

Music Supporters Group

'Working Harmoniously Together'

Minutes: Monday 7th August, 2023 @ 6:30pm

1. Welcome, apologies and introduction of new members.		
Person	Details	Action
Mel	Attendance: Melissa Bolton, Lyndall Schulze, Chris Pitstock, Jodi Cross, Kerry Riley, Jacqueline Carter, Matt Ramsay, Kellee Green, Lisa Heard, Abbie Brooke Apologies: Rob Stephan, Karen Lowe, Anita Morgan, Sheetal Sharma, Nikki Colledge,	
2. Confirmation of Minutes of last meeting (Monday 5 th June, 2023)		
Person	Details	Action
Mel	Minutes accepted as accurate record of the meeting held 5 th June, 2023 Moved: Jodi Seconded: Chris	

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3. OUTSTANDING / ONGOING ACTION ITEMS				
Item No.	Action item detail	Person responsible	Due date	Outcome
3.3	Decide on Next fund-raising goal for MSG <ul style="list-style-type: none"> Possible tour (June/July holidays) - TBC 	Kellee	Ongoing	Ongoing
3.4	Mel and Executive Team to review 2022 events	Mel	Complete	Will be done as an event-by-event basis
4. Music Department Report				
Person	Details	Action		
Kellee	4.1 ST Paul's Singers and Strings went to local nursing home to perform – very well received and students thoroughly enjoyed it. 4.2 Solo comp went very well – multiple students were able to perform on assembly due to having the piano on stage – this will allow for more performances more easily in the future 4.3 Jazzin' up the mall – all groups performed well 4.4 Guilford school visit was well received 4.5 First rehearsals for Brisbane Sings – 27 th August – Singers will perform on their own on QPAC stage as well as within larger chorus 4.6 In place of Essential Ellington workshops (on at same time of Con Brio), Big Band and Stage Band performed at the Brisbane Jazz Club following workshops with instructor from JMI 4.7 Pine Rivers Show – Junior school ensembles performed 4.8 Carnivale is coming up (not a Music Department even, but many music students involved)	N/A		
5. Correspondence Report				
Person	Details	Action		

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Lyndall	5.1 Correspondence Inwards: Nil 5.2 Correspondence Outwards: Nil 5.3 Business/Actions arising from correspondence: Nil	
6. President's report / Association Report/5.1 Business/Actions arising		
Person	Details	Action
Mel	6.1 SPSSA meeting – school and SPSSA pushing ahead with parent engagement workshops to establish what supporters' groups purposes are – review – 21 st August – looking to what they look like in the future 6.2 Solo comp – Melissa gave thanks to everyone for their help – used up all leftovers from MitD – gave away lucky door prizes (left over from raffles) – great night; exceptional performances – BBQ idea was not required – could have had more snacks (more substantial than lollies ad chips) – had enough volunteers (not a busy bar) 6.3 Provided pizza and soft drinks for dinner when Guilford School came to visit and perform – thank you again to all volunteers 6.4 Con Brio – 8 th September – will discuss further in General Business	N/A
7. Treasurer's Report		
Person	Details	Action
Lyndall	7.1 There has been a lag with SPSSA so only numbers until June at this stage (awaiting July numbers). 7.2 See attached report for details.	
8. General Business		
Person	Details	Action
	8.1 Con Brio <ul style="list-style-type: none"> Kellee – last year, there were around 400 people which was a good number – Tim had the idea that a combination of tables could be arranged as well as having the tiered seating for the overflow and students – alternatively, having the food trucks 	

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	<p>available earlier to allow eating before the performance to avoid parents having to be in long lines and potentially miss their children perform – feeling of the group was that the noise during performances was a lot better last year, so potentially keep as was but have seating towards the front for students – Kellee to continue discussions for planning – perhaps having a 5pm start</p> <ul style="list-style-type: none">• Cheese platters – 40 (Sharon); soft drinks (Lisa and Kerry) Mel to advise numbers; chips, chocolates and lollies (Tamea) – larger sizes of snacks – consider purchasing through the tuck shop/canteen; beer (Chris) – 2x cartons Carona, 2 x Fat Yak and 1 x Cascade light; wine (Mel)• Volunteers – Year 12 parents from 5pm – 6:30pm; all others after...schedule to be determined at next meeting once the performance schedule has been set.• Raffles – Strings (and any Singers who have not already contributed through band) to provide raffle components	<p>Kellee to communicate to students/families</p>
9. Next meeting: 4th September, 2023		
Meeting Closed: 7:46 pm		

President's Report:

MSG President's Report – 7th August, 2023 (see above)

Treasurer's Report: 7th August, 2023

Attached below

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ST PAULS SCHOOL (BALD HILLS) SUPPORTERS ASSOCIATION MUSIC SUPPORTERS GROUP

TREASURERS REPORT PROFIT AND LOSS STATEMENT FOR PERIOD 1 JANUARY - 7 AUGUST 2023

Opening Balance MSG		\$	19,758.86
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Income	Date		
Music in the Dark	27/05/2023	\$	8,712.41
Sale of Sausages and Cans to JSSG			
Solo Comp Income	16/06/2023	\$	522.88
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Total Income		\$	9,235.29
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Expenditure			
Music in the Dark Costs		\$	5,261.73
New Cash Boxes		\$	152.64
Solo Comp Costs		\$	51.96
New Piano - our 1/2 share		\$	9,545.45
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Total Expenses		\$	15,011.78
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Profit (Loss) for the period		-\$	5,776.49
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Available Balance MSG as at 30/06/2023		\$	13,982.37
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Income to be deposited			
Containers for Change			
Cash from Solo Comp		\$	47.00
Double Payment to Supporter's Groups		\$	510.00
JSSG - Sale of Sausages and Drinks Left Over Music in the Dark		\$	215.00
		\$	772.00
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Expenses to be paid			
Solo Comp Prize Money		\$	200.00
Pizza and Softdrinks - Guildford Grammer Visit		\$	336.15
		\$	536.15
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Adjusted Bank Balance allowing for Outstanding Receipts and Expenses		\$	14,218.22

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