General Meeting 12th October 2011 **Auxiliary** **MINUTES**

Meeting opened 9.05AM Welcome

**Attendance**

Karen Nightingale, Anne Bell, Tess Auckland, Jillian Ross, Lorraine Birtles, Anne Jansen, Julie Deacon, Cheryl Rowbotham, Suellen Rush

**Apologies**

Claire Jackson, Frances Thomson, Kerry Barridge, Wendy Charlton, Heather Briggs, Bev Meikle Jodie Costello, Sue Eyley

**Minutes of Previous Meeting**

Moved Tess Seconded Anne Bell

(Amendment: investigated previous issue re last year’s parent function: November meeting noted that Helen Duncan not to be out of pocket, we will cover any extra costs, though not minuted in February if there was a shortfall. Financial records not returned by auditor. Helen states it was cost neutral)

**Correspondence In**

Bank Statements, lifeline bin accounts

Thank you from Sweet Georgia Boutique

Emails Re: Shopping tour

Pat Greene re clock

Association Minutes, long sleeve supporter shirt promotion, oval irrigation

Re: 2nd hand books

**Correspondence Out**

Emails Circulation of minutes, agenda & reminder of meeting

Advertising in newsletter for skating, shopping tour

Various re shopping tour, 2nd hand books

**Treasurer’s Report**

Cheryl reports that she is not getting necessary documentation/ spreadsheets/ details of transactions from Association now they have the accounts. It is very difficult to fulfil our obligations and produce reports, and is taking more time than before to chase things not easier as promised ☹

Profit of almost $1300 from fashion parade with commission from Sweet Georgia Boutique.

Approx $23 000 available funds.

Cheryl will be working full time next year, so will need someone to take over Treasurer’s role after next meeting rather than AGM in March. Julie Deacon has volunteered, thank you ☺

**Association Report**

No Report, however discussion email re irrigation system for ovals. It was felt that this should be a school issue, though sports supporter groups may be willing to assist financially. Unanimously voted for Auxiliary not to support this.

**Second Hand Book Collection and Sales**

In progress, preparing for sales and compiling book lists with school. To be available on school website and advertised in Link. Suggest Yr 12 book drop off on their last Monday, and promote through daily notices.

Lorraine collecting names of helpers for Friday 25th, Saturday 26th November (collection and sales days)

January dates 16th, 18th, 20th January 2012.

**General Business:**

**Senior Skating Night** This Thursday, flyers out, promoted.

**Foundation Day Cocktail Party** Promote ticket purchase – numbers slow.

**Shopping Tour** Cancelled as only 14 attending, and $ based on 40+ - would have run at a loss or cost $53pp with no fundraising benefit. Thank you to Retail for handling, and for prompt refund of monies processed. Karen has bought back the wine and water already purchased / left over from fashion parade ($75)

**Parent’s Yr 12 function** advertising in newsletter and on website. Ticket sales in progress – 24 to date. Reminder that RSVP is 28th October.

**Yr 12 Folios** Having seen the new folios we are very disappointed in the appearance and quality. The original black bound ones were professional yet understated, and meant to be able to hold all resume documents and useful for interview situations. It is not felt that the new colourful cardboard ones will last or be suitable for this purpose. Our feedback was conveyed to Mr Browning following the meeting. May look at future funding if revert to original style.

**New Parent Welcome Morning Tea** 8th February with meeting. Asked if we can have Tooth Conference room, but won’t know until early next year.

**Planning for Next Year’s Events, date claimers**

* All meetings from now will be in Tooth Centre, usually meeting room 1 on ground floor.
* As there seems a general consensus that there is too much happening within the school, and support has been low for several attempted events, we will only undertake middle and senior dances and fashion parade next year (and support Yr 12 parent function). These have been well supported and profitable.
* If Middle or Senior School want to continue skating etc, they can organise and promote it directly.
* Cheryl has agreed to do catering for next year’s fashion parade. Provisional date 21st October.
* AGM 14th March
* Senior Dance Friday 9th March

**Christmas Lunch after next meeting:**

The Flying Nun at Samford from 11.30am. All members welcome. Suellen booking, so please RSVP to her (gavin.rush@bigpond.com)

Meeting Closed approx. 10.30am **Next Meeting Wednesday 9th November**.

**Calendar Reminders for 2011:**

4th November Foundation Day Cocktail Party, Moda Portside 6 – 8pm

9th November Meeting 9 – 11Tooth Centre then Christmas Lunch (The Flying Nun, Samford from 11.30am)

19th November (Saturday) Graduating Parents Function 5.30 to 7.30pm Bridgeman Downs

25th November (Friday) Second Hand Book Collection Volunteers needed

26th November (Saturday) Second Hand Book Sales PEC Volunteers needed

**Calendar Reminders for 2012:** These are a guide only and may change as the year progresses.

8th February Meeting and Welcome Morning Tea 9 – 11am (bring a plate) Tooth Centre

9th March (Friday) Senior School Dance

14th March Meeting and AGM Tooth Centre