

Touch Football Supporters' Group General Meeting

Date	Thursday, 9 June 2016	Time	6:35pm
Place	St Paul's School Library		

Minutes

- **Attendance:** Erica Trudgian – Head of Touch, Gerard Yorston – President, Warren Hanley – Secretary, Adele Engelbrecht, Lina Quinan
- **Apologies:** Natasha Forbes, Rebecca Kerta, Jill Reilly, Dorelle Stubbings, Gabrielle Carson
- **President's comments:** Gerard Yorston opened the meeting, welcoming everybody and thanking them for attending.
- **Confirmation of Minutes from previous meeting:** Moved: Adele Engelbrecht, Seconded: Erica Trudgian
- **Business arising from previous Minutes:**
 - Playing Singlet Design** – This task has now been completed by Erica Trudgian and Sarah Slade, the new singlets have been ordered from Canterbury. Delivery is expected by the second week of the season.
 - Playing Singlet Sponsorship** – The committee was successful in securing sponsorship for five of the six year groups with each sponsor being asked to contribute \$600.00. We are extremely thankful to all of these companies for their generosity. They are: Remax Strathpine, SRJ Walker Wayland, Livi Paper, Oates and Nilfisk (Gerni)
 - Movie Night** – Through a personal contact, Gerard Yorston has been able to secure a cinema at Strathpine for the release of Ghostbusters. The Movie Night will be held on 17th July 2016 (session time to be confirmed). The final price for the cinema is \$10.00 per head (unless we achieve bookings of 100, in which case the price will reduce). The TFSG will charge approx. \$15.00 per head. Adele Engelbrecht will make contact with the School to arrange for payments to be made via Flexi-Schools. If need be, Erica Trudgian will take money and bookings from people unable to use Flexi-Schools, but this is not the preferred option. To make the event profitable, we believe that we need to strive for 100 bookings.
 - Parent Contact Details** – This information was sought via the sign on form each of the girls completed and to date we have had a very good response with the forms that have been returned. This will remain ongoing and be used to create a good data base.
 - Training Shirt Research** – Gerard Yorston had taken on the task of research the viability of supplying each girl with a training shirt and has come back with some good information. A local supplier has quoted \$22.00 each for a stock coloured shirt and would be able to supply with a maximum 2 weeks lead time. Approaches have been made to Remax Strathpine to sponsor these training shirts, and we await their consideration. We are hopeful of getting support to offset the cost either in full or in part.
 - Gift for the 1sts** – Erica Trudgian re-opened discussion on this topic and Proposed: that seeing as this year represents the first year we will have had girls go from year 7 through to year 12 playing Touch for St Paul's that it would be fitting to provide each year 12 girl with a final year gift, irrespective of whether they played for the 1sts or the 2nds. The proposal was Seconded by Adele Engelbrecht and unanimously Carried when put to a Vote of those present. A suitable gift will be decided upon.
- **Treasurer's Report:** The TFSG balance as at 31/05/16 was \$5305.12 this reconciled with the SPSSA Income and Expenditure Report. This takes into account the \$75.00 sponsorship and donation that was approved at the meeting on 10th May 2016, and given to the girls for the Colour Run. Moved: Gabrielle Carson. Seconded: Adele Engelbrecht
- **Expenditure for approval - Nil**
- **Correspondence – Nil**
- **General Business:**
 - St Paul's School Fair 2017** – Gerard Yorston attended the SPSSA General Meeting and reported back to our meeting about discussions getting underway for the School Fair to be held on 26th August 2017. This sparked conversation that the TFSG should, at the earliest opportunity, make application to run a stall. It was suggested that we could run a Snow Cone, or Slushy stand. We will monitor progress of the Fair plans and make our application as soon as we are able to do so. (See Action List)
 - Shortage of Coaches** – Erica Trudgian informed the meeting that the School is struggling to find enough coaches to fill all year

levels, and she asked if there were any parents, or members of the School community who may be suitably qualified and willing to help for the season. As a result of the discussion, Lina Quinan, and Erica Trudgian offered to contact one lady whom they believed was well experienced. Despite a shortage, this year Tayla Kerta (SPS PSA Alumni) will be assisting Erica Trudgian with coaching the Year 9 team as Erica has additional duties as Acting Head of House as well as planning her upcoming wedding. We welcome Tayla and think it is fantastic to have the involvement of past students.

Define TFSG Committee – The meeting engaged in discussion regarding the people presently included in the Touch Executive, to ensure that we had enough general committee members to assist with tasks during the season. It was generally decided that with those presently included as well as the excellent response to our request for Parent Contact Details at Sign On that we should have this covered.

Purpose and Goals of TFSG – A discussion was opened regarding the purpose and goals of the Supporter Group and Gerard Yorston will draft a Mission Statement that encompasses these. He will distribute the draft for contributions and feedback before preparing the final document. It is intended to use this information when we communicate with the Touch Football families at the start of the season early next term. (See Action List)

Parent Liaisons – As part of the Sign On, we sought interest from parents to take on the position as a Parent Liaison for each year level. To this early stage we have had 3 parents willing to take on the task. It is envisaged that they will be able to be the conduit for information between the girls, the TFSG, and the School as well as creating a roster for the laundering of the playing singlets. (See Action List)

- **Applications for membership:** - Nil
- **Special Business:** Nil
- **Meeting Closed:** 7:50pm
- **Next Meeting Date:** Thursday 14th July, 6:30pm (venue to be advised)

ACTION LIST

Date	Description	Action by Whom	Due Date
10.05.16	Break-Up Breakfast	Committee	Ongoing
10.05.16	Parent Contact Details Form	Gabrielle Carson and Erica Trudgian	Ongoing
10.05.16	Volunteer Forms	Warren Hanley	Ongoing
09.06.16	SPSSA Fair 2017	Committee	Ongoing
09.06.16	Purpose and Goals of TFSG	Gerard Yorston	17.06.16
09.06.16	Parent Liaisons	Committee	Ongoing

CORRESPONDENCE

Inwards

Date	From	Description	Type

Outwards

Date	To	Description	Type