



ST PAULS SCHOOL  
34 STRATHPINE ROAD  
BALD HILLS, QLD 4036

## GENERAL MEETING AGENDA

<b>Date/Time</b>	<b>5<sup>th</sup> June 2023</b>
<b>Venue</b>	St Paul's School Junior School Library, 6pm
<b>Attendees</b>	Nicole Stevens, Lisa Parker, Kym Miller, Bobbie-Lee Norton, Rob Leanord, Lisa King, Lacey Atteridge, Christie McIntosh-Brown, Colleen McArthur, Jennifer Loy, Stephen Brown, Marianne Conolly, Amanda Barratt, Miriam Kohl, Kylie Stephan
<b>Apologies</b>	Roxy Preda, Koren Jolly, Laura Brix, Wendy Marston, Cheryl Wegener, Vic Clifford

<b>1.</b>	<b>Welcome &amp; Apologies</b>	
1.1	Welcome and Apologies - opened 6:05	Nicole
1.2	Confirmation of previous minutes - Moved – Amanda Barratt, seconded Bobbi-Lee Norton	Nicole
<b>2.0</b>	<b>Presentations</b>	
2.1	<b>Junior School Update</b> <ul style="list-style-type: none"> <li>- Lots going on!</li> <li>- Many events since last meeting – including X-Country, Mother's Day</li> <li>- Reading event today – as part of the Exceed program - currently running groups in Maths, Reading, Japanese, Drama, Coding</li> <li>- Upcoming events - Under 8's day, Athletics Day, Buddy Day, Sneak Peek, Can Collection, school also selected for NAPLAN trial.</li> <li>- Class, also elected to be part of a TV program.</li> </ul>	Marianne
2.2	<b>President's update</b> <ul style="list-style-type: none"> <li>- Thankyou for all those involved in running of the Canteens run over the last few weeks!</li> <li>- Note to JSSG members involved and Dana Gibson – for helping out!</li> <li>- To investigate regarding who in the school (?SPSSA) Is notified regarding the canteens, and why we have been notified so last minute – one was due to another supported group pulling out and also some rain delays/ postponing – <b>To add as an action item</b> <ul style="list-style-type: none"> <li>o TAS was the busiest – so if a choice in the future</li> </ul> </li> <li>- Looking for proposals for JSSG end of year celebration - ? 12<sup>th</sup> November</li> </ul>	Nicole

2.3	<b>Treasurer's report</b> <ul style="list-style-type: none"> <li>- Balance - \$71037</li> <li>- recent canteens very much boosted this</li> <li>- Report attached</li> </ul>	Lisa K
2.4	<b>Swim Club update</b> – see 4.2	Colleen
2.5	<b>SPSSA Update</b> <ul style="list-style-type: none"> <li>- AGM did proceed.</li> <li>- Sebastian Fick sitting in as President.</li> <li>- No VP or secretary</li> <li>- Also looking at someone with legal experience in secretary to look at the constitution</li> </ul>	
<b>3.0</b>	<b>Correspondence</b>	
3.1	Email - Stewart Dunbar– Swim club banner been removed – consider a new one	Lisa P
3.2	Email – Mr Stephan Brown from Parent Connections – requesting discussion Suggests partnering with Parent Connection to invite guest speaker – Michelle Mitchell <ul style="list-style-type: none"> <li>- Fee is about \$3K</li> <li>- Suggestion is a presentation on preparing for the tween years – development and communication</li> <li>- Committee generally interested in pursuing the proposal, and discussion within committee with ideas raised</li> <li>? have event with kids</li> <li>? 2 speeches aimed at different ages</li> </ul>	
3.3	Thankyou from Janelle Harding for the purchasing the Colosseum Lounge/ bookshelf	
<b>4.0</b>	<b>Business Arising from Previous Minutes</b>	
4.1	Carpark Raffle sign – <b>to move to next meeting</b>	Lisa
4.2	<b>Swim Club</b> <ul style="list-style-type: none"> <li>- Code of conduct for swimming club – move to next meeting</li> <li>- ? directory for Bronze medallion – move to next meeting</li> <li>- Sink Quote – Colleen has contacted – <b>to keep following up</b></li> <li>- For new Banner – as per correspondence – school can get them printed <ul style="list-style-type: none"> <li>o See below</li> </ul> </li> <li>- Swim Caps</li> </ul>	Colleen
4.3	<b>Family Directory</b> <ul style="list-style-type: none"> <li>- Other groups within school interested in having this directory – but keen for Nicole to pursue this rather than offering to collaborate – at this stage</li> <li>- Nicole working on deciding terms of reference for the directory.</li> <li>- Will need a separation, this is being discussed with the school to ensure it is done correctly</li> <li>- Need to be careful regarding community vs commercial enterprise</li> <li>- Would have both print and online</li> <li>- Bobbi-Lee to read and check</li> </ul>	Nicole

	<ul style="list-style-type: none"> <li>- Will need to be maintained</li> <li>- Consideration of different colours etc to represent what each business is ie: student business, family business, alumni etc</li> </ul>	
<b>5.0</b>	<b>Guest speakers, New Business, Action Items</b>	
5.1	<p><b>Guest Speaker - Junior School Leadership team – Evie Miller</b>  Proposal for introduction of an Honours board for the Junior school – similar to that of the Honour Board in Tooth Building for the high school  Mr Brand reported other boards cost approx. \$1500  Need some costing first  But unanimous support from members to support this proposal  Action – consideration for preapproval \$2K  Bobbi-lee moved, and Colleen seconded</p>	
5.2	<p><b>Guest Speaker - Mr Stephan Brown from Parent Connections</b>  Suggests guest speaker – Michelle Mitchell</p> <ul style="list-style-type: none"> <li>- Fee is about \$3K for a talk</li> <li>- Looking at speech on preparing for the tween years – development and communication</li> <li>- Partnering with Parent connections</li> <li>- Some ideas discussed with committee</li> <li>- Group generally interested</li> <li>- ? have event with kids</li> <li>- ? 2 speeches aimed at different ages</li> </ul>	
4.3	<p><b>Wildlife corridor</b></p> <ul style="list-style-type: none"> <li>- Bought 100 tubestock</li> <li>- Meeting with Charles McKenzie-Smith on Wednesday</li> <li>- Planting 16<sup>th</sup> June</li> <li>- Bobbie-Lee – need to sort out what we owe from the Mother’s day stall</li> </ul>	Lisa for Wendy
4.4	<p><b>Funds in account</b>  Consider how to approach proposals for spending of funds</p> <ul style="list-style-type: none"> <li>- Rob to create an online template</li> <li>- ? Get the leadership team involved to come with ideas</li> </ul>	Rob
4.5	As per correspondence in - New banners required for Swim club etc – with new contact details	
<b>5.0</b>	<b>Upcoming Events</b>	
5.1	<p><b>Athletics Canteen 15<sup>th</sup> June– Only grades 3-6</b></p> <ul style="list-style-type: none"> <li>- Flyers are done – Dee King tomorrow</li> <li>- Home bake supply</li> <li>- Slushie machine ordered – 3 colours coming</li> <li>- For flexischools</li> <li>- Ask if everyone can bring 4L of cold water on the day for the slushie machine</li> </ul>	Kym/ Wendy
5.2	<p><b>Under 8’s day – Fri 16<sup>th</sup> June</b></p> <ul style="list-style-type: none"> <li>- Theme – Play, you, me and the community</li> <li>- Volunteer sheet already out</li> <li>- Just finalizing a few details for the stalls</li> <li>- Yr 6ers are involved.</li> <li>- Yr6 and Firsts Rugby team to assist</li> </ul>	Amanda

	- ? consider jnr school dance troop	
	<b>Father's Day Stall – 29<sup>th</sup>/ 31<sup>st</sup> August</b> <ul style="list-style-type: none"> <li>- Looking for a new convener</li> <li>- However order needs to be 28<sup>th</sup> June</li> <li>- Christie McIntosh-Brown has offered to take this on! Thanks!</li> <li>- Vouchers worked – made it convenient and easier for some parents</li> </ul>	Nicole
5.3	<b>Bush Dance – 6<sup>th</sup> Oct</b> <ul style="list-style-type: none"> <li>- Nicole asking about putting out a post on the Food truck site looking for vendors - ? \$100 buy in.</li> <li>- Using Snow Zone – gave a commission</li> <li>- Mid next term – start advertising.</li> <li>- ? numbers ? 1000 people</li> <li>- ? look into licensing/ alcohol. <ul style="list-style-type: none"> <li>o Are an exempt association</li> </ul> </li> </ul>	Nicole
5.4	<b>? Movie night/ parent social night</b> <ul style="list-style-type: none"> <li>- To move forward to the next meeting</li> </ul>	Roxy
<b>7.0</b>	<b>Next Meeting</b>	
	Meeting Closed 8pm	
	Next Meeting July 31 <sup>st</sup> 2023 St Paul's Please submit proposed agenda items to: <a href="mailto:minutessecretary@jssg.org.au">minutessecretary@jssg.org.au</a> , or post in the FB group!	