

General Meeting: 8th February 2012 **Auxiliary MINUTES**

Meeting opened 9.10 AM Welcome

Attendance

Karen Nightingale, Tess Auckland, Jillian Ross, Lorraine Birtles, Anne Jansen, Julie Deacon, Suellen Rush, Kerry Barridge,

Apologies

Claire Jackson, Anne Bell, Heather Briggs, Helen Duncan, Bev Miekle

Minutes of Previous Meeting

Moved Karen Seconded Tess

Correspondence In

Emails Re second hand books
Advertising on board for today's meeting
Response from Anne Jansen re secretary
Thank you letters from C. of A. recipients 2011
Details of new parents interested in Auxiliary

Correspondence Out

Emails Reminder of meeting and request for new secretary
Request for advertising on notice board

Treasurer's Report

Previously outstanding cheques now overdue. 6 x current outstanding can be presented up until 21/7/12 (acct can then be closed). Unanimous agreement that we wait and see if cheques are presented before closing acct. It was agreed that we transfer \$7000 from existing account to Association Account leaving enough to cover these outstanding cheques. Total balance - \$51698

Julie to change Lifeline deposits to Association Account.

Discrepancy noted between Auxiliary and Association reconciliation of approx. \$1700 from Oct 11. Unable to identify where. Decided to go 'clean slate' and move forward with official Association balance, as has been audited.

AGM minutes to go to NAB for change of signatories on existing Auxiliary account.

Committed Funds 2012:

\$1000 C of A

\$1000 Guest Speaker

\$1000 Year 12 Candles

*Possible contribution to Year 12 binders if reverting to high quality option (\$1600?) – As yet not committed

Association Report (Mtg 31/1/12)

Attendees given tour of Sutton Bldg.

Coffee Shop now open.

Coffee Van still avail around school and at sporting events etc.

Retail Shop moving into Tooth Bldg in March.

Retail staff request to discontinue s/h uniforms but Assoc prefer to continue

The Volunteer 'Thankyou drinks' at Eaton's Hill Tav. well received and supported

Swimming shed up and running

New supplier tender for uniforms ongoing

Long sleeved supporter shirt avail \$80

Lights for tennis court

School Fair – Date now Sunday 26 Aug as couldn't get sports bye

2012 – Cadets 40th year
March 2 – Music Trivia Night PEC
Cricket Tour fundraising ongoing

Second Hand Book Collection and Sales

Approx \$5000 in sales on day and \$3000 thereafter. (Approx \$8000) General disappointment about the way booklists could only be accessed via Grant Ed. Website. This is a flaw and removes choice of vendors for parents. Poor understanding by majority of parents as to how booklists could be accessed on website. Many expected list would be sent home. Tess to raise issue at Association Meeting.

General Business:

Yr 12 Parent Function:

A good time had by those that attended. (Approx 60) Thanks to the committee for their generosity and organisation. 2012 parent function dependent upon a willing parent to host event.

Lockers – Discussion re access/amounts of books being carried around by students/ bags Tess to follow up.

Senior Dance:

Designated date, 23 March, deemed unsuitable due to sports finals and cricket dinner on 24/3. Looked at various dates and 27 April chosen. DJ to be contacted. Heather's contribution limited due to family illness. Possibility of involving prefects/seniors (utilising community service hours?)

New Secretary:

As Karen has a new job, a new secretary was required before the AGM. Thank you to Anne Jansen for kindly volunteering. All info is being handed over today.

New Parent Welcome Function (Fri, 10 Feb)

Auxiliary declined assistance. "Sippers" open. Uniform swap avail on the night – Existing parents may donate uniforms in good condition (to Tooth by Friday). These may be purchased by new parents for nominal amt. Funds to go to Smith Family charity.

Fashion Parade: 21 October a possibility. Tess to check with boutique.

AGM 14 March, 9.00am – Advertise in Link for next 4 weeks with nomination forms for office bearers attached.

Thank you to Karen Nightingale – Flowers, gift and card presented to Karen in gratitude for her extended contribution to the Auxiliary in various roles over a number of years. We wish Karen all the best for her future job and study.

Meeting Closed: 11.00

Calendar Reminders for 2012:

These are a guide only and may change as the year progresses.

14 th March	AGM & monthly meeting
18 th April	
27 April	Senior Dance
9 th May	
13 th June	
18 th July	Late due to holidays
8 th August	

26 August School Fair

12th September

10th October

14th November