursday 11 October 2018 at 7.00pm

Minutes

Meeting Opened

The meeting was opened at 7.00pm by JSSG President, Danielle Page.

Apologies

Cheryl Wegener, Kate Fraser, Marisa Elder, Allison Howell

Attendees

Danielle Page, Marianne Connolly, Nicole Stevens, Lisa Parker, Dale Roche, Shannon Murphy, Helen Thew and Viki Jankovic

Acceptance of Minutes from 6 September 2018

The minutes were accepted as true and correct (motioned Ashley, seconded Lisa).

President's Report (Danielle Page)

- Sarah has resigned as Vice President.
- From now on, send minutes to Sarah Slade to be loaded on to Parent Lounge.
- Agendas still to go out by email, with comment that minutes available in Parent Lounge.
- Danielle suggests the JSSG AGM for 2019 be earlier than March as the term will be well underway by then.
 - All in favour of moving the AGM to 15 November 2018 and moving the JSSG End of Year Dinner to Thursday 8 November 2018 (motioned Danielle, seconded Helen).
 - Danielle said meetings in 2019 will alternate between 7pm and 3.30pm. The afternoon meetings should allow some parents to attend who cannot make 7pm meetings.

Head of JS Report (Marianne Connolly)

- Foundation and Orientation Days.
- Year 6 camp.
- Online NAPLAN trial → IT skills required for the online test (next year) will be the focus.
- Transition meetings.

Treasurer's Report (Viki Jankovic)

- Funds available \$20,456.
- All in favour of donating \$3005.50 (proceeds of the fathers' day raffle) to the Bird family (motioned Viki, seconded Danielle).
- All in favour of donating \$344.36 (proceeds from the sausage sizzle for farmers) to the farmers appeal (motioned Viki, seconded Danielle)
- Need to spend \$35 for dots for the Pre-Loved Book sale – all in favour (motioned Viki, seconded Dale).



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- Sarah's resignation
- Request from Justin Hill to change his arcade grant (see JSSG Grants)
- Email to Renaye re risk assessments.

Action Items – Wrap Ups and Updates

JSSG Webpage

- Now in to the right domain.
- Danielle still updating it.

Sensory Playground

- On hold.

JSSG Storage

- Danielle will take mother's and fathers' day items over holidays for re-packaging.
- Uniforms still in Walker Centre.

Sponsorship Plan

- Ashley will organise start of 2019.

Sausage Sizzle for Farmers

- Done.

T3 Car Park Raffle

- Progressing.

Draft JSSG 2019 Calendar

- First meeting 7 February (7pm).
- Second meeting 21 March (3.30pm).
- Dances 29 March, and in term 3.
- Home bake Sale.
- Mother's Day and Father's Day stalls.
- Sausage sizzle, one per term.
- Melamine plates.
- Dann will send Helen the calendar so she can send it off for approval.



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JSSG Fact Sheet

- Sent off.

JSSG Grants

- Justin Hill requested his grant for Arcade games be changed to Aerospace STEM incursion: all in favour of re-allocation (motioned Viki, seconded Helen).
- Ashley to send out the 2019 Grant email.

SPSSA & JSSG Volunteer of the Year Awards

- Danielle has given some names to Gerard for the SPSSA Award
- Will not be a JSSG Volunteer of the Year Award.

Tea Towel Fundraiser

- Will be available last 2 weeks of year.

Second-hand Uniform Sale

- Not as busy as previous sales.
- Will be offered at Orientation Day.

Calendar of events

Disco (12/10)

- On track.
- Danielle to purchase burgers, buns, sausages, onions.
- Sufficient volunteers.
- Need another \$1000 to be allocated. All in favour (motioned Dale, seconded Shannon).

Pre-loved Book Sale (17/10)

- Advertising has gone out.
- Will donate left-over books.
- Angela Keyt might be able to donate them to Rotary.
- Viki and maybe Dann will assist with the sale pack-up.

Trivia Night

- Will cancel for October.
- Ashley will try and obtain a refund, if not possible will possibly re-schedule for Term 1 or 2 in 2019.



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JSSG End of Year Dinner (8/11)

- Ashley to investigate bowling at Chermshire.

Orientation Evening (23/10)

- New parents attend orientation evening at chapel.
- Ashley to attend to present information about the JSSG.

World Teacher's Day (26/10)

- Coffee vouchers (40).
- Viki to discuss with Adrian and organise the vouchers.
- Ashley will make melting moments to go with them.

Book Cover Fundraiser

- Leanne will have covers at book sale.

Year 6 Breakfast

- As year 6 CPL's organise this event, Marianne will liaise with Marisa and Allison.

Second-hand Uniform Sale and Orientation Morning Tea (19/11)

- Nicole and Viki will organise.
- Tea, coffee and nibbles.

T4 Car Park Raffle

- Advertising to go out and Dale will sell raffle tickets.

Other business

JSSG Gifts

- List to be circulated and voted on via email.

Meeting Closed

9pm. Thank you everyone for attending the meeting.



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Inwards

Date	From	Description	Type
10/08/18	Nigel Grant	Fundraising Approval Request and Calendar Change	Email
10/08/18	Paul Sullivan	Fundraising Approval Request and Calendar Change	Email
10/08/18	Judy Bolton	Books for JSSG Pre-Loved Book Sale	Email
19/08/18	Kerry Kingwill	Fundraising Approval Request and Calendar Change	Email
20/08/18	Marianne Connolly	JSSG Grant – Round 2 – Outdoor Theatre Stage	Email
23/08/18	Justin Hill	Arcade Games Grant	Email
30/08/18	Renaye Ansell	Risk Assessments	Email
06/09/18	Gerard Yorston	Blue cards	Email
08/09/18	Renaye Ansell	Walker Centre 1	Email
30/09/18	Marianne Connolly	Risk Assessments	Email
05/10/18	Gerard Yorston	JSSG Agenda 11 October	Email
05/10/18	Sarah Saunders	Resignation from JSSG Committee	Email
08/10/18	Sue Elliott	Tea Towel Fundraiser	Email
08/10/18	Judy Bolton	Pre-Loved Book Sale	Email

Outwards

Date	To	Description	Type
10/08/18	Judy Bolton	Books for JSSG Pre-Loved Book Sale	Email
10/08/18	Paul Sullivan, Dylan Malloch, Renaye Ansell, Kerry Kingwill & Nigel Grant	Fundraising Approval Request and Calendar Change	Email
18/08/18	Paul Sullivan, Dylan Malloch, Renaye Ansell, Kerry Kingwill & Nigel Grant	Fundraising Approval Request and Calendar Change	Email
18/08/18	Marianne Connolly	Volunteer of the Year	Email
20/08/18	Justin Hill	JSSG Grant – Round 2 – Lego Wall, Magnetic Wall & Planks	Email
20/08/18	Erin Casablanca	JSSG Grant – Round 2 – Media Equipment	Email
20/08/18	Michele Rutter	JSSG Grant – Round 2 – Author Visit	Email
20/08/18	Justin Hill	JSSG Grant – Round 2 – Arcade Games	Email
20/08/18	Marianne Connolly	JSSG Grant – Round 2 – Outdoor Theatre Stage	Email
21/08/18	Gerard Yorston	Volunteer of the Year	Email



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06/09/18	Gerard Yorston	Blue cards	Email
08/09/18	Renaye Ansell	Walker Centre 1	Email
18/09/18	Wayne Sheriff	Term 4 FSUR's	Email
29/09/18	Marianne Connolly	Risk Assessments	Email
29/09/18	Renaye Ansell	Risk Assessments	Email
05/10/18	Gerard Yorston	JSSG Agenda 11 October	Email
05/10/18	Sarah Saunders	Resignation from JSSG Committee	Email
08/10/18	Sue Elliott	Tea Towel Fundraiser	Email
08/10/18	Judy Bolton	Pre-loved Book Sale	Email

Current and ongoing action items:

Date	Description	Update	Due Date	Completed Date

Funding approvals from this meeting:

Other:

Amount	Description
\$35	Dots
\$1,000	Disco
\$3,005.50	Donated to the Bird Family
\$344.36	Donated to the Farmers Appeal