



ST PAULS SCHOOL
34 STRATHPINE ROAD
BALD HILLS, QLD 4036

GENERAL MEETING

30th July 2024




Online

Attendees	John O’Sullivan- Williams, Marianne Connelly, Cheryl Wegener, Jesse Kohn, Lisa Parker, Kylie Stephan, Kym Miller, Bobby-Lee Norton, Roxy Preda, Travis Reimer, Charles Mackenzie Smith, Nicole Stevens, Amanda Barrett
Apologies	Colleen McArthur, Miriam Kohl, Craig Norton, Lacey Atteridge

1.	Welcome & Apologies	
1.1	<p>Welcome and Apologies</p> <p>Meeting opened at 6:02, by Booy-Lee Norton</p>	Bobby- Lee N
1.2	<p>Confirmation of previous minutes</p> <p>Minutes were accepted as true and correct</p> <p>Motioned- Kym Miller</p> <p>Seconded – Lisa Parker</p>	Bobby- Lee N
2.0	Presentations	
2.1	<p>Head of Junior School Report</p> <p><i>Marianne Connelly</i></p> <ul style="list-style-type: none"> • Yr 6 in Canberra, successful trip – very positive experience • NAPLAN results out grade 3 & 5 – online and paper copies sent. Cheryl Wegner been looking at these results to look for identified 	<p>Marianne Connelly</p> <p>John O’Sullivan Williams</p>

	<p>strengths/ weaknesses</p> <ul style="list-style-type: none"> • P-T interviews – very high uptake – 85-90% of parents attended a meeting • Very busy term for sports • Open morning with playgroup attached – another occurring this Friday – for children already coming into the school – for parents and future students to make connections • Y4 and Y5 camps are upcoming – preparation occurring • Cultural awareness training – staff – ASC • Upcoming parent events - Dr Justin Coleman <p>John O’Sullivan Williams - Principal</p> <ul style="list-style-type: none"> • Junior school redevelopment going well – building taken back to the bones – roofs being replaced this week. Meeting occurring with staff around furniture and colours. Hoping Stage 1 completed by End of year School holidays as planned • 500m trench recently needed to be dug from Attunga St to main oval – upgrade of main switchboard • New Scoreboard to go in where old canteen been demolished • Golf course likely to go – looking at options for another field • Looking at courts outside Walker for resurfacing – getting quotes 	
2.2	<p>President’s update</p> <ul style="list-style-type: none"> • Got a newsletter out! Trying to encourage volunteers. Using quote from Colleen’s letter • Looking for people to help with producing newsletter ongoing • New Facilities Manager – Anthony Radford – push to use online FSUR – which doesn’t roll like the previous for like events • Lacey A – resigned as treasurer due to personal circumstances. Looking for someone who can take over the role, even just as interim until AGM. <ul style="list-style-type: none"> ○ Roxy kindly offered to step in, in the short term, until the AGM! Thankyou Roxy! 	Bobby- Lee N
2.3	<p>VP Report – Governance</p> <ul style="list-style-type: none"> • Key Audit • Also needing to get PDs updated 1month prior to the AGM 	Bobby- Lee N
2.4	<p>Treasurer’s report</p> <ul style="list-style-type: none"> • No report due to resignation of Lacey • Financially stable. Minimal outgoing except buying stock for FD and buying stock for the Disco 	Bobby- Lee N for Lacey

2.5	<p>IT Support Update</p> <ul style="list-style-type: none"> No update required 	Jesse K
3.0	Correspondence	
	Resignation of Treasurer	Koren Jolly
4.0	Action Register (excluding Event Working Groups)	
4.1	<p>Refer to Action register document</p> <p>BLN - \$200 for boxes for storage Motion placed – Bobby-Lee Seconded - Nicole Stevens</p>	
5.0	New Business/ Action Items	
5.1	Nil submissions to JSSG Portal this meeting Period	
5.2	<p>Guest – Charles Mackenzie –Smith</p> <p>Re: Water tank/ Trailer for Koala Corridor</p> <ul style="list-style-type: none"> Needed due to considerable stock loss in Koala corridor after plantings – due to high need for watering in the early stage Planting plants – but minimal water source to keep them alive. Planting 100-120 plants at a time Impractical and highly laborious to do with buckets and other methods Hence – hoping for a water cart Found a possible version of IBC on a trailer. Petrol powered pump with hose – able to be used easily Quote today was \$5495 including GST all-inclusive with on roads etc <ul style="list-style-type: none"> Quote itemised will attached Potentially also useful acquisition for the school due to service learning Is a whole school project from prep to senior Hoping longstanding projects – also using Indigenous plants etc. <p>Bobby-Lee Norton and committee</p> <ul style="list-style-type: none"> In principal had agreed to support Koala Corridor and the purchase of a cart – caveat was if this would be a school asset which would be preferred as will require ongoing maintenance/ 	

	<p>insurance and housing – and an assurance that this will be provided.</p> <ul style="list-style-type: none"> • MC asked Jason regarding insurance and housing • Other questions <ul style="list-style-type: none"> ○ ? On road or not ○ Safety – need to ensure meets risk requirements regarding school • BLN - motion to fund the entire amount – subject to school agreeing on the school agreeing to take ownership, the technical requirements – meet risk assessment <p>Motioned by Jesse Kohn</p> <p>Seconded by Nicole Stevens</p> <p><i>Approved conditional to the above stipulations</i></p>			
5.3	[Question from Kate Furnell] - As Jason Brandon having resigned, who is the new contact for FSUR? Answered above	Bobby- Lee N		
5.4	Thankyou from Amanda Barrett for support for U8 day. Very positive feedback . Received very complementary feedback from Inflatable Obstacle Course company – regarding students, staff and student helpers			
6.0	Upcoming Events – Refer to Working group Action Register & Coordinator’s reports			
6.1	<p>Father’s Day Stall – 27/8</p> <p><i>Action callouts – see Action register</i></p> <table border="1" data-bbox="293 1390 1182 1866"> <tr> <td data-bbox="293 1390 451 1866">Request / Motion</td> <td data-bbox="451 1390 1182 1866"> <p>Funding for decorating stickers 96 stickers mediums size &.5Cm wide . Cost \$76.80</p>  </td> </tr> </table>		Request / Motion	<p>Funding for decorating stickers 96 stickers mediums size &.5Cm wide . Cost \$76.80</p> 
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<p>6.2</p>	<p>Disco – currently 29/8/24</p> <ul style="list-style-type: none"> Concerns now due to clash with debating event that will have 40 year 5 and 6 kids – have made request to change date – awaiting on hearing back Also FSG also sent out a date claimer for that same night – although are aware and will be earlier in the afternoon Already booked food trucks and DJ Need to make decision ASAP as 4 weeks away Reluctant to split due to load on volunteer <ul style="list-style-type: none"> Plan to go ahead as planned – but continue to try to move debate <p>Booked Bop til you drop</p> <p>Decide on 80s/ fluro theme</p> <p>Games for outside – coloring in of tablet cloths</p> <p>To prompt to Bring Water bottles</p> <p><i>Action callouts – see Action register</i></p> <table border="1"> <tr> <td data-bbox="277 1808 451 1900">Request / Motion</td> <td data-bbox="451 1808 1182 1900">Has there been funding preapproved? If not request for funding.</td> </tr> </table>	Request / Motion	Has there been funding preapproved? If not request for funding.			
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	Motion for \$2500 - BLN Seconded - Lisa Parker	
6.3	Diwali – 25/10 - after school on a Friday – likely 3:30- 5ish <ul style="list-style-type: none"> - JSSG have agreed to assist in principle - No further details yet - MC sent out EOI today for parent/ community to help organise the event 	
6.4	Swim Club – Kick off and Term 4	
7.0	Meeting Closed - 8:10pm	
7.1	Sept meeting TBA	

Coordinator’s reports – July 2024

Upcoming Events

Father’s Day Coordinator

Name: Travis Reimer

- Items are ordered, flyer has been made, envelopes have been stamped.
- TO DO
 - Print flyer and staple to envelopes
 - Hand out envelopes to class rooms
 - Upload photos and catalogue to see-saw
 - Setup room

Additional notes by Bobby-Lee:

- 50% of stock has arrived, rest enroute
- Brown paper bags have been delivered to JS
- Flexischools event created – stock to be loaded once photos available
- Upon reviewing the stock requirements and increasing cost of the stock, we request that the \$3K spend limit be increased to \$5K to cover required stock per our assessment
- Preprep have requested to participate but via online only for the Father’s Day stall. Arrangements have been made that sample stock will be available in ELC and they will be ordered via Flexischools and delivered to ELC.

Role: Disco (August)

Name: Koren Jolly

- **Booked: August 29th Walker 1**
- Pre-preps politely declined invitation to join the disco.
- DJ booked – Bop Till You Drop. Invoice has been forwarded to Treasurer for payment.
- Food Trucks – Bill's Burgers, Miss P Ice-Cream (who will also serve hotdogs), Rolls Pho Mi (GF and DF options as well as some nuggets and corndogs).
- Glow products have been ordered
- FSUR has been sent – needs to be resubmitted online – so awaiting
- RA – Dorothy Skinner will coordinate the RA
- **Remaining items to be delegated among JSSG:**
 - Flyers (Info, FAQ, volunteers, signs)
 - Decorations (no photo booth this time)
 - Glow stick purchase (Big W)
 - Canteen co-ordinator. Check remaining stock levels and purchase whatever else is required for the disco.
 - Outside activities: March disco had a great turn out of families and younger/older siblings outside the event. The colouring in worked well and we would like to expand this given that pre-preppies will not be participating but likely accompanying their siblings again. Volunteer is required to investigate what lawn games/activities the school has that we can utilise. If none, what can be purchased to help fuel the atmosphere outside?
 - **Key contact for the day.** I will not be available to run this disco, so we require a JSSG volunteer to be there for set up and most of the event. I will hand-over all details of vendors and March's run sheet. We need a rep there who can be an emergency contact for the food trucks, help them get into position (with the assistance of an SPS staff member) and float around during the even to ensure it all runs smoothly.

Event Debrief & Feedback

Role: JSSG Second-hand Uniform Co-ordinator

Name: Kate Funnell

- Uniforms are now in the shed. Thank you so much Team Norton for your time and effort in organising the shed!
- I used size and uniform example posters for this stall, and unfolded shirts. This was effective and well received. I also found the uniforms were less jumbled and rummaged through which made packing up easier.
- Iona from Liv & I Crafts has used some of the not-fit-for-sale uniforms to make recycled and sustainable school hair accessories.

Role: MD Stall co-coordinator

Name: Bobby-Lee Norton

Entrepreneur involvement feedback

- The involvement of the entrepreneurs was an exciting thing to undertake and was a labour of love – it was great to give the children the experience of communicating and negotiating, giving back and stock delivery etc
- The templated responses would be available if JSSG wish to undertake this again in the future which would save time
- Each student was able to negotiate the volume, sale price etc, with no expectation for the JSSG to take any margin, noting that one student elected to still contribute directly to JSSG. In the end, each student elected a total value of stock they wished to include which enabled the JSSG to evaluate its own stock levels accordingly. To reduce stress, there was no obligation to restock etc.
- A late approach increased this to a total of 4 entrepreneurs contributing
- Unfounded remarks and insistent individuals soured my experience unfortunately and really took the shine of what should have felt like a really great opportunity for JSSG to support our students
- Therefore, I do not recommend this as an ongoing activity to undertake in this form. I feel that the current success of the Grand Bazaar format provides the opportunity already and it takes a lot for our volunteers to administer for no return to the JSSG

Shed Cleanout Photos!

