



ST PAULS SCHOOL  
34 STRATHPINE ROAD  
BALD HILLS, QLD 4036

**GENERAL MEETING**  
**6th Feb 2024**  
**PLC Room, Innovation Precinct**

<b>Attendees</b>	Marianne Connelly, Cheryl Wagner, Bobby-Lee Norton, Lacey Atteridge, Koren Jolley, Kylie Stephan, Jesse Kohn, Colleen McArthur, Kym Miller, Roxy Preda, Wendy Marston, Lisa Parker, Nicole Stevens, Amanda Barrett, Travis Reimer, Victoria Clifford, Belinda Merchant
<b>Apologies</b>	Carey-Anne Squire, Miriam Kohl, Karen Guy, Laura Brix, Craig Norton, Christie, Jennifer Loy

<b>1.</b>	<b>Welcome &amp; Apologies</b>	
1.1	<p>Welcome and Apologies Meeting opened at 6.04, by BLN</p> <p>Rob Learnord JSSG president resigned from JSSG last night – see correspondence in As per SPSSA constitution, committee require a president and treasurer to avoid caretaker mode. Caretaker mode would make running the committee and managing upcoming events prohibitively difficult. BLN contacted Sebastian (SPSSA) to notify him regarding resignation and what would be the steps to avoid caretaker mode. Following this, BLN has agreed to with step president.</p> <ul style="list-style-type: none"> <li>- Motioned by Nicole Stevens and Colleen McArther. All in agreeance.</li> <li>-</li> </ul> <p>BLN expressed that she is not in a position to be able to input the time that previous JSSG presidents have been able to, in able to carry the workload of that they have in the position. Thus, she will require assistance and teamwork from the committee whilst she is in the president role, and ultimately it would be ideal for another member to nominate for president. Given the scenario, Sebastian has instructed that it will be possible to instate an alternate president without calling an AGM when/if another committee member nominates for the president position.</p>	Bobbi-Lee N
1.2	<p><b>Confirmation of previous minutes</b> Minutes were accepted as true and correct Motioned – Nicole Stevens, Seconded – Lacey Atteridge</p>	
<b>2.0</b>	<b>Presentations</b>	

<p>2.1</p>	<p><b>Head of Junior School Report</b>  Incredibly challenging start to school year  Upon reopening of the school in the leadup to week 0, it was discovered there had been significant mould growth within many buildings/ classrooms. Given the extent and the hazard of exposure, professional cleaners were brought in. The cleanup required was extensive with the result of many teachers/classrooms losing almost everything in their classrooms. This has been heartbreaking and incredibly traumatic for many staff with the loss of irreplaceable and sentimental items as well as teaching resources that may no longer be available. Teachers did an amazing job in difficult circumstances readying their classrooms for the start of term.</p> <p>The above situation was additionally difficult given it followed what had been a very difficult term 4 (2023). The circumstances surrounding the change of school leadership, entrance of the ASC and the interim leadership team had understandably lead to high emotions and concerns about changes within the school community. This added additional pressures to staff which needed to navigate this whilst also trying to complete their teaching year.</p> <p><i>Realms of Thinking</i>  Staff have been criticised regarding a perceived lack of communication regarding the future of Rot/ IST. However, there are currently two large legal cases proceeding in relation to the leadership team /ASC / RoT. This not only resulted in an inability to be able to discuss the future of RoT, but also additional difficulties with being able to forward plan how it is presented.  The school is still going ahead with RoT teachings – there is much work in this space to ensure those teaching are continuing.  Melbourne university helping to validate the RoT and dispositions  Regarding IST – IST initially implemented to help incorporate multiple areas of the curriculum. As SPS have been doing this for some time, Teaching Staff have naturally evolved incorporating dispositions into day to day teaching. Thus, IST lost its strength, as a separate time allocation away from core learning.</p> <p>Teachers have also had to make changes to planning due to a change in documentation required for compliance. This had been additional work. The actual “what” of what is being planned/ done has not changed, but the process of documenting this has.</p> <p>The new school leadership team requested a Building audit late last year as there were some concerns about maintenance. The junior school didn’t pass, thus was already marked for significant renovation and refurbishment. This was then compounded by the mould event.  Going forward, at the end of term 1, 10 classrooms are going into temporary demountables on the fenced off area of the JS oval whilst renovations occur. Term 4 they should be moving back into refurbished classrooms.  Access for trades for these renovations will be via Gympie road where old possibility hub is. Sensory playground with hopefully will be minimally affected.</p>	<p>Marianne</p>
<p>2.2</p>	<p><b>President’s update</b>  Unexpected change in leadership in the last 24hours. As well as taking the steps of ensuring we could avoid caretaker mode, was given a handover last night by Rob L.  Given workload, keen to allocate working groups for events/ tasks to help share the load  Need to make some decision on upcoming events – to be discussed below  Of note - Have one credit for jumping castle – will need to make decision at some point as to when we use this</p>	<p>Bobby-Lee N</p>

2.3	<p><b>VP Report – Governance</b>          BLN main focus this year had planned to be on refining the governance          Are awaiting for an induction/ onboarding from SPSSA regarding tools that we have available          Hoping to see what process can become more streamlined or automated.          Has been a big focus on the switchover to SPSSA since the AGM - Domain closing, new emails          Updating required for templates, checklists signage, as well as updating the FB page with new contacts          Need to check the orientation handbook before required later this year</p>	Bobby- Lee N															
2.4	<p><b>Treasurer’s report</b>          See attached.          If subtract core commitments for this year still leaves \$65,840 in funds          Last year still unable to be finalized as awaiting SPSSA input            \$174 to be returned from JSSG from 2023 Yr 6 breakfast</p>	Lacey A															
2.5	<p><b>IT Support Update</b>          One drive and emails now moved over to SharePoint          Next goal is to refine the files/ folders documents have been stored in to hopefully make it easier to find requires documents</p>	Jesse K															
<b>3.0</b>	<b>Correspondence</b>																
3.1	Letter from Evie Miller	Koren															
3.2	Email from Football Supporters group - Invited to resubmit request to JSSG portal – to be discussed in agenda item 5.1	BLN															
3.3	Resignation letter from Rob Learnord – JSSG President – discussed above	BLN															
3.4	Lynelle Woodrow – did a pop up shop ay Chermshire late last year and has remaining stock to donate to mother’s day stall	Koren															
<b>4.0</b>	<b>Action Register</b>																
	<p>Refer to Action Register document</p> <table border="1"> <tr> <td>2023/01</td> <td>Swimming Club Sink</td> <td>Completed</td> </tr> <tr> <td>2023/02</td> <td>Colour run dates</td> <td>School renovation plans are unknown currently, making JSSG unable to make decisions on projects to fund around the school grounds. Given already healthy bank balance, and the challenge with finding a date, and the situation on the oval with demountable. Suggestion to hold off on colour run this year. BLN moves, all in agree To lock in a date in 2025</td> </tr> <tr> <td>2023/03</td> <td>JSSG Banners</td> <td>To update</td> </tr> <tr> <td>2023/04</td> <td>JSSG IT issues/ transition to Sharepoint</td> <td>Completed – to let domain lapse</td> </tr> <tr> <td>2023/05</td> <td>Movie Night</td> <td>Roxy – to discuss with BLN regarding other options that is a combined child and family night. Consider having 2 discos this year and look</td> </tr> </table>	2023/01	Swimming Club Sink	Completed	2023/02	Colour run dates	School renovation plans are unknown currently, making JSSG unable to make decisions on projects to fund around the school grounds. Given already healthy bank balance, and the challenge with finding a date, and the situation on the oval with demountable. Suggestion to hold off on colour run this year. BLN moves, all in agree To lock in a date in 2025	2023/03	JSSG Banners	To update	2023/04	JSSG IT issues/ transition to Sharepoint	Completed – to let domain lapse	2023/05	Movie Night	Roxy – to discuss with BLN regarding other options that is a combined child and family night. Consider having 2 discos this year and look	Bobby-Lee
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			<p>into this in other years          Look into meal packages          Maybe look at more simple options, BBQ with jumping castle afternoon          Work with parent connections ? combined event</p>					
	2023/07	2024 Core Commitment/ Predicted event cost	Discussed – to continue as per 2023. Some logistical challenges with a monetary core commitment for Koala corridor. To look at purchasing items instead					
	2023/08	Recognition of Service awards	Consider party for outgoing members at end of year Complete					
	2024/01	r/v and Update FSUR and docs for Swim carnival canteen	Find the FSUR and KM to review Needs risk assessment for slushie machine					
	2024/02	Risk assessment School disco	BLN to action					
<b>5.0</b>	<b>New Business/ Action Items</b>							
5.1	Resignation of JSSG President Rob Leanord and Secondhand Uniform shop Coordinator Jess Leanord - 5/2/2024							
5.2	<p><b>JSSG Portal</b></p> <table border="1"> <tr> <td>Soccer goals and equipment for year 2 area</td> <td>Hold off pending renovation plans</td> </tr> <tr> <td>Football Supporters group requesting funds for Jnr team Training shirts</td> <td>Robust discussion within committee regarding this, with input from those who sit on other sports supporter groups. Concerns regarding the precedence this would set, leading to JSSG funding JTAS sports instead of sports supporter group. Committee discussed ways to help/ assist FSG fundraise/ get more JS parent input in order to fund the shirts</td> </tr> </table>			Soccer goals and equipment for year 2 area	Hold off pending renovation plans	Football Supporters group requesting funds for Jnr team Training shirts	Robust discussion within committee regarding this, with input from those who sit on other sports supporter groups. Concerns regarding the precedence this would set, leading to JSSG funding JTAS sports instead of sports supporter group. Committee discussed ways to help/ assist FSG fundraise/ get more JS parent input in order to fund the shirts	Bobby-Lee
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5.3	<p><b>JSSG /SPSSA Changes</b></p> <ul style="list-style-type: none"> <li>- Amalgamation of Supporter groups social media pages – still pending</li> <li>- Tina Massey is now administrator of the JSSG FB page</li> <li>- Appreciate that JSSG will lose the value if pages are all amalgamated, but willing to accept given the governance issues the school has faced regarding these pages</li> <li>- Awaiting Guideline documents regarding how this new page will be managed. Will likely require earlier planning and may need rethink a few items that generally go on there ie: changing the carpark raffle to business hours</li> <li>- BLN to discuss with Marianne regarding levering seesaw more – <i>action item</i></li> </ul>			Bobby-Lee				
5.4	<p><b>Swim club Update</b> and required purchase approval for Swim Club</p> <p>Sink was installed into the shed at the start of the holidays. However, fridge was unplugged during this process. This was discovered at the end of the holidays. Fridge and all contents had to be disposed of. School did purchase a brand-new fridge and have offered to reimburse for replacing the contents. Sink however is standalone with no surrounding bench for drying or items awaiting washing. May require a sink cover/ bench</p>			Colleen				

	<p>Trophies and gifts – ? already preapproved in 2023</p> <ul style="list-style-type: none"> <li>- To consider alternate options for gift – currently choosing between towel and bag</li> </ul>	
5.5	<p><b>Canva License</b></p> <ul style="list-style-type: none"> <li>- Jesse to approach tech zone to see if JSSG can gain access/ utilise the canva licenses that the school already has</li> </ul>	BLN
5.6	<p><b>New members</b></p> <p>To collect membership forms from new members</p>	
5.7	<p><b>Flexi schools</b></p> <p>Nicole to provide handover to Jesse regarding use and instructions on how to make changes etc</p> <p>Consider adding to position description for IT</p>	
<b>6.0</b>	<b>Upcoming Events</b>	
6.1	<p><b>Second hand uniform store</b></p> <p>This morning - raised \$628</p> <p>Some difficulties with tables and uniforms not arriving</p> <p>Need new coordinator – no nominations tonight</p> <p>Significant amount of stock that needs to be sorted and large amounts of very old/ stained items need culling</p> <p>Going forward to sort outside of session</p>	
6.2	<p><b>Swim carnival canteen</b></p> <p><i>Working group – Canteen coordinators + Nicole, Victoria</i></p> <ul style="list-style-type: none"> <li>- Slushie machine approved</li> <li>- Funds for approval \$1300 - motioned Kym Miller, all in favour</li> <li>- Nicole to purchase items required and to also provide a list/ document to assist in this event going forward</li> </ul>	
6.3	<p><b>Major Event – Disco 22<sup>nd</sup> March – Walker Centre 2</b></p> <p><i>Working Group - Nicole and Koren to coordinate, with team of Jesse, Lacey, Kym, Victoria</i></p> <ul style="list-style-type: none"> <li>- No PrePreps for this disco.</li> <li>- To organize the canteen +/- food trucks - Will need to do risk assessment – AB happy to help with this (needs to be an approved vendor)</li> <li>- DJ Steve to be booked</li> <li>- FSUR</li> </ul>	
6.4	<p><b>Mother's Day Stall</b></p> <ul style="list-style-type: none"> <li>- Stall and FSUR to be done</li> <li>- Also need to consider location as possibility hub no longer exists</li> <li>- Ideally somewhere where it can stay set up</li> <li>- Preapproval for spending- \$4500</li> </ul>	
<b>7.0</b>	<b>Meeting Closed – 8:14</b>	
7.1	Next Meeting Tues 5 <sup>th</sup> March 2024 6pm – PLC Room, Innovation Precinct.	