



Student Driver

Students who are appropriately licensed to drive may bring cars or motorcycles to School. St Paul's School is committed to providing an environment for its staff, volunteers, contractors, students, visitors and community that is safe without risks to health, welfare and safety.

Objective

The aim of this Policy is to outline the obligations regarding licensed students driving to and from School.

Scope

This policy applies to students of St Paul's School.

Policy

- The School does not assume or acknowledge any responsibility for the vehicle whilst on school premises. Relevant insurance arrangements are the responsibility of the owner;
- Parent/Guardian to provide written consent via "Permission to Drive" form to the Executive Director of Faith and Community before their child commences driving to School;
- The student arrives by 8.30am, Monday to Friday, ready to attend Period 1 during the normal academic school day (Block Test arrival times will be different depending on when students are writing their Block Tests);
- Vehicle is locked upon arrival at School and is not approached, unlocked or used until it is time to leave for home at 3.10pm unless a written request is given to the Executive Director of Faith and Community as soon as practical, preference being one (1) day in advance;
- If a student is too unwell to stay at school and they have driven, the School requests parent/guardians to help fulfil the School's duty of care by signing your child out personally at the Reception desk in the Tooth Building;
- The student does not transport passengers unless the appropriate information has been submitted from the parent/guardian of all concerned on the "Permission to Drive" form and provided to the Executive Director of Faith and Community;
- Passengers are to be respectful of student drivers, wear a seat belt and comply with road safety regulations (most notably 'passenger can't use the loudspeaker function on their mobile phones');
- The School will provide a staff member to monitor students departing the designated area during a School day at 3.10pm. The student informs the staff member on duty each time they are transporting a passenger (passengers) prior to getting into the vehicle. The student must declare the name/s of passengers to the member of staff on duty when they leave. The staff member shall check the "Driver Register";
- The student drives and parks in a responsible manner at all times, particularly when in School uniform or when associated with the School. The Speed limit inside School grounds is 10kph, the Attunga Street School Zone is 40kph;
- No student drives in any part of the School apart from the designated student car park, on any weekday, regardless of the time of day. Park in the student car park when you first arrive, take your equipment, lock your car and do not return until the end of school. A different arrangement exists for evening practices which extend into hours of darkness. This will be managed by the teacher in charge of the activity.
- Students are not to transport workers (volunteers, employees, contractors); and
- Students are not to allow anyone else to drive their vehicle (i.e.: students, employees, contractors, volunteers, visitors).

The School will maintain appropriate records of "Permission to Drive" advice in the Student Driver Register.

This policy is to be strictly adhered to. St Paul's School will investigate and respond to breaches of this policy. Any breach of the above associated with driving, or behaviour, which the School perceives will endanger the safety of our students, employees, contractors, visitors and community will result in the matter being reported to the family and the police if necessary.

Dr Paul Browning
Headmaster