



Minutes of General Meeting of Rugby Supporters' Group

Date	Monday, 14 November 2011 (After AGM)	Time	7.10pm
Place	Library		
Attendees: Paul King, Helen Skippen, Bob Newey, Claire Jackson, Gary Hall, Gary Willmot, Daniel Shine, Nev Simpson, Steph Fisquet, Judy Watts, Kimberley Reed, Trish Seccombe, Lindsay Seccombe, Phil Roxborough Apologies: Laura Kenny, Tim Hughes, Michael Skinner, Colin McIntosh			
Minutes			
<p>1. Minutes of Previous Meeting – The minutes of the previous meeting were tabled. Moved: Bob Newey / Seconded: Nev Simpson</p> <p>2. Attendance and apologies – as per AGM</p> <p>3. Volunteers for Key 2012 Roles -</p> <ul style="list-style-type: none"> i. Kimberley Reed and Noel Patterson will be responsible for the Canteen Convenor's and assistant roles respectively. Noel will help with the early shift at each home game. Kimberley asked for more structured timing for canteen volunteers. All agreed a roster system for 2012 would be initiated and published in the handbook. We have to cover the parents of the First XV so they can watch their children play and not be working in the Canteen during their son's game. Claire suggested coaches organise for warm up to start 1 hour before a game so each year group parents assist in the canteen. Gary confirmed he would ensure all coaches run to that timetable. ii. Claire is happy to co-ordinate the Annual Rugby Dinner with the assistance of Sheena, Steph, Kimberley and Judy as the sub-committee. iii. Steph is co-ordinating the 2012 Year 9 Tour with preparations already underway. iv. Judy and Sheena will take on the Communications Co-ordinator's role working with the Database, Weekly Link Reports and Connections Reports. v. School / Coaching / PTC Co-Ordinator – Gary Hall has offered to take on this role. Good communication is the key. This will be a challenging role but it is essential we get communication with the school running smoothly. Gary mentioned there had been a few problems during 2011 with events and training over-lapping. No Head of Rugby has been appointed but when it is, that person must be supported by RSG and communication open at all times. It is important for the coaches to talk to the PTC so that communication is open. Gary emphasised that parent support is also essential. vi. Home Game Day Co-Ordinator – this was proposed to be combined with the Canteen Co-Ordinator's role. However, all agreed that was not an option as both canteen and assistant canteen co-ordinators had an onerous task already in their job description. A separate volunteer for "Game Day Setup" including issues relating to Goal Posts, Linesman, Toilets, First Aid attendee, scoreboard being turned on etc. would be sourced. A year 8 parent would be ideal. Scott Whyte was suggested but it was noted he had been confirmed to be available as a coach. Paul to ask Bronwyn and Rod Cleary (year 8 and 10 for 2012) if they would like the position. It was confirmed water bottles would be handed to each team (these are provided by the School). The 2011 Year 8 team did not have water bottles or enough jerseys. Action: Paul King to take on role until volunteer secured vii. Junior School Co-Ordinator – Dan Cook is away at the moment but will be back in time for the 2012 Season. 			

Action: Paul King to contact and ensure Dan's willingness to take on role; if Dan cannot Paul to source an alternate volunteer.

- viii. **General** – Paul is trying to spread the workload and generate sub-committees in various forms. The more people we can get involved in the RSG means it cements the group for future years. What has been done in the past has put RSG in great shape but we need to keep expanding.

4. **Update on 2012 Calendar and Activities**

- i. A draft **Calendar and Term 1 Planner** was tabled. The Rugby Dinner needs to be in Term 3 when Rugby is finished. The venue has not been booked as yet. TAS season has changed so the dates need to be updated. Brisbane Grammar School Carnival is on over the Easter weekend. 30 January will be the first meeting for RSG. Tim to come back to us with Trial dates. Judy will now take over the updating of the Calendar. **Action: Tim Hughes**
- ii. Bob tabled the current list of **Coaches for 2012** – Judy has that paperwork.
- iii. **Golf Day** – RSG have been advised that SPS will not be officially supporting the event in 2012. It was discussed how much work it involves and that in 2012 we need to be mindful of fundraising activities during the School Fair in August. It was discussed that a possibility might be to have a Father/Son Golf Day, which has been done in the past. This will be discussed further at the next meeting – Judy to include on the January Agenda. **Action: Judy Watts**
- iv. **New Parent Welcome Day** is Friday, 10 February. Kimberley has all the quantities for catering requirements on the day. Kimberley to co-ordinate. Paul suggested we incorporate an activity – possibly throwing a rugby ball through a hole in some canvas or material. There is a game like this available somewhere in the school – Bob thought it was in a room at the end of the PE Centre. **Action: Paul to locate game**
- v. Gary asked about the **Barbarians Game / Past Students Day for 2012**. The date is to be confirmed with Tim – Possible June 2 as it is a TAS BYE. Judy asked if it was possible for RSG to run a carwash during one of the home games. We will need to co-ordinate this with NSG as they already have one booked for Gala Day on 12 May. It was mentioned that both Hockey and Netball SGs have been given approval by the Association to run sausage sizzles during home games in 2012.

5. **Budget for 2012** – Refer to Minutes of 14 November 2012 AGM

6. **Other Business** -

- i. Judy discussed that Tim has given RSG the opportunity to get expressions of interest for a **2013 Tour for the current Year 9 and Year 10** rugby players. This will be to NZ either during the Easter or June/July holiday period. There was a discussion regarding the anticipated numbers and the non-refundable deposit that would be required to be paid early in 2012. Gary asked who the complimentary spaces would be allocated to – Claire confirmed that it is the school's policy that it must be staff who travel with the students. An expression of interest form is being prepared at the moment and will be issued before the end of term.
- ii. **Rugby Hand Book** – Judy will prepare a Rugby Hand Book and have the first version ready for the Welcome to New Families Day. **Action: Judy Watts**
- iii. There was a general discussion regarding the **Head of Rugby**. Bob suggested that possibly a past parent/grandparent may be interested in assisting in some of the administration for the Head of Rugby to alleviate some of the pressure.
- iv. Gary asked about the **Rugby 7's**. An entry form was sent to the Queensland Reds by Tim Hughes but nothing has been mentioned since. **Action: Paul King to follow up with Tim and offer RSG assistance if required.**
- v. Paul suggested we take a more proactive role with opportunities to be involved in rugby – in and out of the school. Paul will meet with Tim to see where RSG can assist the Head of Rugby. Claire suggested RSG offer to take over the organisation of the pre-season games as a practical way of assisting Tim. **Action: Paul King to follow up with Tim and offer RSG assistance if required.**
- vi. Steph gave an update on the **2012 Year 9 Tour**. 6 deposits have been received and reminders are being sent out. The group are fundraising through the Pauls Collect a Cap fundraiser and are also selling Sunscreen. Sheena will email the database regarding these two

fundraisers and a report will be included in the Link. There is also a BBQ planned at Anaconda at Caboolture. Steph has helpers under control. The destination is northern NSW and 2 fixtures have already been confirmed. The boys will have 3 games and be away 3 nights (Monday, Tuesday, Wednesday) of the first week of the holidays. Bruce Robinson has ensured all the necessary paperwork has been completed. Colin McIntosh and Bruce will be the 2 staff members responsible for the group. Steph has a copy of the budget and Philip is looking into accommodation options.

- vii. Phil discussed the possibility of 2 teams for next year's Year 9 boys. They have approximately 30 interested and would like to know if it is possible to have 2 teams entered into the Blue Division – not having to split them into the Red Division. Paul to discuss this with Tim as soon as possible. **Action: Paul King to follow up with Tim**
 - viii. Claire asked about the **pre-season training** for the current year 9's. Gary will check to see who should be attending the Tuesday fitness training and Wednesday pre-season coaching. **Action: Gary Hall to follow up with Tim**
 - ix. Paul thanked Bob, Nev and Helen for being here at the last meeting for the year and thanked them for all their efforts over the years. RSG wish them well and they will be missed.
- 7. **Next Meeting** - Monday, 30 January 2012 at 6.30pm in the School Library
 - 8. **Meeting Closed** - Meeting closed at 8.35pm