

1. Fill out the form
2. Attach supporting documentation e.g., medical certificate or other relevant documents if available
3. Email the form & documentation to: extensions.aara@stpauls.qld.edu.au

To be completed by Student and Parent/Guardian

Student Name:		Student Number:		Year Level:	
Subject/s:	1	Subject Teacher Name/s:	1		
	2		2		
	3		3		
Please describe the situation that is impacting the student:					
What adjustments is the student seeking (e.g., extra time, extension, other)?					
Student's Signature:			Date:		
Parent/Guardian's Signature:			Date:		
Parent/Guardian's Name:			Email:		

To be completed by the Teacher

Name:		Signature:		Date:	
Recommendation:					

To be completed by the Curriculum Leader

Name:		Signature:		Date:	
Decision:	Approved:	Comment:			
	Declined:				

Curriculum Leader to email to extensions.aara@stpauls.qld.edu.au upon completion.