

**Minutes of the monthly meeting of the Music Supporters' Group  
held on Monday 1<sup>st</sup> August 2016.**

**1. Welcome:**

The meeting opened at 6.38 pm. Welcome from President, Karen Mellor.

**Attendance:** Karen Mellor, Margaret Devereaux, Fiona Nutter, Robert Taylor, Jenny Simpson; Kellee Green; Gaye Grieve, Tracy Larkin, Susie James Brown and Clint Allen

**New Members: None**

**Apologies:** Azita Golbarani

**2. Music Department Report:** Report Given by Kellee Green.

A busy term coming up with all events on the Music Web Site  
[http://music.stpauls.qld.edu.au/performance\\_table.asp](http://music.stpauls.qld.edu.au/performance_table.asp)

There will be busking at North Lakes this Saturday – 1-4pm.

**2.1. Business/Actions arising from Music Department Report:** None

**3. Confirmation of Minutes of Meeting held on Monday 6<sup>th</sup> June 2016**

Motion	That the Minutes of the meeting held on Monday <b>6<sup>th</sup> June 2016</b> be accepted as read
Moved	Karen Mellor
Seconded	Susie James Brown
Result	Carried

**3.1. Business arising from Minutes of Meeting held on Monday 6<sup>th</sup> June 2016:** None

**4. Correspondence Report:** Report given by Susie James Brown

**4.1. Correspondence Inwards:**

Letter received from Jackson Taylor thanking the MSG for the Music Award

**4.2. Correspondence Outwards:** Nil

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**4.3. Business/Actions arising from Correspondence: Nil**

	That the Correspondence Report be accepted as read
Moved	Karen
Seconded	Robert
Result	Carried

**5. Association Report:** Report given by Karen Mellor

**Presidents Report 1/8/2016**

Association Report – Karen Mellor attended meeting on 26/6/2016

No Headmasters Report this month. Sarah Slade attended to represent school.

**Donations and grants**

The Association was approached with a request to fund shirts and caps for a planned China In Country Learning Experience (10 students) cost of around \$430. Each supporter group asked to donate around \$40. (Note- this was not passed).

This lead to much discussion understanding that whilst the Association has lost it's revenue stream and needs to be frugal with grant commitments it should not be left with Supporter Groups to make up the difference. Difficulty of fund raising discussed and also the fact that money donated is expected to be used towards our own interests not elsewhere. The committee was reluctant to set a precedent of donating to other causes. School tour groups not linked with a supporter group should be raising their own funds and the tour does already have sponsorship. Sarah Slade will discuss options with the tour organiser or funding will be provided by the Association if required. There are formal channels for requesting grants which should have been followed.

**Fair Date**

Date set for 2017 – 26<sup>th</sup> August

Volunteers are sought to join the Fair Committee and a Fair Convenor is required.

**Governance grants**

We can submit our application for the additional \$500 grant as soon as we have met all the requirements. (Note: we have held 4 meetings and are now eligible. Karen to apply).

**Supporter Group Handbook**

Now updated and available on Dropbox.

**CoA Awards**

Minutes of meeting of MSG for Monday 1<sup>st</sup> Aug 2016

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Clarification was provided regarding the requested funding for CoA Awards. Supporter Groups do not have to fund the full amount of the awards. Sarah Slade has received sponsorship from local companies and Hutchinson Builders (PEC) for awards.

**Next Association Meeting 23/8/2016**

**Meeting on 25/10/16 will discuss budgets, Secretary and Treasurer encouraged to attend.**

**6. Treasurer's Report:** Report given by Margaret Devereaux.

TREASURERS REPORT August 2016 - TREASURER - Margaret Devereaux									
MUSIC SUPPORTERS INCOME AND EXPENDITURE 2016									
Opening Balance as at 01/02/2016			\$5,288.67						
	<b>Income</b>	<b>Income</b>	<b>Banked</b>		<b>Cost of Goods</b>	<b>Profit / event</b>			
25/02/2016	Extra curricular grant funding from JSSG	\$ 500.00	\$ 500.00						
23/03/2016	SPSSA grant	\$ 1,000.00	\$ 1,000.00						
	Funds raised from State, Election Day Cake Stall								Expecting \$74.00
30/05/2016	Cash Takings from Music In The Park	\$ 3,525.25	\$ 3,525.25		\$ 1,528.27	\$ 2,258.98			
30/05/2016	Eftpos Takings from Music In The Park	\$ 262.00	\$ 262.00						
10/06/2016	Coffee Royal Donation - to be confirmed	\$ 84.00	\$ 84.00						
13/06/2016	Beefy's Pie Drive	\$ 2,685.44	\$ 2,685.44		\$ 2,381.50	\$ 303.94			\$83.06 Flexischools fee \$101 from chips, chocolate, softdrink + \$56 from gold coin donation
20/06/2016	Profits from Solo Competition Final Night - Sandgate Town Hall	\$ 157.00	\$ 157.00		\$ -	\$ 157.00			\$2768.50 Overall Sales
	<b>Total Income</b>	<b>\$8,213.69</b>	<b>\$ 8,213.69</b>						
	<b>Expenditure</b>								
			<b>Bank Transfer</b>	<b>Cash</b>					
3/05/2016	Donation to Senior Students for Pink Day Fundraising		\$ 25.00	\$ 25.00					
29/05/2016	Hire of Jumping Castle for Music In The Park 29/5/2016		\$ 475.00	\$ 475.00	\$ 475.00				
13/05/2016	K Mellor - Paper Goods for Music In The Park		\$ 22.55	\$ 22.55					
13/05/2016	K Mellor - Burger Boxes for Music In The Park		\$ 27.50	\$ 27.50					
18/05/2016	K Mellor - Plaque for Yamaha Piano		\$ 52.95	\$ 52.95	\$ 103.00		Karen		
29/05/2016	K Mellor - Meat for BBQ at Music In The Park		\$ 374.60	\$ 374.60	\$ 374.60		Karen		
23/05/2016	R Taylor - Alcohol for Music In The Park		\$ 197.40	\$ 197.40					
27/05/2016	R Taylor - Orange Juice for Music In The Park		\$ 7.98	\$ 7.98					
27/05/2016	R Taylor - Limes for Music In The Park		\$ 7.50	\$ 7.50					
29/05/2016	R Taylor - Ice for Music In The Park		\$ 16.00	\$ 16.00	\$ 228.88		Robert		
25/05/2016	M Devereaux - Cheese for Music In The Park		\$ 39.00	\$ 39.00					
25/05/2016	M Devereaux - Beetroot Pineapple Gluten Free Bread Music In The Park		\$ 28.42	\$ 28.42					
29/05/2016	M Devereaux - Bread Sauce Mustard Music In The Park		\$ 119.86	\$ 119.86	\$ 187.28		Margaret		
2/06/2016	F Nutter - Softdrink for Music In The Park		\$ 142.46	\$ 142.46					
2/06/2016	F Nutter - Water for Music In The Park		\$ 24.00	\$ 24.00					
2/06/2016	F Nutter - Ice for Music In The Park		\$ 46.00	\$ 46.00	\$ 212.46		Fiona		
8/06/2016	Beefys Pies Invoice		\$ 2,381.50	\$ 2,381.50	\$ 1,581.22				
	<b>Total Expenses</b>		<b>\$ 3,987.72</b>	<b>\$ 3,987.72</b>					
	<b>Closing Balance as at 01/08/2016</b>		<b>\$ 9,514.64</b>						
	<b>Overall Profit / Loss achieved in 2016</b>		<b>\$ 4,225.97</b>						

	That the Treasurer's Report be accepted as read
Moved	Margaret Devereaux
Seconded	Tracey Larkin
Result	Carried

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**6.1. Business/Actions arising from Treasurer's Report:**

- Where is the Election Day BBQ money?
- The Flexischool charges are now being charged back to each supporters group as seen with the Beefy Pies fund raiser. This is to be confirmed as it is very high and unexpected
- What is the coffee Royal input?

**7. General Business:**

7.1. CoA Awards funding request

- 7.1.1. Agreed to fund \$500 towards the total awards as Sponsorship has been received and should be allocated proportionally. Vote was Unanimous
- 7.1.2. Clint to clarify the number of awards and why there has been an increased request for money.

7.2. Hawaii Tour Group Committee

As per the SPS handbook, there must be a Tour Supporters Committee formed and any tour funds raised are kept separately.

Kelli has agreed to hold an information evening as soon as they have all costs and data. This will allow all parents of tour goers to be included within the fund raising process.

7.3. Choir/Strings Concert fundraising and support

To be held on Tuesday 16<sup>th</sup> August at Sandgate Town Hall from 6-8pm. \$5.00 entry.

- Karen - raffle tickets, tea/coffee supplies, hot chocolate and milk Fiona - ice and soft drink (pop!)
- Tracy - possibly chips and chocolates but Karen will check out Costco this week.
- Gaye - tutor gifts of wine (\$12-\$15, qty TBA) (Kellee to provide numbers).
- Margaret – float (\$200), price list and raffle prizes (<\$80)
- Azita - perhaps some gluten free cakes?
- Tracey to send out email requesting cake donations and information

7.4. Jazz Dinner

Gaye to purchase 12 gifts of wine for tutors (\$12-\$15. <\$180 (6 x red / 6 x white))

There will be Lucky prizes for Best Masks etc (\$100)

7.5. SPS Fest

Music Captains are organising the SPS Fest (old Battle of the Bands). 14<sup>th</sup> Oct from 4-6pm.

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Food trucks to be organised with MSG selling drinks and chips.

Details to be sent out shortly with auditions in the last week of term. \$5.00 entry fee.

**8. Future Events**

- Tuesday 16<sup>th</sup> August String and Coral Concert at Sandgate Town Hall
- Saturday 27<sup>th</sup> August Jazz and Concert Band Dinner at Carseldine Tavernetta
- Friday 14<sup>th</sup> October SPS Fest
- Sunday 13<sup>th</sup> November Holt Bolt Canteen

**8.1. To be actioned or held over to future meetings:**

<b>Item</b>	<b>Action required by who / when</b>
To Keep to the Agenda	<b>Gaye Grieve</b>
Hawaii Tour Fundraising Ideas	Committee to be formed at Info evening

**The Meeting closed at 8.26 pm**

**Next Meeting: Monday 5<sup>th</sup> September 2016 at 6.30pm**